

Introduction

This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event. It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.

Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:

- FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures
- FAI Sporting Code - Section 1
- FAI Sporting Code - General Section
- Protocol for FAI and CIA Sanctioned Events
- CIA Competition Operation Handbook

The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.

Please, take into consideration that not all information is needed for all types of events. So when the information doesn't concern your event, please write « not apply » in the respective field.

Please use the DDMMYYYY format for all dates in the form.

When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process.

Section 1 - Main Information

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.

Date of initial submission: 10/03/2017	Date of last modification: 08/06/2017	Date of final version: __/__/__
Event Title & Sub-Title	4th FAI Junior World Hot Air Balloon Championship 2018	
Event Location (country, region, city)	Country: Poland Region: Kuyavian-Pomeranian Voivodeship City: Wloclawek	
Event Dates (dd.mm to dd.mm.yyyy)	11.09 to 16.09.2018	
FAI / CIA Sub-class	<input checked="" type="checkbox"/> AX – Hot Air Balloons <input type="checkbox"/> AA – Gas Balloons <input type="checkbox"/> BA – Gas Airships <input type="checkbox"/> BX – Hot Air Airship <input type="checkbox"/> AA – WLD - Gordon Bennett <input type="checkbox"/> AM – Rozier Balloons	
FAI Type of Event	<input checked="" type="checkbox"/> FAI World Championship <input type="checkbox"/> CIA Sporting Event <input type="checkbox"/> FAI Continental/Regional Championship <input type="checkbox"/> Other: <input type="checkbox"/> CIA Category One International Event	
FAI / CIA Category	<input type="checkbox"/> General <input type="checkbox"/> Women <input checked="" type="checkbox"/> Junior	
Registration Starts (date & time)	10.09.2018, 10:00	General Briefing (date & time) 11.09.2018, 14:00
1st Competition Flight (date & time)	12.09.2018, 6:00	Last Competition Flight (date & time) 15.09.2018, 18:00
Extra Flight if needed (date & time)	16.09.2018, 6:00	Resting Period (if some, date & time) TBA
Opening Ceremony (date & time)	12.09.2018, 13:00-15:30	Closing Ceremony (date & time) 16.09.2018, 12:00
Invitation Process Starts (date)	15.01.2018	Entry Closing Date (1st round) 30.04.2018
Organising National Airsport Control – NAC	Aero Club of Poland	
Organising NAC's CIA Delegate (name, email, phone)	Name: Witold Filus E-mail: wfilus@wp.pl Phone: +48601470601	
Organising Body (Entity / Club / Company)	Aero Club of Wloclawek	
Main Contact / General Manager (name, email, phone)	Name: Marek Koziński E-mail: biuro@aeroklub.wloclawek.pl Phone: (54) 235-54-43	
Official Mailing Address (postal address, email, fax, phones)	Postal address: Aeroklub Wloclawski Lotnisko Kruszyn 87-853 KRUSZYN Poland	E-mail: biuro@aeroklub.wloclawek.pl Phone: (54) 235 54 43 Fax: (54) 235 54 44

Organiser's previous event organisation experience <i>(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)</i>	2005 - Polish Balloon Cup – Wloclawek (CIA Sporting Event) 2006 - 17 th Ladies World Cup (FAI Category One Event) XXII Polish Championship 2007 - 8 th International Hot Air Balloon Competition 2007 FAI World Championships for Model Helicopters for Seniors and Juniors in class F3C 2008 – 20 th FAI World Championship for Scale Model Aircraft 9 th International Hor Air Balloon 2009 – 10 th International Hor Air Balloon VII European Championships for Soaring Models F3J 2010 - 11 th International Hot Air Balloon Competition and Ladies World Cup Fiesta Sport FAI 2011 - Polish Balloon Cup – Wloclawek (CIA Sporting Event) and 12 th Hot Air Balloon Competition of Wloclawek 2012 - 13 th Hot Air Balloon Competition of Wloclawek (Pre-Europeans) 2013 - 18 th FAI Hot Air Balloon European Championship 2013 FAI World Championships for Model Helicopters for Seniors and Juniors in classes F3C & F3N – Wloclawek, Poland 2014 - 14 th International Hot Air Balloon of Wloclawek 2014 FAI World Championships for Control Line Model Aircraft for Seniors and Juniors in classess F2A,F2B, F2C and F2D 2015 - 13th FAI European Microlight Championship 2015 15 th International Hot Air Balloon Competition of Wloclawek 2016 – 16 th International Hot Air Balloon Competition of Wloclawek
Event with Observers <i>(The Organizer is invited to present two proposals for the Event to be held with or without Observers)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Up to the Plenary to decide
GPS Loggers All GPS Loggers should be of the same type. For category 1 events they should meet the minimum quality requirement of the COH (Chapter 2).	Type of GPS Logger to be used: FAI Logger Details: www.balloonloggers.com
Event Director <i>(name, country, email, attach CV)</i>	Name: Eugenijus Komars Country: Lithuania E-mail: augis@ilsanta.lt
Deputy Director <i>(name, country, email, attach CV)</i>	Witold Filus Country: Poland
Safety Officer <i>(name, country, email, attach CV)</i>	Jerzy Czerniawski Country: Poland
PR Officer / Media Officer <i>(name, email)</i>	Bartosz Nowakowski Country: Poland
Main Common Launch Area <i>(CLP coordinates & description)</i>	Kruszyn Airfield
Entry Fee for Competitors <i>(amount, currency and what is included)</i>	Amount: 200 Currency: EUR For every competitors pilot + 3 The amount includes: - Pre-breakfast and morning coffe; - Propane gas for each competition flight + 1 practical; - Two sets of competition maps; - Meteorological service; - Prizes for the winners; - Pilot pack tickets for social events
Maximum number of entrants	50 + 1 last FAI Junior World Hot Air Balloon Champion
Number of eligible NACs Every worlds NACs with membership to the FAI	Equal number of competitors / NAC 2
Dates for Invitation process <i>(dd.mm.yyyy)</i>	Letter to NACs will be sent on 15.01.2018
15.01.2016 – 30.04.2018	Deadline for NACs to send nominations 15.02.2018
	Individual Invitation to Competitors will be sent on 01.03.2018
	1st round deadline for Competitors application and entry fee 31.03.2018

	2nd round deadline for Competitors application and entry fee	30.04.2018
	Remarks:	
	If there are still places available after the 2nd round we will go back to the top of the results from the previous event according to the SC01 rule.	
Additional Invitations Procedure	Standard FAI/CIA procedures as per 5.6.2 of the SC section 1	
Eligibility Conditions	Standard FAI/CIA procedures as per 5.6.4 of the SC section 1	
Registration Method and Details <i>(mail, fax, email, online)</i>	Information, documents, invitations and other services available only by internet online and email.	
Official Language	English	Protest Fee <i>(amount, currency)</i> 100 EUR
Proposed Jury members <i>(at least 6 names for the Plenary at the year of the event)</i>	1. Mark Sullivan 2. Hans Akerstedt	3. Garry Lockyer 4. Jaroslav Baran 5. Sándor Hidas 6. John GRUBBSTRÖM

Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	www.juniorworlds2018poland.com		
Event President <i>(name, email)</i>	Name: Marek Wojtkowski (President of Wloclawek)	E-mail: pocztaum@wloclawek.pl	
FAI Authority shown on	<input checked="" type="checkbox"/> Rules <input type="checkbox"/> Logo <input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Official documents <input checked="" type="checkbox"/> Other: Promotional Materials		
Courtesy Invitations sent	FAI President: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: TBA	CIA President: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: TBA	Remarks: CIA president is on list of proposed Jury Members
Event Prizes Offered and Details	There will be FAI medals for top 3 pilots and diplomas for the top 10 and gift & prizes		
Opening Ceremony <i>(Location & Coordinates)</i>	Location: The Opening Ceremony will take place on the Cultural Center 'Browar B' Coordinates: 52° 39'28,6" N 19° 04' 35,5" E		
Closing Ceremony / Prize-giving <i>(Location & Coordinates)</i>	Location: The Opening Ceremony will take place on the Airfield Kruszyn Coordinates: 52° 35'04,62" N 19° 00' 55,78" E		
CIA and FAI Protocol will be followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The organisers will respect the FAI Environmental Code of Ethics?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Remarks:		
Entry Fee Method of Payment and Details	<input checked="" type="checkbox"/> Money order <input type="checkbox"/> Cheque <input type="checkbox"/> Cash <input type="checkbox"/> Credit card <input checked="" type="checkbox"/> Other: Bank Transfer		
	Details: PayPal or Credit Card will be open for Competitors, details will follow in Invitation and website		
Country Admission Conditions <i>(Visa's required, etc.)</i>	Information about Visas: http://www.msz.gov.pl/en/travel_to_poland/visa/visa		
Preferred Place of Entry & Closest Major Cities <i>(Special custom clearance & directions and distances to main cities)</i>	Warsaw, the capitol of Poland about 120km By road: It takes about 3 hours to get to the Wloclawek from Warsaw By bus. Buses leaves Warsaw every hour. By train: A journey from Warsaw to Wloclawek takes about 2,5 hours. There are about 7 direct trains a day. By air: Air entry via Internationa Airport WARSAW, GDANSK, POZANAN, BYDGOSZCZ, LODZ.		
Local language	Polish		
Location Description & Characteristics	General Description: European Union, Poland, Kuyavian-Pomeranian Voivodeship (Province), Wloclawek is 120 km to NW from Warsaw at latitude 52° 38' north and longitude 19° 04' east. We have very attractive and flat area for ballooning. Good road's network and lot of places appropriate for take-off and landings are our advantages.		
	Geographic Position: <i>(coordinates of competition map center)</i>	Map in attachment	
	Topography: Flat area - http://en.wikipedia.org/wiki/W%C5%82oc%C5%82awek		

	(mountains, sea, lakes, rivers)
	Landing Areas: Good road's network and lot of places appropriate for take-off and landings – harvested fields.
	(open fields, wooded area, farming, crops, cattle)
	Main villages around the flying area Kruszyn, Brześć Kujawski
	Other Description
Additional Common Launch Areas (coordinates & description)	Kruszyn Airfield (Aero Club of Wloclawek) Coordinates: 52° 35'04,62" N 19° 00' 55,78" E
Landowner Restrictions	We have been organised balloons event for many years and we have never had any landowner restrictions. On the competition map there is one main, native road from S to N and it is out of bounds area.
Meteorological characteristics (as expected for the period of the event)	Weather conditions: The hot air balloon flying condition in Wloclawek during September is favourable because calm weather: sunny days with very little cloud cover and weak wind. We have got a local meteorological service on the airport but Wloclawek is situated between two meteorological stations 50 km apart from each. Prevailing winds (speed / directions): Speed 4 m/s from west and southern west Temperatures: min: 12 °C, mid: 18 °C , max: 25 °C Sunrise & Sunset time for the first competition day: 05.45am / 07.40pm
Airspace Structure & Limitations	NOTAM Description
	Flight Limitations No flight limitations
	Number of PZs expected & Descriptions 1 – the area of Anwil factory http://www.anwil.pl/products.php
	Competition Area Altitude Limitations 10000 ft
	Competition Area Dimensions (based on CLP, in km – north/south & east/west) north/south: 32km east/west: 42km
Competition Map Details	DATUM UTM/UPS WGS84
	Scale 1:50 000
	Grid lines 1 km
	Paper Size 68/88 cm
	Electronic Version Available <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – expected on date:
	Electronic Version File Format <input checked="" type="checkbox"/> JPEG <input checked="" type="checkbox"/> PNG <input type="checkbox"/> Other: .ozf
	Remarks
Driving Particularities (Right hand, left hand, speed limitations, International Driver's License required, etc.)	Polish driving law, similar to the european law
Road Network and Infrastructure	We have very attractive and flat area for ballooning. Good road's network and lot of places appropriate for take-off and landings are our advantages.
Venue Description, Coordinates & Characteristics	Competition Center (coordinates & description) The Competition Center will be at the Kruszyn Airfield. There are a lot of different rooms what can be use for operational and headquarter offices. The following equipment is easy to access: computers (PCs) with printers and internet connection (wired and wireless), copiers, FAX, etc. Coordinates : 52° 35'04,62" N 19° 00' 55,78" E
	Briefing Facilities Hangar of the Aero Club of Wloclawek Coordinates : 52° 35'04,62" N 19° 00' 55,78" E (coordinates & description – tent, hall, etc.)
	Media centre (description) Aero Club's Office
	Internet connection Easy access to WIFI on the Airfield
	Social activities Opening & Closing social events, Yacht cruises, Horse ridding, Visiting the largest dam in Poland, Wieniec Zdrój SPA&Wellness Center visit
	Other information

Stewards <i>(name, country, email, attach CV)</i>	Dominik Nowakowski, Poland, now.dominik@yahoo.com, Radosław Marciniak, Poland, radoslawjanmarciniak@gmail.com, Małgorzata Biłska-Nowakowska, biłska-nowakowska@wp.pl , more TBA (proposal more on next CIA meeting)	
Chief Scorer <i>(name, country, email, attach CV)</i>	Krzysztof Openchowski (POL) (proposal more on next CIA meeting)	
Chief Debriefeer <i>(name, country, email, attach CV)</i>	N/A	
Chief Observer <i>(name, country, email, attach CV)</i>	N/A	
Technical Support Officer <i>(name, country, email, attach CV)</i>	Arkadiusz Iwański (POL) (proposal more on next CIA meeting)	
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	BScoring (Mathijs de Bruijn)	
Special Arrangements and Assistance for Competitors <i>(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)</i>	Equipment rental services: We will provide addresses of persons in Poland willing to rent balloon equipment Additional crew available: Support will be post on website /facebook event Rent a car assistance: Support will be post on website /facebook event Accommodation: Hotels in Wloclawek (more info TBA)	
Equipment Limitations	Up to 3000m³	
Special Safety Requirements	N/A	
Insurance Requirements for Competitors and Details	<input checked="" type="checkbox"/> Third party: 1 500 000 SDR <input checked="" type="checkbox"/> Passenger: 250 000 SDR	<input type="checkbox"/> CSL: <input type="checkbox"/> Other:
Insurance Provided & Covered by Organisers	Third Party:	As per EU Regulation
	Air Display Public Liability:	according to authorities requirements
	Organisers & Officials On-ground Risks:	according to authorities requirements
	Observer On-board:	N/A
	Other:	N/A
Travel & accommodation arrangements for officials	Travel Arrangements: if necessary	
	Travel Allowance <i>(amount and currency)</i> : Polish Officials: 50 EUR Neighbouring countries: 100 EUR Overseas officials: 150 EUR	
	Vehicles Provided: as much as will be needed	
	Type of Accommodation: hotel	
	Meals Provided: 3 per day	
	Other Information / Remarks: Participation in every official social event	
Travel & accommodation arrangements for observers	Travel Arrangements: N/A	
	Travel Allowance <i>(amount and currency)</i> : N/A	
	Vehicles Provided: N/A	
	Type of Accommodation: N/A	
	Meals Provided: N/A	
	Other Information / Remarks: N/A	

For EDS use only

*This section is for EDS use only and the Organizer will get an update **when changes are made.***

Document submitted to	EDS	Date	10/06/2017
Status / Report on new versions	Updated with EDS requested changes		
CIA Technical Delegate (<i>name, email</i>)			
NAC Letter of Approval Status	OK		
Organizer Agreement Status	Pending		
Event Logo Status			
Sanction Fee (CHF)	1500	Performance Bond Fee (CHF)	8000
Sanction Fee Status	Invoiced		
Performance Bond Status	Invoiced		
Event Rules Status			
Jury approved by Plenary (<i>names, emails</i>)	Jury President: Jury Member: Jury Member:		
CIA Sanction Status	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No		Date:
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:		
Opening and Closing Ceremonies Agenda Reviewed			