

6. CIAM Treasurer's Report

6.1 CIAM 2007 budget

The detailed final CIAM 2007 budget statement is attached to this report in two forms, in the traditional CIAM form and in the required new FAI form. The rounded key data are as follows:

Opening balance as of January 1, 2007:	EUR 51 036
Closing balance as of December 31, 2007:	EUR 45 482
Net movement:	EUR -5 554

Finally, I succeeded to convert our budget into the standard ASC Financial Report Form after the agreement with the office to keep the grouping of the budget items, but I got the necessary freedom for the details within the groups.

The organizers have paid all FAI medal invoices in 2007. The CIAM continental medal business was independent from our budget except the junior medals, paid by CIAM. The rest was running directly between the organizers and Ordino Oy Company, organized by Sandy Pimenoff.

The majority of the sanction fees have arrived to the CIAM account in time but still some of them were late or not fully paid because of the bank charges.

6.2 CIAM 2008 budget

Some items will be debited for 2008:

- Printing of World Cup diplomas,
- Printing of FAI stickers (was not budgeted),
- CIAM Flyer costs,
- Others, not yet claimed.

The already sanctioned Eurotour events are on the 2008 calendar. Recently a new set of forms for 11 events arrived, but there is no payment yet, therefore I did not confirm them to appear on the calendar. I have claimed for the sanction fees.

The CIAM form for credit card payment is attached to this report and downloadable from the CIAM documents page.

6.3 CIAM 2009 draft budget

The draft 2009 budget is attached to this report, now only in the new FAI form, see the last column on the sheet. From now, our budget is running only in EUR.

The draft budget already contains the planned EUR 2000 junior scholarship.

6.4 CIAM officers' reimbursements policy

As basic practice, the already known CIAM form (see attached, and available on the CIAM documents page) is to be filled to claim for reimbursements, attached with backup documents. The treasurer authorizes the claims and the net payment will be transferred for the given account of the claimant. The only exemption to have local payment in cash is the partial refund of CIAM officers, based on the current CHF 200 refund per meeting. In this case, backup documents not needed, the treasurer authorizes the payment, counter-signed by the president.

The officers getting full cover for travel and accommodation are those not supported by their own NAC, presently the president, the technical secretary and the media consultant, plus the travel of the Education SC chairperson to the CIEA meeting. These reimbursements should be limited for CIAM meetings and for the cases when representing CIAM at other FAI meetings.

March 20, 2008

Andras Ree
CIAM Treasurer

Note: 5 tables attached

CIAM BUDGET – Final statement for 2007
(Traditional CIAM form)

EXPENSES EUR		
Budget item	Budget	Fact
CIAM Flyer	1300	0
Bureau members' and SC Chairmen's expenses	3900	4400,96
President's travel	3500	5246,89
President's expenses	550	550,00
Secretary's expenses	450	0
Technical Secretary's travel	1200	2234,12
Technical Secretary's expenses	450	0
Media Liaison Officer's travel	900	865,40
World Champ. medals (seniors)	3800	3893,00
World Champ. medals (juniors)	480	0
Cont. Champ. medals (seniors)	5400	0
Cont. Champ. medals (juniors)	4080	5524,00
World Cup medals *	0	6667,00
World Cup diplomas **	450	0
Repair of trophies	500	0
Education SC Chairman's travel	700	0
Miscellaneous	2500	1565,18
Total	30160	30946,55

* covered in 2006 budget for 2 more years

** covers the need for about 3 years

REVENUES EUR		
Sanction Fees	18500	20962,10
World Champ. Medals (seniors)	3800	2990,57
Cont. Champ. Medals (seniors)	5400	0
Cont. Champ. Medals (juniors) ***	900	0
Protest fees	0	245,00
Contributions to World Air Games 2009	0	1195,00
Total	28600	25392,67

*** reimbursement for 3 junior space classes from the 8.

Note: CIAM Budget covers the medal costs in Junior Championships.

Some missing items will be debited for the following year.

Opening balance: **EUR 51 036,31**

Closing balance: **EUR 45 482,43** Net movement: **EUR -5 553,88.**

FAI AIR SPORT COMMISSIONS – CIAM FINANCIAL REPORT 2007-2008

Name of Commission : CIAM		Budget 2007	Net Movements 2007	Budget 2008
Currency : EUR				
Opening Balance on 1 January 2007		51 036	-5 554	45 482
INCOME :				
1. TOTAL INCOME		28 600	25 393	30 300
1,1	Championship Income	18 500	21 207	19 500
	Sanction fees - World Championships			
	Sanction fees - European Championships			
	Sanction fees - Other categories, ranking lists			
	Total of sanction fees	18 500	20 962	19 500
	Protest fees		245	
1,2	Sales	10 100	2 991	10 800
	Sales of Badges, pins, flags, books, etc			
	Sales of Championship Medals	10 100	2 991	10 800
	Other			
1,3	Miscellaneous Income	0	1 195	0
	Donations and Sponsorship			
	Media rights fees			
	Contributions to World Air Games 2009		1 195	
EXPENDITURE :				
2 TOTAL EXPENSES		30 160	30 947	31 900
2,1	Travels and Administration	11 650	13 297	12 200
	President's travel expenses and admin.	4 050	5 797	4 600
	Secretary admin.	450		450
	Tech. Secretary travel and admin.	1 650	2 234	1 850
	Bureau members' travel (partial)	3 900	4 401	3 800
	Media Liaison Officer's travel	900	865	800
	Education SC Chairman's travel	700		700
	Other costs (stipends, jury service)			
2,2	Meetings	0	0	0
	Plenary Meetings			
	FAI Meetings			
2,3	Stock Purchases	14 210	16 084	17 300
	World Championship medals (seniors)	3 800	3 893	8 900
	World Championship medals (juniors)	480		6 300
	Continental Championship medals (seniors)	5 400		1 900
	Continental Championship medals (juniors)	4 080	5 524	200
	World Cup medals		6 667	
	World Cup diplomas	450		
	Miscellaneous stock purchases			
2,4	Championships expenses	500	0	500
	Shipment various materials			
	Repair of trophies	500		500
2,5	Miscellaneous expenses	3 800	1 565	1 900
	CIAM Flyer	1 300		1 100
	Other	2 500	1 565	800
TOTAL INCOME		28 600	25 393	30 300
LESS TOTAL EXPENDITURE		30 160	30 947	31 900
Balance		-1 560	-5 554	-1 600
Closing Balance on 31 December 2007			45 482	

Bureau proposal for 2009 CIAM Budget to the Plenary Meeting for approval:

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FAI AIR SPORT COMMISSIONS – CIAM FINANCIAL REPORT 2008-2009

Name of Commission : CIAM		Budget 2008	Net Movements 2008	Budget 2009
Currency : EUR				
Opening Balance on 1 January 2008		45 482	0	
INCOME :				
1.	TOTAL INCOME	30 300	0	25 400
1,1	Championship Income	19 500	0	20 800
	Sanction fees - World Championships			
	Sanction fees - European Championships			
	Sanction fees - Other categories, ranking lists			
	Total of sanction fees	19 500		20 500
	Protest fees			300
1.2	Sales	10 800	0	4 600
	Sales of Badges, pins, flags, books, etc			
	Sales of Championship Medals	10 800		4 600
	Other			
1.3	Miscellaneous Income	0	0	0
	Donations and Sponsorship			
	Media rights fees			
	Contributions to World Air Games 2009			
EXPENDITURE :				
2	TOTAL EXPENSES	31 900	0	27 200
2,1	Travels and Administration	12 200	0	13 100
	President's travel expenses and admin.	4 600		4 200
	Secretary travel and admin.	450		1 200
	Tech. Secretary travel and admin.	1 850		2 100
	Bureau members' travel (partial)	3 800		4 000
	Media Liaison Officer's travel	800		900
	Education SC Chairman's travel	700		700
2,2	Meetings	0	0	0
	Plenary Meetings			
	FAI Meetings			
2,3	Stock Purchases	17 300	0	9 900
	World Championship medals (seniors)	8 900		3 900
	World Championship medals (juniors)	6 300		500
	Continental Championship medals (seniors)	1 900		
	Continental Championship medals (juniors)	200		5 500
	World Cup medals			
	World Cup diplomas			
	Miscellaneous stock purchases			
2,4	Championships expenses	500	0	500
	Shipment various materials			
	Repair of trophies	500		500
2,5	Miscellaneous expenses	1 900	0	3 700
	CIAM Flyer	1 100		1 200
	CIAM junior scholarship			2 000
	Other	800		500
	TOTAL INCOME	30 300	0	25 400
	LESS TOTAL EXPENDITURE	31 900	0	27 200
	Balance	-1 600	0	-1 800



CIAM Expenses Summary Form

Personal Information	
Name:	
Address:	
Country:	Postal code:
Telephone:	Fax:
E-mail:	

Bank Information (for wire transfer)
Bank name:
Account name:
Swift code:
IBAN code :
Account number:
Bank address:

Summary of Expenses		
Description	Amount (specify currency)	Subtotal
Total:		

Note: Reimbursement will be made in the currency requested.
 The Expense Summary must include original receipts for all expenses.

Declaration: Hereby I confirm having no double subsidy for the expenses claimed above.

Signature: _____ Date: _____

Approval: _____ Date: _____



Return this order form to the FAI Office, at the following address
FEDERATION AERONAUTIQUE INTERNATIONALE (FAI)
 24, Avenue Mon-Repos
 1005 Lausanne



SUISSE

Or fax it to the following number : +41 21 345 10 77

We hereby authorise the FAI to debit our credit card as follows :

TYPE OF CARD : (VISA / MASTERCARD) : _____

NUMBER :

EXPIRY DATE :

CVV NUMBER :

(Code of 3 numbers, on the back of your credit card, beside your signature)

NAME ON CARD : _____

ADDRESS OF HOLDER : _____

REASON FOR PAYMENT : _____

SUM TO BE DEBITED : _____

**** THE AMOUNT DEBITED OF YOUR CARD WILL BE IN SWISS FRANCS ****

SIGNATURE : _____

NAME : _____

DATE : _____

I can be contacted at the following numbers : Email : _____

Or Fax : _____

**** PLEASE NOTE THAT VISA OR MASTERCARD FEES (COMMISSION) **
 WILL BE CHARGED TO YOU.**