Local Procedures Template 2024 Version 1.0e

This template is designed to reduce workload on organisers and standardise Local Procedures in a way to facilitate efficient approval.

This is a working document and no doubt contains errors and/or omissions.

In order to continuously improve this document and process please send any suggestions for alterations to Mandy Temple.

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\*\*\*Version 2024 1.0 has been created to incorporate the latest changes to Annex A

(published September 2023), and to include subsequent changes that have been

approved by IGC for use in 2024.

Sections that are updated in this version are;

1. Section B 4 – Organisers may require use of a Strobe light - will be mandatory from October 2024
2. Section B 1.4.2 – Organisers may require use of an Online Safety Box - will become mandatory
3. Section B 1.4.2 – Organisers are asked how they will ask pilots for Flarm Range Analysis
4. Section B 1.4.5 - Instructions for obtaining navigational charts added
5. Section 7 - A number of items are now optional if included in Self-Briefing and approved by Chief Steward
6. Section B 7.4.5 - Pre-start altitude included as an option
7. Section D – Common Procedures added (3)

# Instructions for use

The form has a number of blank spaces for organisers to complete.

Items marked with \* are optional

There are also some drop-down boxes to select from.

There is an opportunity at the end of each section to add additional remarks.

# Process for approval

1. Draft version of blank template sent to CD by Steward
2. Steward and CD work to produce a final version accepted by both
3. Steward sends Draft to Chair of Competition management Working Group (Mandy Temple) for approval
4. Once approved by IGC renamed “Approved 1.0” and Draft watermark is removed
5. May be published and shared with captains and pilots
6. Further changes only permitted with approval of Chief Steward



## A CHAMPIONSHIP DETAILS

Name of the Event; Click here to enter text.FAI Choose an item.Gliding Championship Choose an item.

Location of the Event Name of Airfield;

ICAO Identifier;

Latitude;

Longitude;

Elevation; MSL

Time Zone (UTC Offset);

Organising NAC;

Organising Club;

## Time Schedule

|  |  |
| --- | --- |
| Preliminary entries due |  |
| Final entries due |  |
| Reserve Pilots Accepted after |  |
| Deadline for approval of new GNSS FRs |  |
| Airfield availability for training flights |  |
| Registration period begins |  |
| Registration period ends |  |
| Technical inspection period begins |  |
| Technical inspection period ends |  |
| Configuration change closes |  |
| Unofficial training begins |  |
| Unofficial training ends |  |
| Mandatory Safety Briefing |  |
| First official Team Captains’ briefing |  |
| Official training begins |  |
| Official training ends |  |
| Opening Ceremony |  |
| Contest flying begins |  |
| Contest flying ends |  |
| Farewell party |  |
| Closing Ceremony and Prize giving |  |

# \*Other Section 1 remarks

## B SPECIFIED PROCEDURES

## 1. GENERAL

\*1.1 Additional Objectives of the Championship

1.2.1 Documents applicable to this Championship;

* Sporting Code General Section Version
* Sporting Code Section 3 Version
* Sporting Code Section 3a Version
* \*Sporting Code Section 3ah Version
* \*Alternative Scoring Document

1.3.1 Championship Classes;

Club Class

Standard Class

15m Class

18m Class

Open Class

20m Multiseat Class

Other

\*1.3.2 Handicaps to be used for gliders or classes not covered by SC3AH Choose an item.

1.4.1 Name of NAC

Name of National Organisation running the event

Name of the Local Organisation running the event

1.4.1.1 Contact Information for the event

Banking details for the event

\*Additional contact information

1.4.1.2 Units of measurement

Distances -

Altitude -

Mass -

Speed -

Vertical Speed -

Wind Speed -

\*1.4.2 Additional safety rules

NEW An Online Safety Box will be used Choose an item.

NEW Describe how you will ask pilots for a Flarm Range analysis

1.4.1.3 Primary digital messaging by the organisers will be

\*1.4.5 Instructions for obtaining navigational charts

1.4.5.2 Control Point file format

1.4.5.3 Use of Sporting Limits (Airspace Buffer Zones)

Horizontal

Vertical

None

\*Specific Details of Sporting Limit

\* Size of Sporting Limit (Airspace Buffer Zones) if used

\*Height below feet and distance horizontally metres

\*1.4.5.3 Contest Area Altitude Limit will be

## 2. CHAMPIONSHIP OFFICIALS

Director of the Championships

Deputy Director

Task Setter

Chief Scorer

Meteorologist

iGC Officials;

International Jury

* President
* Member
* Member

Stewards

Chief Steward

\*Steward

\*Steward

# \*Other Section 2 remarks

## **3.** **NATIONAL** **TEAMS**

3.4.2 The Entry fee is Euros

\*It must be paid in Choose an item.

\*If to be paid in local currency the amount is at an exchange rate current on

Other fees payable are

3.4.3a Number of allowable entries per NAC is pilots in each class.

Note: Only one entry per NAC is allowed in the WGC Multiseat class

3.5.4a Additional documentation required

For Pilots;

\*Membership of

\*Other

3.5.4b Documents required to be carried on board the sailplane

As specified in the aircraft Certificate of Airworthiness, Experimental Certificate or permit to fly

\*And

3.6.1 Third Party Insurance coverage is required of at least

\*Particulars of Third-Party insurance required by the Organisers

# \*Other Section 3 remarks

## 4. TECHNICAL REQUIREMENTS

4.1.1c Flight Tracking Devices to be carried on board Choose an item.

4.1.1d Hi vis markings required? Choose an item.

\*Additional Mandatory Equipment

NEW Strobe light mandatory? Choose an item.

\*4.1.2b Instruments that must be removed from the Sailplane;

\*Additional instrumentation limitations and procedures not covered by SC3A 4.1.2b

\*4.4.1 Radio frequencies to be used during the Championships

Are listed below

Will be published in Self briefing

Operations frequency for;

Launch -

Finish -

Landing -

Start gate frequency -

Common Safety frequency -

Other -

# \*Other Section 4 remarks

## 5. GENERAL FLYING PROCEDURES

5.3.1b Additional data communication specifically allowed by the Organisers –

\*Other Section 5 remarks

## 6. TASKS

\*6.3.3Algorithm for calculating OZ radius in DHT

# \*Other Section 6 remarks

## 7. COMPETITION PROCEDURES

\* 7.1 e. Procedures for discharging water ballast on the ground after daily weighing (if any):

\* 7.2.2 Contest site boundaries;

Will be published in Self briefing

Attached to this document

\* 7.3.2 Launch procedures for Motor gliders;

Will be published in Self briefing

Attached to this document

\* 7.3.2a Maximum altitude of climb after self-launch MSL

\*7.3.2c Procedures for restarting MoP without an intervening landing

\* 7.3.3 Release areas and release heights;

The standard release height will be AGL

A depiction of the release area;

Will be published in Self briefing

Attached to this document

7.3.3d Thermalling direction

7.4.3 Start geometry to be used is Choose an item.

7.4.5c Conditions for cancelling the Task after the start gate is open;

None

Adverse weather

Smoke

Other

7.4.5b Pre-start altitude Choose an item.

7.4.6a Maximum start altitude will be communicated by

7.7.1 a. Procedures for communicating real outlandings to the Organisers will be

7.7.3 Provision of and requirements for aero tow retrieves

7.8.2 Finish geometry to be used a Choose an item.

7.8.4 a. Finish procedures

Arrivals must be announced on frequency MhZ

The following phrases shall be used:

(Contest number), (distance to finish line approximately

and then as necessary to maintain separation and awareness), (direct landing/speed finish).

Call first at from finish ring/line

and then at from finish ring/line

Preferred landing will be a “Direct landing” to the allocated runway.

Gliders with more energy may elect to do a Finish followed by a circuit to the nominated runway

The procedures for joining the circuit of the runway in use for speed finishers will be specified at the briefing,

\*7.8.4 c. Conditions for closing the finish

\*7.10.1 Landing procedures;

Will be published in Self briefing

Attached to this document

7.11 Flight documentation must be submitted within minutes after landing at the home airport.

Flight Log files from the backup Flight Recorder must be submitted minutes after being requested by the Organisers.

7.11.1 Flight log files should be submitted to the scorer by;

Hand delivery to the Scoring Office

filling out a webform

email to –

additional instructions for submitting Flight Log

# \*Other Section 7 remarks

## 8. SCORING

8.1 Scoring System to be used is Choose an item.

8.1.1 Scoring software to be used is

Version of Software is

Scoring Scripts should be uploaded to a github account called “IGCscripts in order to store all the scripts used for scoring at CAT I gliding championships. Standard SeeYou and Strepla scripts will be uploaded here. <https://github.com/IGCscripts>

\*8.2.4 20m Is Multi seat class to be handicapped Choose an item.

\*Other Section 8 remarks

## 9. COMPLAINTS AND PROTESTES

\*Section 9 remarks

## 10. RESULTS AND PRIZEGIVING

\*10.2.3b Additional team awards

\* Other Section 10 remarks

## C ADDITIONAL LOCAL PROCEDURES REQUIRING APPROVAL BY IGC BUREAU

## D WAIVERS AND LIMITATIONS

1. Clarification of 5.4f

Competitors must submit a Flight Log for evaluation on each day (from the beginning of the official training period until the Closing Ceremony) on which a launch was made, regardless of the outcome of the flight(s). If the submitted Flight Log does not provide data from all flights made during the day, the submission of additional Flight Logs is required, for the purpose of covering all the flights made that day.

1. Extension of 2023 waiver through 2024 (optional use of para. 7.4.6)

The use of Energy Control at the Start is optional at the discretion of the Director. Each day at Briefing and on the Task Sheet, it must be stated whether the procedure described in Annex A para. 7.4.6 will be used.

1. Invitation of reigning JEGC Champions to CGC

3.4.3d(ii)

For Continental Gliding Championships: With the exception of the 20 Metre Multi-seat Class, the current Champions of each CGC and current JEGC Champions may compete as additional members of their team in their relevant classes in that Continental Gliding Championship.