

32. CIAM Treasurer's Report (Ver.1)

32.1 Sanction fees (including EuroTour events)

The payment situation is quite the same as usual. The majority of the sanction fees arrived in time, some were again late or not fully paid, or information is missing, clarifications are in progress. Registered but not paid events are not appearing on the calendar (it is an automatic function on the calendar database).

Up to now, 14 EuroTour event forms arrived to me, 11 paid, the rest is on the way.

32.2 Payments for medals

The medal payment situation for 2012 is not good, but better than in last year. By today three medal payments are missing: ESP (CHF 700), ROU (CHF 1400) and SRB (CHF 700). The invoices were issued to the organizers in April at the Plenary, the latest in June with 30 days payment deadline. Warnings were sent to urge these organizers to pay the medals.

32.3 CIAM Scholarship

Already the third edition of the CIAM scholarship starts now, but I haven't seen any of the required documentation concerning the first edition.

32.4 Estimation for the final balance of CIAM budget for 2012

As the budget statement of Nov. 27 shows, the balance of the CIAM budget can be estimated around \pm EUR 2500. The actual reimbursements of Bureau members (around EUR 3500 or more), late payments, payments made by credit cards being on the way and some others will affect the final figure during the rest of the year.

As it happens usually, some budgeted costs will appear only in 2013 and some not budgeted items appear in 2012.

32.5 Reimbursement policy

There are changes in the Bureau therefore I propose to overview our reimbursement policy, after having the final figures for 2012.

32.6 New financial requirements

The FAI made decision on more strict new financial guidelines for budget reporting and also modified the budget structure to unify the FAI and ASC budget structures. A new expense approval process was established and also a form to be used for the approval.

Expenses below CHF 4000 which are budgeted and non recurring are not subject of higher than ASC approval (but two ASC officials are needed to approve, e.g. the president and the treasurer). If not budgeted, or the value is between CHF 4000 and 10000 the FAI financial director approves, over CHF 10000 the Executive Boards approves.

The modified CIAM budget structure will be used in my next report for the closing of 2012, the approved 2013 budget and the draft budget for 2014.

December 4, 2012

Andras Ree
CIAM Treasurer