|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section 1 - Main Information**  *All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.* | | | | | | | | |
| Date of initial submission: **12/01/2016** | | Date of last modification: \_\_/\_\_/\_\_\_\_ | | | Date of final version: \_\_/\_\_/\_\_\_\_ | | | |
| Event Title & Sub-Title | **3 rd FAI WOMEN’S WORLD HOT AIR BALLOON CHAMPIONSHIP 2018** | | | | | | | |
| Event Location *(country, region, city)* | **Poland, Lubelskie Voivodeship, NALECZOW (NAŁĘCZÓW)** | | | | | | | |
| Event Dates *(dd.mm to dd.mm.yyyy)* | **05.08 to 11.08.2018** | | | | | | | |
| FAI / CIA Sub-class | **X AX – Hot Air Balloons**  BX – Hot Air Airship | | | AA – Gas Balloons  AA – WLD - Gordon Bennett | | | | BA – Gas Airships  AM – Rozier Balloons |
| FAI Type of Event | **X FAI World Championship**  FAI Continental/Regional Championship  CIA Category One International Event | | | CIA Sporting Event  Other: | | | | |
| FAI / CIA Category | General | | | **X** **Women** | | | | Junior |
| Registration Starts *(date & time)* | **05.08.2018** | | | General Briefing *(date & time)* | | | | **06.08.2018 17:00** |
| 1st Competition Flight *(date & time)* | **07.08.2018** **04:45** | | | Last Competition Flight *(date & time)* | | | | **11.08.2018** **04:45** |
| Extra Flight if needed *(date & time)* | - | | | Resting Period *(if some, date & time)* | | | | **TBA** |
| Opening Ceremony *(date & time)* | **06.08.2018** **TBA** | | | Closing Ceremony *(date & time)* | | | | **11.08.2018 TBA** |
| Invitation Process Starts *(date)* | **01.12.2017** | | | Entry Closing Date *(1st round)* | | | | **15.04.2018** |
| Organising National Airsport Control – NAC | **Aero Club of Poland** | | | | | | | |
| Organising NAC’s CIA Delegate *(name, email, phone)* | Name: **Jerzy Czerniawski** Email: jczerniawski@poczta.fmPhone: **+48 602 341397** | | | | | | | |
| Organising Body *(Entity / Club / Company)* | **Aeroklub Lubelski,**  SPA Nałęczów, ML Skrzydlata Polska | | | | | | | |
| Main Contact / General Manager *(name, email, phone)* | **Adam Gruszecki, gruszecki.adam@wp.pl, +48 603 563064** | | | | | | | |
| Official Mailing Address  *(postal address, email, fax, phones)* | Postal: **Aeroklub Lubelski, 21-030 Motycz, Radawiec Duży 272A, POLAND**  Phone: +**48 603 563064**  Email: **gruszecki.adam@wp.pl** | | | | | | | |
| Organiser’s previous event organisation experience  *(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)* | **Main events:**   * **From 2006 to 2015, ten times SPA Nałęczów Balloon Cup-Polish Cup** * **Five times National Championships (1995 ,2007,2013, 2014,2015)** | | | | | | | |
| Event with Observers *(The Organizer is invited to present two proposals for the Event to be held with or without Observers)* | Yes **X** **No** Up to the Plenary to decide | | | | | | | |
| GPS Loggers | Type of GPS Logger to be used: **FAI loggers**  Details: [**www.balloonloggers.com**](http://www.balloonloggers.com/) | | | | | | | |
| Event Director *(name, country, email, attach CV)* | Name: **Eugenijus Komas**  Country: **Lithuania**  Email: [**auguisk@gmail.com**](mailto:auguisk@gmail.com)  Phone: **+37061133760** | | | | | | | |
| Deputy Director *(name, country, email, attach CV)* | **TBA** | | | | | | | |
| Safety Officer *(name, country, email, attach CV)* | **TBA** | | | | | | | |
| PR Officer / Media Officer *(name, email)* | Name: **Grzegorz Łoza**  Email: **gloza@uzdrowisko-naleczow.com** Phone: +**48 607 069 697** | | | | | | | |
| Main Common Launch Area  *(CLP coordinates & description)* |  | | | | | | | |
| Entry Fee for Competitors *(amount, currency and what is included)* | ***Amount: 200 Currency: EUR – loggers only***  ***Amount: 700 Currency: EUR – observers and loggers***  What is included: **propane for all competition flights, 2 sets of competition map, morning coffee, 4 tickets for Opening Ceremony and Good Bay Party, pilots gift kit** | | | | | | | |
| Maximum number of entrants | **40 / + 1 gold medal holder of the last FAI Women’s World Hot Air Balloon Championship/** | | | | | | | |
| Number of eligible NACs | **All NAC’s** | | | Equal number of competitors / NAC | | **2 per country** | | |
| Dates for Invitation process *(dd.mm.yyyy)* | Letter to NACs will be sent on | | | | | **01.12.2017** | | |
| Deadline for NACs to send nominations | | | | | **31.12.2017** | | |
| Individual Invitation to Competitors will be sent on | | | | | **01.01.2018** | | |
| 1st round deadline for Competitors application and entry fee | | | | | **15.03.2018** | | |
| 2nd round deadline for Competitors application and entry fee | | | | | **30.04.2018** | | |
| Reserve List and/or Standby List will be used? | | | | | **No** | | |
| Remarks: | | | | | | | |
| Additional Invitations Procedure | **As per Sporting Code, Section 1, § 5.6.2 if less than 41 participants in total, then extra invitations will be send to countries which delegated more than 2 pilots** | | | | | | | |
| Eligibility Conditions | **As per Sporting Code, Section 1, § 5.6.4** | | | | | | | |
| Registration Method and Details *(mail, fax, email, online)* | **Email, mail** | | | | | | | |
| Official Language | **English** | | | Protest Fee *(amount, currency)* | | | **100 euro** | |
| Proposed Jury members *(at least 6 names for the Plenary at the year of the event)* | 1. **TBA**  2. **TBA** | | **3. TBA**  **4. TBA** | | **5. TBA**  **6. TBA** | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Section 2 - Additional Information**  *The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.*  *Changes are allowed after the Sanction is granted only in order to improve the event.* | | | | | |
| Official Event Website | **TBA** | | | | |
| Event President *(name, email)* | **TBA** | | | | |
| FAI Authority shown on | **X** Rules Logo **X** Program **X** Official documents Other: | | | | |
| Courtesy Invitations sent | FAI President: Yes No Date:  CIA President: Yes No Date:  Remarks: | | | | |
| Event Prizes Offered and Details | **Trophies, medals** | | | | |
| Opening Ceremony  *(Location & Coordinates)* | **Airfield of Aeroklub Lubelski in Radawiec, Poland** | | | | |
| Closing Ceremony / Prize-giving *(Location & Coordinates)* | **TBA** | | | | |
| CIA and FAI Protocol will be followed? | **X** **Yes** No  Remarks: | The organisers will respect the FAI Environmental Code of Ethics? | | | **X** **Yes** No  Remarks: |
| Entry Fee Method of Payment and Details | Money order Cheque Cash Credit card Other:  Details: **Bank Transfer** | | | | |
| Country Admission Conditions *(Visa’s required, etc.)* | **Standard European Community entry rules apply. Competitors must consult their home country rules and those for entering a EU country.** | | | | |
| Preferred Place of Entry & Closest Major Cities *(Special custom clearance & directions and distances to main cities)* | **By air via Warsaw (150 km) or Lublin (27 km) airports, by sea via Gdansk seaport (450 km), otherwise by roads.** | | | | |
| Local language | **Polish** | | | | |
| Location Description & Characteristics | General Description | | **Naleczow situated in east of Poland, around 110 km from the borders with Belarus and Ukraine.**  [**https://en.wikipedia.org/wiki/Nałęczów**](https://en.wikipedia.org/wiki/Nałęcz%F3w) | | |
| Geographic Position *(coordinates of competition map center)* | | **Termy Pałacowe Hotel  UTM/UPS: 33U 607377/5744530** | | |
| Topography *(mountains, sea, lakes, rivers)* | | **The competition area is flat, no mountains and lakes. The western part of the map is covered with scatered small forests.** | | |
| Landing Areas *(open fields, wooded area, farming, crops, cattle)* | | **Many good fields for landing.** | | |
| Main villages around the flying area | | **Some small villages in flying area. To the east of Naleczow (~20km) located Lublin, main city of this region.** | | |
| Other Description | |  | | |
| Additional Common Launch Areas *(coordinates & description)* | **TBA** | | | | |
| Landowner Restrictions | **Standard landowner relation rules will apply.** | | | | |
| Meteorological characteristics *(as expected for the period of the event)* | Weather conditions: **Good**  Prevailing winds (speed / directions): **favorable, prevailing western direction, 2 – 4 m/s**  Temperatures: **20-30°C**  Sunrise & Sunset time for the first competition day: **03.51-19.15 UTC** | | | | |
| Airspace Structure & Limitations | NOTAM Description | | **A NOTAM will be issued according standard regulation.** | | |
| Flight Limitations | | **TBA** | | |
| Number of PZs expected & Descriptions | | **TBA** | | |
| Competition Area Altitude Limitations | | **Eastern part of flight area is max. up to 2500 ft,**  **Western part – partly max. up to 5000 ft and partly 9000 ft.** | | |
| Competition Area Dimensions *(based on CLP, in km – north/south & east/west*) | | north/south: **40 km**  east/west: **50 km** | | |
| Competition Map Details | DATUM | | **WGS84** | | |
| Scale | | **1/50000** | | |
| Grid lines | | **UTM** | | |
| Paper Size | | **TBA** | | |
| Electronic Version Available | | No **X** **Yes** – expected on date: **01.01.2018** | | |
| Electronic Version File Format | | **X** **JPEG** **X** **PNG** **X** **Other: ozf4** | | |
| Remarks | |  | | |
| Driving Particularities *(Right hand, left hand, speed limitations, International Driver’s License required, etc.)* | **Right side of the road, speed limit within settlements 50 km/h, speed limit on major roads 90km/h, low beam lights is compulsory during daytime, use of seatbelts compulsory for all passengers.** | | | | |
| Road Network and Infrastructure | **Good** | | | | |
| Venue Description, Coordinates & Characteristics | Competition Center *(coordinates & description)* | | **Termy Pałacowe Hotel** | | |
| Briefing Facilities *(coodinates & description – tent, hall, etc.)* | | **Conference room in Termy Pałacowe Hotel** | | |
| Media centre *(description)* | | Termy Pałacowe Hotel | | |
| Internet connection | | **YES** | | |
| Social activities | | **Atrium Center** | | |
| Other information | |  | | |
| Stewards *(name, country, email, attach CV)* | **N/A** | | | | |
| Chief Scorer *(name, country, email, attach CV)* | **TBA** | | | | |
| Chief Debriefer *(name, country, email, attach CV)* | **TBA** | | | | |
| Chief Observer *(name, country, email, attach CV)* | **N/A** | | | | |
| Technical Support Officer *(name, country, email, attach CV)* | **TBA** | | | | |
| Scoring Program *(name, developer, email, brief description, last FAI events using the program, link for downloading)* | Scoring Program to be used: **BScoring by Mathijs R. De Bruijn.** | | | | |
| Special Arrangements and Assistance for Competitors | **TBA** | | | | |
| Equipment Limitations | **Up to 3000 m3** | | | | |
| Special Safety Requirements | **No** | | | | |
| Insurance Requirements for Competitors and Details | Third party: **1.500.000,00 SDR**  Passenger: **100.000,00 SDR** | | | CSL:  Other: | |
| Insurance Provided & Covered by Organisers | Third Party: | **No other than per degree by the autorities.** | | | |
| Air Display Public Liability: | **As per degree by the autorities.** | | | |
| Organisers & Officials On-ground Risks: | **No special arrangements are planned.** | | | |
| Observer On-board: | **N/A** | | | |
| Other: |  | | | |
| Travel & accommodation arrangements for officials | Travel Arrangements: | **yes** | | | |
| Travel Allowance *(amount and currency)*: | **200 Euro overseas and 100 Euro continental Europe officials** | | | |
| Vehicles Provided: | **Yes as necessary** | | | |
| Type of Accommodation: | **Termy Pałacowe Hotel -** **hotel 3 star (**[www.spanaleczowHYPERLINK "http://www.akwawit.pl/".pl](http://www.akwawit.pl/)**)** | | | |
| Meals Provided: | **yes** | | | |
| Other Information / Remarks: |  | | | |
| Travel & accommodation arrangements for observers | Travel Arrangements: | **N/A** | | | |
| Travel Allowance *(amount and currency)*: | **N/A** | | | |
| Vehicles Provided: | **N/A** | | | |
| Type of Accommodation: | **N/A** | | | |
| Meals Provided: | **N/A** | | | |
| Other Information / Remarks: | **N/A** | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **For EDS use only**  *This section if for EDS use only and the Organizer will get an update* ***when*** *change****s******are*** *made.* | | | |
| Document submitted to | Paolo Oggioni | Date |  |
| Status / Report on new versions |  | | |
| CIA Technical Delegate *(name, email)* |  | | |
| NAC Letter of Approval Status | Pending | | |
| Organizer Agreement Status | Pending | | |
| Event Logo Status |  | | |
| Sanction Fee (CHF) |  | Performance Bond Fee (CHF) |  |
| Sanction Fee Status | To be paid | | |
| Performance Bond Status | To be paid | | |
| Event Rules Status |  | | |
| Jury approved by Plenary *(names, emails)* | Jury President:  Jury Member:  Jury Member: | | |
| CIA Sanction Status | Approved: Yes No Date: | | |
| FAI Sanction “Kit” Status | FAI & CIA Flags:  Medals:  Diplomas:  Remarks: | | |
| Opening and Closing Ceremonies Agenda Reviewed |  | | |