



## FÉDÉRATION AÉRONAUTIQUE INTERNATIONALE

CIA Conference  
17 - 20 March 2021 online

### Official's Sub-Committee Minutes February 12, 2021 / 12:00 – 14:00 UTC

#### **Members:**

Steve Ireland (chair)  
Hiromi Furukawa (member)  
Sanne Haarhuis (member)  
Hiromori Soejima (member)  
Li Tong (member)  
Yuri Mityagin (member)

#### **Observers:**

Ilona Gisatullina  
Vladimir Karnaukhov  
Sylvia Meinel  
Paolo Oggioni  
Zoltan Palhegyi  
Erwin Pellegrom  
Les Purfield  
Debbie Spaeth  
Lynn Sullivan

#### **1: Roll call, apologies for absence:**

Apology from Martine Besnainou otherwise all other members present

#### **2: Review Official's SC 2019 minutes.**

As the 2020 meeting was cancelled the minutes from the 2019 meeting were accepted as correct.

#### **3: Points for action from last year's plenary**

*Event debriefing questionnaire.*

It was suggested that there should be questions specifically for officials and that this was to be included in the event debrief by the Jury President.

#### **4: Event directors list:**

*Review event director selection criteria.*

The event director (ED) selection criteria will remain unchanged for this year. However, it was decided after some discussion that the wording ‘Signature of NAC President/Secretary General’ on the application form should be changed to ‘Signature of NAC Delegate’, this was agreed to unanimously. Therefore, the motion to the plenary is as follows:-

**Motion: ... to approve the change in wording on the CIA Event Director Application Form from ‘Signature of the NAC President/Secretary General’ to ‘Signature of the NAC Delegate.**

See Annex B of these minutes for the updated CIA Event Director Application Form.

*Review event director applications.*

There have been no applications since the 2019 plenary. The current Event Directors list is as follows:-

Mathijs de Bruijn (NED)	AX
Thomas Fink (GER)	AA
Dominik Haggenev (GER)	AX
Markus Haggenev (GER)	AA
Eugenijus Komar (LTU)	AX
Garry Lockyer (CAN)	AX
Paolo Oggioni (ITA)	AX
Les Purfield (GBR)	AX
Helmut Seitz (GER)	BX
Hikomori Soejima (JPN)	AX
Maury Sullivan (USA)	AX
Moniek Vande Velde (BEL)	AX
Claude Weber (LUX)	AX
David Bareford (GBR)	AX
Sylvia Meinel (GER)	AX
Gary Lacey (AUS)	AX

*Discuss event director currency.*

A long discussion was held regarding the currency of ED’s on the list. This list has existed now for some years but the SC need to make sure that this list provides the opportunity for organisers to be able to select a quality event director for their event.

Several ideas were put forward to maintain ED currency such as attending annual refresher webinars run by suitably experienced people as well as a proposal by Li Tong which is included with these minutes as Annex C. There needs to be further discussion regarding ED currency.

All the directors on the list need to be contacted to ask if they wish to remain on the list and what events they have directed in recent times.

*Airship event directors.*

There is a need for more airship event directors to be included on the ED list. This sub-committee (SC) requested guidance from the airship community after the 2018 CIA Plenary but as yet has not received any feedback. There was further discussion on this subject in this year’s SC meeting, but no resolution was found.

## *Event and organiser support*

A long discussion was held regarding streamlining the multitude of documents for event directors and organisers into a series of checklist. It was also discussed who should take responsibility for compiling these check lists. The chair of the Public and media relations SC, Debbie Spaeth, has shared with me her proposal to setup a new SC to handle this task and that it would require input from the other SC's and working groups (WG). I have included for your information Debbie's proposal as Annex D and this will be discussed in other SC's and WG's and at the plenary.

### **5: Update Chief Officials list:**

There was some discussion about updating the chief official's list and having a list of officials displayed on the CIA website. There are privacy concerns about displaying contact information on the website and it was suggested that when approaching chief officials to populate the list with officials that they be given the option to have their contact details displayed on the website.

Debbie Spaeth was asked to speak to a proposal that she shared with us on the recruiting of new officials that is being adopted by the Balloon Federation of America (BFA), the proposal was sent to you prior to this meeting but I will attach it as Annex E. The proposal was well received and this SC look forward to hearing feedback from the BFA in the future.

### **6: Items referred from elsewhere**

*Items referred to the SWG from Event Director's and Jury President's Reports, from other SCs or WGs before or during the CIA Meeting or discussions of items currently published on the CIA-Officials SC Forum.*

There were none.

### **7: Any other business:**

None.

### **8: Proposed Motions**

See above in item 4.

### **9: Election of 2021 SC Members and Chairperson.**

During the meeting 2 of the observers put forward their names to become members of this SC. This was agreed by the current members and the following list is the current Official's SC membership.

Steve Ireland (chair)  
Hiromi Furukawa (member)  
Hiromori Soejima (member)  
Sanne Haarhuis (member)  
Li Tong (member)  
Yuri Mityagin (member)  
Debbie Spaeth (member)  
Ilona Gisatullina (member)