CONSTITUTION & BY-LAWS of the International World Games Association

[International World Games Verein]

The World Games

Under the Patronage of the
International Olympic Committee

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CONSTITUTION OF THE IWGA

1 GENERAL PROVISIONS

1.1 Purpose

The International World Games Association (IWGA) - [*International World Games Verein]*, henceforth IWGA, is a non-profit-making association of independent International Sports Federations which govern sports, or disciplines of sports that have not yet gained access to the programme of the Olympic Games, but whose elite athletes have potential for exposure to a wider international audience through participation in a large multi-sport event. The IWGA's principal purpose is to arrange for the organization of *The World Games* every four years.

1.2 Foundation

The IWGA was established on 21st May, 1980, in Seoul, Republic of Korea, by twelve (12) International Sports Federations.

1.3 Legal Status

The IWGA is constituted in Switzerland under Articles 52 – 59 and 60 – 79 of the Swiss Civil Code as an independent, impartial legal entity, with limited liability. Its registered address shall be in Lucerne, Switzerland, or as determined by the Executive Committee (ExCo). The Executive Committee may apply for registration of IWGA in the Register of Commerce of a Canton of Switzerland in which it has its registered address.

1.4 Address

The Executive Committee (ExCo) of the IWGA shall determine the address of the headquarters.

1.5 Logo and Flag

1.5.1 The official logo and flag of the IWGA will be determined by the Executive Committee and confirmed by the Annual General Meeting (AGM) and they will be the exclusive property of the IWGA.

1.5.2 Logos and flags for individual World Games need the approval of the Executive Committee and they

will be the exclusive property of the IWGA.

1.6 Governing Documents

1.6.1 The governing documents of the IWGA seek to ensure that the affairs of the Association are conducted in accordance with the principles of good governance and consist of:

- ✓ *the Constitution (abbreviation "Const."), which describes all principles and fundamental aspects and other matters under the exclusive control of the General Meeting;*
- ✓ *the By-Laws (abbreviation "B.L."), which give explanations of and procedures with regard to Articles of the Constitution that so require, in connection with the management and administration of the IWGA;*
- ✓ *the Rules of The World Games (abbreviation "TWG Rules"), which contain all requirements and procedures for organising and staging The World Games and give explanations of and procedures with regard to Articles of the Constitution which so require in connection with The World Games .*
- ✓ *the IWGA Anti-Doping Rules (abbreviation "A-D Rules").*

1.6.2 The Constitution prevails over any other rule. If any By-Law or Rule of *The World Games* is in contradiction with the Constitution, the constitutional rule will prevail and will apply. The ExCo shall then at their earliest convenience amend the By-Law or Rule concerned so as to eliminate the conflict. Such amendments shall become effective immediately and are to be presented for information to the next Annual General Meeting (AGM).

1.6.3 If any part of the Rules of *The World Games* appears to contradict the By-Laws, the ExCo shall, when a conflict appears, determine which of the two texts shall prevail. The Exco shall then, at their earliest convenience, amend the By-Laws and/or the Rules of The World Games to solve the conflict accordingly. Such amendments shall become effective immediately and are to be presented for information to the next AGM.

1.6.4 The official language of the IWGA is English. In any question of interpretation of the Constitution, By Laws and Rules, the English version shall prevail.

2 OBJECTIVES

2.1 Objectives

The objectives of the IWGA are:

2.1.1 to develop the popularity of the sports or disciplines of sports of International Sports Federations in IWGA membership,

2.1.2 to raise the status and image of the Member Federations in international and national bodies governing sport,

2.1.3 to improve the prominence of the sports or disciplines of sports of the Member Federations through excellence in sport, and

2.1.4 to strengthen the bond of friendship between Member Federations and to conserve the traditional values of sport as set out in the Olympic Charter.

2.2 Implementation strategy

For this purpose the IWGA shall:

2.2.1 provide, at regular four (4) years intervals, an international top class multi-sport event for sports or disciplines of sports of the Member Federations known as The World Games,

2.2.2 strive to provide the widest possible exposure of the sports or disciplines of sports to public and media through the World Games concept,

2.2.3 continuously develop and improve the image of the IWGA and its concepts,

2.2.4 endeavour through the successful realisation of The World Games to generate financial means to enable Member Federations to accelerate their development.

3 PRINCIPLES

3.1 Shared responsibility

The IWGA considers sport to be a constructive force in modern society and that athletes and officials share a responsibility to contribute to the public good.

3.2 Recognition of Olympic Charter

The IWGA accepts and recognises the statutes and aims of the International Olympic Committee (IOC) and of *Sportaccord*, the general association open to all eligible international sports federations and sports-related organizations. The general and fundamental principles of the Olympic Charter are applicable and no provision of this Constitution shall conflict with or derogate from these principles.

3.3 Links to other organizations

Following the principle mentioned in Constitution Article 3.2, the IWGA recognises the right of International Sports Federations to join one of the Associations for Summer, Winter or Recognized Olympic Federations (ASOIF, AIOWF, ARISF). The IWGA has its own separate identity and organisation, aimed at the accomplishment of the objectives mentioned in Constitution Article 2.1, but will cultivate close links with these other associations, as well as with the International Olympic Committee.

3.4 Doping Code

3.4.1 The IWGA shall actively fight doping. The IWGA has accepted and implements the World Anti-Doping Code (WADC), and shall establish a doping control programme at *The World Game*s.

3.5 Rights ownership

3.5.1 All rights (including intellectual rights and new media rights) of *The World Games* are owned by the IWGA.

4 MEMBERSHIP

4.1 Criteria for joining

International Sports Federations that satisfy all the following conditions are eligible to apply for membership of the IWGA:

4.1.1 Be responsible for the governance of sports, or disciplines of sports, which are not included in the programme of the Olympic Games.

4.1.2 Be in full membership in good standing of *Sportaccord.*

4.1.3 Have adopted and effectively implement the World Anti-Doping Code (WADC) and remain in compliance with that code.

4.1.4 Pledge acceptance of the provisions of this Constitution, of its By Laws and of the Rules for The World Games, and commitment to comply with all decisions issued that are based on the application of these rules.

4.1.5 Accept that at *The World Games*, IWGA rules supersede and take precedence over the rules of International Sports Federations, where these are at variance.

4.2 Applications

4.2.1 Eligible International Sports Federations may apply for membership of IWGA by submitting an application in the manner and format prescribed in IWGA By-Laws. Applications will appear on the agenda of the next General Meeting for a vote.

4.3 Members' rights and obligations

Federations that are accepted as IWGA Members have the right to attend and vote at IWGA General Meetings, to apply for inclusion on the program of *The World Games*, and to use the IWGA name and logo on their promotional materials. IWGA Membership constitutes a contractual relationship between the IWGA and the Member federation. Under the terms of this contract, Members agree:

4.3.1 To abide by the IWGA Constitution, By-laws and the Rules of the World Games, and by decisions of the IWGA General Meeting and Executive Committee

4.3.2 To satisfy all their financial obligations to IWGA promptly

4.3.3 To inform IWGA of any changes of their Federation's main office-holders

4.3.4 To inform IWGA if their Federation ceases to be the most representative international body for the sport(s) in question

4.3.5 To accept that disputes between them and the IWGA shall be finally and exclusively settled by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland, and in particular, that the CAS shall be the independent appeal instance with regard to challenges against decisions of last internal resort issued by the competent IWGA body.

4.3.6 To accept that the substance of decisions concerning questions of organization of *The World Games* or the application of sporting rules ("field of play" decisions) at *The World Games* are not subject to any review.

4.4 Resignation

A Member Federation may resign from membership at any time. The resignation is without prejudice to the fact that the Member remains bound by obligations under this Constitution and any other IWGA rules, which by their nature survive resignation, such as payment of due yearly membership fees, including the full fees for the current year, as well as payment of any other amount already due or becoming due to IWGA or to the Local Organizing Committee of any World Games, as of the date of resignation.

4.5 Termination

Membership of the IWGA may be terminated with immediate effect by a decision of the General Meeting of the IWGA on the conditions that

- ✓ *the proposal to do so, and the grounds for the proposal, have been notified to the Member Federation concerned at least four (4) months in advance;*
- ✓ *the proposal has been included in the Agenda of the General Meeting, and*
- ✓ *it is carried by at least three-quarters (¾) of the votes cast in that meeting.*

If such a decision is taken, the Member Federation concerned remains bound by the obligations accrued until the day of the decision, such as payment of due yearly membership fees, including the full fees for the current year, as well as payment of any other amount already due or becoming due to IWGA or to the Local Organizing Committee of any World Games, as of the date of termination.

5 PARTICIPATION IN THE WORLD GAMES

5.1 Limitations on participation

The right to participate in *The World Games* is restricted to sports and disciplines of sports controlled by Member Federations. Events which are on the programme of the Olympic Games cannot simultaneously be included in the programme of *The World Games*. Membership of the IWGA does not imply any right to participate in *The World Games*, with any sport or sport discipline, nor in any given edition of *The World Games,* even for sports or disciplines which featured in previous World Games. Member Federations that wish to participate must apply formally in good time before each World Games take place. Applications must be submitted in the format, and before the deadlines prescribed in the Rules of *The World Games*. These Rules also explain the criteria that sports and disciplines of sports must meet to be eligible in principle for participation. The Member Federations shall procure that participants in *The World Games* in their respective sports shall submit to the application of provisions of the IWGA Anti-Doping Rules as per Article 13.4. of the Rules of The World Games, as a condition of their participation.

5.2 Selection of disciplines

The ExCo shall decide for each edition of *The World Games* which eligible sports and which disciplines in which formats shall be included on the sports programme. The ExCo may take into consideration such aspects as finance, available sports facilities, evaluation reports from previous World Games, breaches of IWGA rules by Member Federations, their anti-doping record, and any other aspects the ExCo may deem relevant.

6 IWGA GOVERNMENT

6.1 Organs of the IWGA

The organs of the IWGA are:

- ✓ *the General Meeting*
- ✓ *the Executive Committee*
- ✓ *the Anti-Doping Panel*
- ✓

7 POWERS OF IWGA ORGANS

7.1 General Meeting

7.1.1 The supreme governing body of the IWGA is the General Meeting in which each Member Federation has one (1) vote. The General Meeting shall be chaired by the President. In his absence, the Vice President or, in his absence, a Delegate duly elected by the meeting may assume the chair for the whole or any part of the meeting. Member Federations may designate a maximum of two (2) Delegates, preferably the President and the Secretary General/Chief Executive Officer. Delegates other than the President and the CEO shall present a written authority signed by one of those officers of their Federation no later than at the opening of the General Meeting. Delegates of International Sports Federations affiliated to Sportaccord, but which are not affiliated to the IWGA, nor to the Associations of Olympic Summer Sports (ASOIF) or Olympic Winter Sports (AIOWF) or IOC Recognized Federations (ARISF) may attend the General Meeting of the IWGA, where they may speak and cast their votes only for the election of (a) representative(s) to the Sportaccord Council.

7.1.2 General Meetings may be held whenever deemed necessary but one shall be held each year and this will be known as the Annual General Meeting (AGM).

7.1.3 The CEO shall invite the Member Federations in writing no later than sixty (60) days before the date of the meeting and he shall circulate the Agenda and the documents pertaining thereto no later than thirty (30) days before that date.

7.1.4 Proposals to be considered by the General Meeting must appear in the Agenda together with a short explanation of their purpose. Such proposals may be submitted by the Executive Committee (ExCo) and/or each Member Federation and they must be in the hands of the CEO not later than forty-five (45) days before the date of the meeting.

7.1.5 In order to be considered by the Meeting, a proposal from a Member Federation must be seconded by another Member Federation. To second a proposal does not imply that the seconded is in favour of the proposal being approved; it merely expresses the wish that it be discussed. A proposal which fails to be seconded may not be discussed. Proposals by the ExCo need not be seconded.

7.1.6 The Agenda of each AGM shall include, among other subjects:

- ✓ *Attendance*
- ✓ *Appointing scrutineers*
- ✓ *Adoption of the Minutes of the previous General Meeting*
- ✓ *Adoption of the Annual Report of the ExCo*
- ✓ *Approval of the Accounts and the Balance Sheet of the previous financial year and adoption of the Finance Report (Const 9.2)*
- ✓ *Discharge of the Executive Committee's Work*
- ✓ *Considering proposals of the Members or the ExCo*
- ✓ *Considering applications for membership (Const. 4.2)*
- ✓ *Approval of the Budget for the forthcoming financial year (Const. 9.2.1) (BL.6.3)*

- ✓ *Appointing of an auditing firm for the forthcoming financial year (BL. 7.7)*
- ✓ *Date and venue of the next AGM.*

7.1.7 In addition, the normal business of the AGM or General Meeting includes:

- ✓ *to change or amend the Constitution (Const. 10.1)*
- ✓ *to consider the report of the ExCo on The World Games*
- ✓ *to elect Members of the ExCo (Const. 7.2.3)*
- ✓ *to consider and adopt the Four Years Budget (Const. 9.2.1)*
- ✓ *to confirm the selection of the Host City*
- ✓ *to ratify agreements (Const. 7.2.7)*
- ✓ *to establish Committees (Const. 8.1)*
- ✓ *to elect (a) representative(s) to the Sportaccord Council.*

7.1.8 A General Meeting can take binding decisions if at least one third (1/3) of the Member Federations is attending, subject to the restrictions described in Constitution 10.

7.1.9 All decisions in General Meetings, with the exception of those mentioned in Constitution Articles 4.5, 7.1.8, 10.1.1, 10.2.2 and 10.3.1 will be by simple majority of votes cast. Proxy votes and postal voting are not allowed. Abstentions and invalid votes are not counted as votes cast. In the event of a tie, the President or chairman may cast a deciding vote, but otherwise the motion fails.

7.1.10 Proposals or subjects not mentioned in the Agenda may be introduced at the meeting if the majority of the attending Member Federations agree to a discussion, but decisions on such proposals or subjects will be binding only if they have been carried by no less than four/fifths (4/5) of votes cast.

7.1.11 With the exception of voting on elections, all voting in the General Meeting will be by show of hands or by voice, unless the Chairman or the Delegates of three (3) Member Federations require a secret ballot. Voting on elections will always be by secret ballot.

7.1.12 For secret ballots the only valid voting slips will be those issued by the CEO before each ballot and completed by the Delegates in the required form. Voting slips with other indications than the required ones will be invalid and not counted as voted cast.

7.1.13 **Elections to Executive Committee**. Elections to the Executive Committee will be from persons on the list of nominees circulated by the Nominating Committee.

7.1.14 The President, the Vice President, and the Treasurer will be elected by separate ballots. In each ballot, the candidate with the highest number of votes will be declared elected.

7.1.15 If for one or more of the offices mentioned in Article 7.1.14. above only one candidate has been nominated, this candidate will be declared elected forthwith.

7.1.16 The three (3) ExCo Members will be elected in one (1) ballot. The names of the nominated candidates will be on the ballot slip; the delegate shall mark for selection up to three (3) names. Ballot slips with more than three (3) names marked or with any other indication will be invalid and not counted as votes cast.

7.1.17 If, after this ballot, there is a tie for one or more of the positions, further ballots will be held to determine who should occupy the remaining positions. If a tie persists, lots will be drawn to decide the successful candidate.

7.1.18 In addition to the procedures available in a physically convened General Meeting, the Executive Committee may ask IWGA Members to vote on motions by post or fax, but only in exceptional circumstances, when the taking of a rapid decision that the ExCo considers to be beyond its independent authority is vital for the well-being of the Association, or when the AGM has given prior instructions for the conduct of a postal vote on a specific issue. Members shall be allowed a minimum of one (1) month to vote, failure to reply shall constitute abstention, and if there is equality of votes, the motion fails. This procedure is called a "postal ballot". A postal ballot is valid provided that one-quarter (1/4) of the membership has voted at the end of the period which the Executive Committee orders for voting.

7.2 Executive Committee

7.2.1 The ExCo consists of: the President, the CEO, the Treasurer, the Vice President and three (3) ExCo Members. It conducts its business under the direction of the President, who has full authority to manage the day-to-day affairs of IWGA. In the event of the resignation, death or incapacitation of the President, the Vice President has the duty and authority to discharge presidential responsibilities, serving as Acting President until the President is able to reassume his duties, or until a new President is elected.

7.2.2 No more than one (1) officer shall be from the same Member Federation. Members of the ExCo do not represent the Member Federations to which they belong, but they will serve the IWGA according to the instructions of the General Meeting.

7.2.3 The Members of the ExCo, with the exception of the CEO, are elected by the AGM for a four-year (4) term following each World Games. If a Member of the ExCo does not serve for a full four-year term, a successor will be elected for the remainder of the term of the departing ExCo member at the first General Meeting after the vacancy occurs. The ExCo has the right to appoint a new ExCo member if the next General Meeting takes place later than within three (3) months. The appointment of such new ExCo members is subject to confirmation by the next General Meeting.

The CEO shall be appointed by the ExCo. The terms and conditions of employment, as well as the job specification, shall be established by the ExCo at the time of employment and may subsequently be renegotiated by mutual agreement. The CEO reports to the ExCo, of which he/she is a non-voting member.

7.2.4 Only persons active in, and duly nominated by a Member Federation are eligible for election or re-election to the ExCo.

7.2.5 In the year preceding the elections, the AGM shall elect two (2) Delegates who, together with the President of the IWGA, will form the Nominating Committee. The Member Federations shall, not later than six (6) months prior to the elections, send their nominations in writing to the Nominating Committee. The task of the Nominating Committee is to ensure that a sufficient number of eligible persons are nominated and to circulate the list of nominees not later than sixty (60) days before the elections at the AGM.

7.2.6 The ExCo has the following tasks, responsibilities and powers:

- ✓ *to conduct the business of the IWGA in the period between AGMs,*
- ✓ *determine, and from time to time amend or change, the By Laws of the IWGA and the Rules of The World Games, including the IWGA Anti-Doping Rules.*
- ✓ *to prepare for the organisation of the next World Games and, where possible, start the preparatory work for the Games after that, and to arrange negotiations for contracts with the Host Cities, the participating International Sports Federations and with any other relevant person, body or organisation,*
- ✓ *to establish and maintain partnership relations with sponsors and/or public institutions in the field of the media and sports communication.*
- ✓ *When the General Meeting is not in session, the Executive Committee possesses all of the powers which are not specifically reserved to the General Meeting by law or under this Constitution, and is empowered to make any decision which is not specifically reserved for the General Meeting under this Constitution.*
- ✓ *The ExCo shall have the power to investigate and deal with breaches by Member Federations or other persons of the IWGA Constitution, By-Laws or WG Rules or any act or omission, which in the opinion of the ExCo harms, may harm or is against the interests of the IWGA. Action taken against Members may include, but is not limited to issuing reprimands and suspending some or all of a Member's privileges of membership. Any decisions made, including suspensions or penalties imposed by the ExCo, shall take effect forthwith and shall be discussed at the next General Meeting of the IWGA for confirmation, revision or removal. The filing of an appeal against action taken by the ExCo does not suspend or affect the decisions made, which shall remain in force until the ExCo modifies them, or until a higher competent body makes another decision.*

7.2.7 In so far as the execution of the duties mentioned in Constitution Article 7.2.6 makes it necessary to conclude agreements which will legally bind the IWGA, such agreements may only be concluded and signed by the ExCo on the explicit condition of subsequent ratification by the General Meeting. Such agreements shall be submitted for ratification to the next AGM or to another General Meeting if that would take place earlier, and they shall be effective as from the date of ratification. Agreements legally binding the IWGA may only be signed on behalf of the IWGA by two (2) of the following Executive Officers: President, Vice President and CEO.

7.2.8 Four (4) **voting members** will constitute a quorum for meetings of the Executive Committee.

7.2.9 All decisions, except those mentioned in Const Article 7.2.10. below, will be taken by simple majority of votes cast. If votes tie, the Chairman will have a casting vote. Voting will be by show of hands or by voice unless the Chairman requires a secret ballot.

7.2.10 Subjects not mentioned on the agenda may be introduced with the Chairman's consent; decisions on these subjects must be unanimous unless all ExCo members are present, in which case at least five votes are required to adopt a motion.

7.2.11 Members of the ExCo may not be associated in any form with the contractual partners of IWGA. Furthermore they may not hold the position of IF Competition Manager. (WG Rules 15.)

7.2.12 The title of "Honorary Member" may be conferred by the ExCo on persons who, during their term of office or otherwise, have rendered long and distinguished service to the IWGA. In the case of retiring Presidents, the title conferred may be "President of Honour".

7.2.13 Presidents of Honour and Honorary Members may attend the General Meetings where they may speak but shall not have power to vote. They will also have the right to attend The World Games as guests of the IWGA as explained in the Rules of The World Games. The ExCo may grant special insignia to honour services rendered to the IWGA.

7.3 The Anti-Doping Panel

7.3.1 The Anti-Doping Panel is the independent jurisdictional organ of the IWGA for Anti-Doping matters. It considers and decides on anti-doping rule violations referred to it by the IWGA Medical Committee according to the provisions of the IWGA Anti-Doping Rules.

7.3.2 The Anti-Doping Panel consists of at least 5 members. Two of them must be persons who have (a) successfully completed a University course of education in law which is recognized by the Executive Committee, and (b) have possessed for a minimum of five years a valid and subsisting licence as legal professionals in their country.

7.3.3 Members of the Anti-Doping Panel may not at the same time be members of the IWGA Executive Committee or any other IWGA Committee. Members of the Anti-Doping Panel exercise their duties independently according to the doctrines of the *trias politica* (separation of powers between legislature, executive and judiciary) and are not bound by any instructions of other IWGA organs regarding these duties.

7.3.4 The members of the Anti-Doping Panel are appointed by the Executive Committee. They remain in office for a specific period decided by the Executive Committee.

7.3.5 The IWGA Anti-Doping Panel will decide on the measure and/or sanction to be pronounced for each anti-doping rule violation. Such decision, which the IWGA Anti- Doping Panel shall promptly communicate to the *IWGA* President and the *IWGA* Executive Committee, shall constitute the decision by the *IWGA.*

7.3.6 The Chairman of the Anti-Doping Panel must present a report on its decisions during the previous year to the General Meeting.

8 COMMITTEES

8.1 Establishment and disbandment of Committees

For support in executing the assigned duties, the ExCo may propose to the AGM the establishment of Committees. In the proposal the ExCo will give an indication of the costs involved. Depending on the nature of the assigned task the Committee can be established as an ad hoc or as a permanent Committee. The ExCo may also propose to the AGM the disbandment of Committees established by the AGM that are no longer needed.

8.2 Appointment of members

After confirmation of the establishment of a Committee by the AGM the Member Federations may propose candidates and the ExCo will appoint the members of the Committee.

8.3 Ad hoc Committees

The ExCo has the right to set up and disband ad hoc Committees where deemed essential and shall report on any such actions to the next AGM.

9 FINANCE (BL 6)

9.1 Income, Expenditure and Capital

9.1.1 In principle the income of the IWGA derives from:

- ✓ *Member subscriptions*
- ✓ *Commitments contained in Host City contracts*
- ✓ *Subsidies from the International Olympic Committee*
- ✓ *Sponsorship agreements*
- ✓ *Donations*

9.1.2 Any other sources of income are conceivable

9.1.3 Member Federations will pay an annual subscription fee, the level of which is to be determined by the AGM on a proposal by the ExCo. The maximum annual subscription fee to be determined by the AGM is SFr 3'000 (Swiss Francs three thousand). The fee will fall due on January 1st of each year and the Treasurer will send an invoice to each Member. Subscriptions Fees paid after March 31st of any year are overdue. Failure to pay the fee will, after repeated reminders have been sent without avail, be dealt with under Article 7.2.6.f of the Constitution.

9.2 Budgeting and Financial Administration

9.2.1 The process of budgeting for income and expenditure is geared to the four (4) years cycle from one World Games to the next. The four (4)-year cycle starts on 1st January after one World Games and ends on 31st December after the next World Games. Procedures for the budgeting process are laid down in the By Laws of the IWGA. (BL.6.3)

9.2.2 Notwithstanding the principle defined in Article 9.2.1 of the Constitution the financial year of the IWGA is the calendar year and audited Annual Accounts and Balance sheets shall be submitted to the AGM in accordance with the By Laws of the IWGA (BL 7).

10 AMENDMENTS TO CONSTITUTION, DISSOLUTION

10.1 Amendments to the Constitution

10.1.1 This Constitution may be amended by a decision taken by the General Meeting and the following conditions must be met:

- ✓ *a proposal explaining the intended amendments must appear on the Agenda*
- ✓ *the proposal must reach the CEO not later than six (6) months prior to the General Meeting; the CEO shall circulate the proposal not later than four (4) months prior to the General Meeting*
- ✓ *the meeting must be attended by Delegates of no less than two third (2/3) of the Member Federations*
- ✓ *the proposal must be carried by no less than two-thirds (2/3) of the votes cast.*

10.1.2 If the General Meeting is attended by less than two third (2/3) of the Member Federations, another General Meeting may be convened where decisions on the proposed amendment to the Constitution can be made regardless of the number of Member Federations present. Such General Meeting will take place not earlier than two (2) months after the General Meeting where less than two third (2/3) of the Member Federations were present.

10.1.3 All amendments to the Constitution come into effect immediately after the General Meeting in which they have been decided upon, unless another implementation date is determined by the General Meeting.

10.2 Amendments to By Laws and to the Rules of TWG

10.2.1 The By Laws and the Rules of The World Games may be amended or changed by the ExCo. Except in the situations described in Const. Articles 1.6.2. and 1.6.3., amendments and/or changes will be effective as from the ninety-first (91st) day after the date of circulation by the CEO to all Member Federations, unless a written protest is received by the CEO from one or more Member Federations within seventy-five (75) days. (Const. 7.2.6) If such a protest is received the contested matter will appear on the agenda of the next General Meeting for a vote.

10.2.2 Decisions on an amendment to the By Laws and Rules of The World Games, on which a protest has been received, can be taken by a General Meeting when the following conditions are met:

- ✓ *the General Meeting must be attended by no less then half (1/2) of the Member Federations*
- ✓ *the proposal must be carried by no less than two thirds (2/3) of the votes cast.*

10.3 Dissolution of the IWGA

10.3.1 A decision to dissolve the IWGA may only be taken by a General Meeting convened for the purpose and the following conditions must be met:

- ✓ *a proposal to dissolve the IWGA must appear on the Agenda*
- ✓ *the meeting must be attended by Delegates of no less than three-quarter (3/4) of the Member Federations*
- ✓ *the proposal must be carried by no less than three-quarter (3/4) of the votes cast.*

10.3.2 If the General Meeting is attended by less than three-quarter of the Member Federations, another General Meeting will be convened where decisions on the proposed dissolution of the IWGA can be made regardless of the number of Member Federations present. Such General Meeting will take place not earlier than two (2) months after the General Meeting where less than three-quarter (3/4) of the Member Federations were present.

10.3.3 The ExCo, once the decision to dissolve the IWGA has been taken, will be in charge of the process of liquidation and it will retain all constitutional powers relevant to the purpose until the liquidation has been completed. The ExCo, during the process of liquidation, will follow all directives given by the General Meeting that took the decision to dissolve, and a written report on the liquidation will be circulated to all former Member Federations.

10.3.4 All net assets available at the time of the dissolution will be distributed to (a) non-profit organisation(s) in the field of sport as directed by the General Meeting.

11 ARBITRATION

11.1 Court of Arbitration for Sport

Any dispute, controversy or claim arising out of or in connection with the interpretation or application of this Constitution or any other IWGA rules shall exclusively be settled by final and binding arbitration in accordance with the rules of the Court of Arbitration for Sport (CAS) in Lausanne (Switzerland) then in force.

11.2 Obligation to exhaust internal procedures

To the extent they exist, internal procedures must be exhausted prior to a Member challenging decisions made by IWGA bodies before the CAS.

11.3 Single CAS Arbitrator

Unless otherwise agreed by the parties, the dispute or appeal shall be submitted to a single arbitrator appointed in accordance with the CAS rules.

12 LAW OF THIS CONSTITUTION

This Constitution, its interpretation and application, as well as the interpretation and application of any other IWGA rules are governed by Swiss Law.

General revision approved by Annual General Meeting, London 05 April 2011

Mr. Ron Froehlich **Mr. Joachim Gossow**

President IWGA CEO IWGA

CONSTITUTION & BY-LAWS of the International World Games Association

[International World Games Verein]

The World Games

Under the Patronage of the
International Olympic Committee

BY-LAWS OF THE IWGA

1 PURPOSE (CONST. 1.6.1)

According to Article 1.6.1. of the Constitution these By-Laws contain explanations of and give procedures with regard to all Articles of the Constitution which so require, in connection with the government and the administration of the IWGA.

2 THE GENERAL MEETING (CONST.7.1)

2.1 Proposals for Agenda

Proposals to be considered by the General Meeting must appear in the Agenda together with a short explanation of their purpose. Such proposals may be submitted by the Executive Committee (ExCo) and Member Federations and they must be in the hands of the CEO not later than forty-five (45) days before the date of the meeting.

2.2 Seconding of Proposals

In order to be considered by the Meeting, a proposal from a Member Federation must be seconded by another Member Federation. To second a proposal does not imply that the seconder is in favour of the proposal being approved; it merely expresses the wish that it be discussed. A proposal which fails to be seconded may not be discussed. Proposals by the ExCo need not be seconded.

2.3 Chairman

The Chairman of the General Meeting will be the President or, in his or her absence, the Vice President.

2.4 Minutes

Minutes of each General Meeting will be produced under the direction of the CEO.

The Minutes will be circulated no later than six (6) weeks after the date of the meeting and if no written protests or amendments are received by the CEO within two (2) months after circulation they will be deemed a true record of the proceedings, to be formally adopted by the next General Meeting. If a protest is received it will be considered by the next General Meeting as a proposal to amend the Minutes concerned.

Minutes may be circulated to Member Federations by electronic mail. Email communications will be considered to have been received on the date sent.

3 APPLICATIONS FOR IWGA MEMBERSHIP

Eligible International Sports Federations wishing to apply for membership of IWGA may submit an application to the IWGA CEO, using the official IWGA Membership Application Form with the following documents attached:

- ✓ *A copy of their Constitution and By Laws (if any)*
- ✓ *A list of their members*
- ✓ *The names and addresses of their President and Executive Committee members*
- ✓ *Most recent audited accounts*
- ✓ *The following statement signed by their President/CEO:*

> *"As a Member of the IWGA, we agree to abide by the IWGA Constitution and By-laws and the Rules of The World Games, and we agree to abide by decisions of the IWGA General Meeting and Executive Committee. We also confirm that we agree to submit any dispute to the exclusive jurisdiction of the CAS, as provided for by the Constitution."*

4 MEETINGS OF THE EXECUTIVE COMMITTEE

4.1 Plenary meetings

Plenary meetings of the ExCo will normally be held two (2) times a year. Of the two (2) meetings, one (1) will be in conjunction with the AGM, the other in the Host City. Other plenary meetings may be held whenever the President or four (4) Members of the ExCo request the CEO to convene a meeting, and state the business of it.

4.2 Time, Date & Place

The CEO will inform the Members of the ExCo of the time, date and place of a meeting. All Members of the ExCo may submit to the CEO subjects for the agenda of an ExCo meeting. They will do so in writing. The CEO will circulate the agenda and all documents pertaining to it not later than thirty (30) days before the date of the meeting.

4.3 Chairman

The Chairman of the ExCo Meetings will be the President or, in his or her absence the Vice President.

4.4 Mail votes

In between plenary meetings, ExCo decisions can be made by mail vote. Mail votes can be organised through electronic mail.

5 DUTIES OF THE MEMBERS OF THE EXCO (CONST. 7.2)

5.1 Drafting of Minutes

Minutes of all meetings of the ExCo will be produced by the CEO or by a Minute Secretary. These Minutes will be circulated to the Members of the ExCo within six (6) weeks after the date of the meeting. If no written protests are received by the CEO within two (2) months after circulation, the Minutes will be deemed a true record of the proceedings, to be formally adopted in the next meeting. If a protest is received, it will be considered in the next meeting as a proposal to amend the Minutes concerned.

5.2 Confidentiality

Members of the ExCo will not divulge the business of the Committee to Member Federations or third parties unless so authorised by the President or the Vice President.

5.3 Circulation

Members of the ExCo will keep their fellow members informed of the activities they pursue in the execution of their duties. For this purpose they will, among other things, circulate directly to all Members of the ExCo any report, analysis, discussion paper or draft proposal or draft decision they produce for eventual consideration in a meeting of the Committee.

5.4 CoCom Chairman

The President is the Chairman of the Co-ordination Committee between the IWGA and the Host City where the next World Games is conducted.

5.5 Treasurer

The Treasurer is in charge of budgeting, financial recording and reporting, financial planning and the general control of the IWGA's finances. He or she is responsible for producing the audited Accounts and Balance Sheet and the Financial Report for each financial year. After acceptance by the ExCo, these documents will be circulated to the Member Federations. He or she will report on the current financial situation to the ExCo at each of its meetings.

6 FINANCE OPERATIONS (CONST.9)

6.1 General

6.1.1 All payments on behalf of the IWGA are effected by the Treasurer and they will be by bank transfer only, except that cash payments of up to a maximum of USD 3'000 may be permitted, provided that they are duly supported by original receipts for expenditure, or in the case of "per diems" duly signed for by the recipients.

6.1.2 The Treasurer, under the overall responsibility of the ExCo, will establish, maintain and operate bank accounts in the name of the IWGA. When a bank account is being established, the President's and CEO's signatures will also be placed on record with the Bank in order that they may operate the account when the Treasurer is unable to perform his or her duties.

6.2 Refunding Officers' Expenses

6.2.1 Office bearers of the IWGA will not receive remuneration for their work on behalf of the IWGA. The expenditure they incur in the execution of their duties will be refunded.

6.2.2 Reimbursement of claimed expenses will be as follows:

Travel expenses for which a refund is claimed must relate to the sectors in which the Officer concerned actually travelled to reach his or her assignment.

Travel expenses:

- ✓ *Train - Travel expenses will be refunded at the level of 1st class train travel.*
- ✓ *Air Travel - Air travel exceeding eight (8) hours flying time will be in business class, for other air travel the lowest possible rates should be used.*
- ✓ *Car - On short distances where public transport would be impractical or impossible, car travel may be claimed at a kilometre rate to be determined by the ExCo.*
- ✓ *Hotel - Hotel accommodation and meals, if not secured by the CEO, should be of a reasonable standard and the actual cost will be refunded.*
- ✓ *All other expenses such as the cost of communications, office material, secretarial assistance and translations will be refunded as actually paid. The ExCo may decide variations from this By-Law in exceptional cases.*

6.2.3 IWGA office-bearers may not claim for travel and other expenses to attend meetings of the IWGA if they are also representing a Member Federation at the IWGA AGM or at a meeting of any other international sporting organisation that takes place in the same location and period of time. If in such cases business on behalf of the IWGA requires an extension of their stay, the additional cost of hotels and meals may be claimed according to BL 6.2.2 . The ExCo may allow variations from this By Law in exceptional cases.

6.2.4 Expense reports must be accompanied by all relevant bills, invoices, tickets and similar documents or photocopies thereof.

6.3 Budget

Each year the budget figures for the forthcoming financial year will be formally approved by the AGM. If necessary, the ExCo will on that occasion propose amendments.

7 FINANCIAL RECORDING AND REPORTING (CONST. 9.2)

7.1 Financial records

The financial records will be arranged and kept in conformity with the breakdown of the Budget.

7.2 Treasurer's reports

The Treasurer will provide non-audited Accounts and Balance Sheet and a Draft Financial Report to the Executive Committee before 31st March after the end of each financial year.

7.3 Audited accounts

The audited accounts and Balance Sheet and the definite Financial Report will be circulated to the Members of the ExCo for adoption.

7.4 Distribution of financial information

Once adopted by the ExCo the accounts, the Balance Sheet and the Financial Report will be circulated as soon as possible to the Member Federations and they will appear on the Agenda of the AGM.

7.5 Expenditure tracking

The Treasurer will provide each ExCo meeting with statements comparing budgeted and actual expenditure.

7.6 Rreport of TWG income and expenses

A report of income and expenses at each World Games will be produced by the Host City according to the relevant agreement between the IWGA and the Host City.

7.7 Auditing Firm

The AGM, on recommendation of the ExCo, appoints an auditing firm.

8 MISCELLANEOUS

8.1 Language (Const. 1.6.4.)

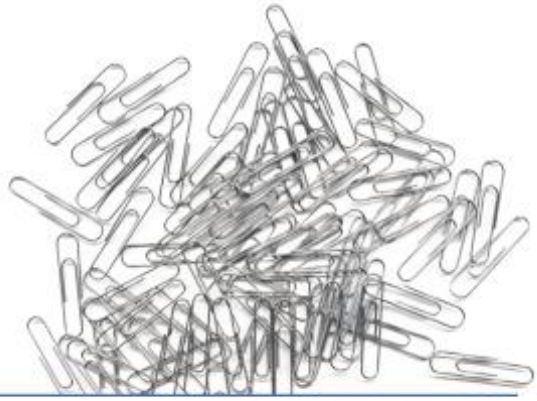
The official language is English. Member Federations wanting to provide for their Delegates in the General Meeting the services of an interpreter may do so at their own expense, and they shall inform the CEO one (1) week prior to the meeting.

8.2 Special Insignia (Const. 7.2.13.)

If the ExCo decides to establish special insignia, they will write the criteria for granting them in these By Laws and they will attach descriptive drawings of the designs as annexes to these By Laws.

INTERNATIONAL WORLD GAMES ASSOCIATION

List of Abbreviations



LIST OF ABBREVIATIONS, DEFINITIONS & ACRONYMS

A-D Rules:	IWGA Anti-Doping Rules
AGM:	Annual General Meeting (AGM)
AIOWF:	Association of International Olympic Winter Sports Federations
ARISF:	Association of IOC-Recognised International Sports Federations
ASOIF:	Association of Summer Olympic International Federations
B.L.:	By-Laws (of IWGA)
CAS:	Court of Arbitration for Sport
CEO:	Chief Executive Officer
CoCom:	Co-ordination Committee
Const.:	Constitution (of IWGA)
Discipline:	A branch of a sport comprising one or several events
ExCo :	Executive Committee
Event:	A competition in a sport or in one of its disciplines, resulting in a ranking and giving rise to the award of medals and diplomas.
FICS :	Fédération Internationale de Chiropratique du Sport (International Sport Chiropractic Federation)
GHB:	Games Host Broadcaster
IF:	International Federation
IOC:	International Olympic Committee
IT:	Information Technology
IWGA:	International World Games Association
LOC:	Local Organising Committee
PC:	Personal computer
PR:	Public Relations
Sport:	One of the sports governed by the IFs in membership of IWGA

TWG Rules:	Rules of The World Games
WADA :	World Anti-Doping Agency
WADC :	World Anti-Doping Code