***Introduction***

*This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event.*

*It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.*

*Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:*

* *FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures*
* *FAI Sporting Code - Section 1*
* *FAI Sporting Code - General Section*
* *Protocol for FAI and CIA Sanctioned Events*
* *CIA Competition Operation Handbook*

*The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.*

*Please, take into consideration that not all information is needed for all types of events. So when the information doesn’t concern your event, please write « not apply » in the respective field.*

*Please use the DDMMYYYY format for all dates in the form.*

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| *When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process***Section 1 - Main Information***All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.**This section will become Annex C to the FAI Organiser Agreement, therefore ALL parts MUST be fully completed.* |
| **Date of initial submission:** 01.01.2019 | **Date of last modification: \_\_/\_\_/\_\_\_\_\_** | **Date of final version:** **\_\_/\_\_/\_\_\_\_** |
| **EVENT DETAILS** |
| Event Title & Sub-Title | Slovenian Open National Hot Air Balloon Championship – Murska Sobota 2019 |
| Event Venue *Location name and country (include any countries that may be overflown)* | Murska Sobota, SloveniaAustria, Hungary |
| Event Dates *(dd.mm to dd.mm.yyyy)* | Opening Ceremony 27.8.2019 19:00 | Closing Ceremony 01.9.2019 12:00 |
| FAI / CIA Sub-class | [x]  AX – Hot Air Balloons [ ]  BX – Hot Air Airship | [ ]  AA – Gas Balloons [ ]  AA – WLD - Gordon Bennett | [ ]  BA – Gas Airships[ ]  AM – Rozier Balloons |
| FAI Type of Event | [ ]  FAI World Championship[ ]  FAI Continental/Regional Championship[x]  CIA Category One International Event | [ ]  CIA Sporting Event[ ]  Other:  |
| FAI / CIA Category | [x]  General | [ ]  Women | [ ]  Junior |
| Registration Starts *(date & time)* | 26.8.2019 | General Briefing *(date & time)* | 27.8.2019 16:00 |
| 1st Competition Flight *(date & time)* | 28.8.2019 | Last Competition Flight *(date & time)* | 01.9.2019 AM |
| Extra Flight if needed *(date & time)* | N/A | Resting Period *(if any, date & time)* | N/A |
| Invitation Process Starts *(date)* | 1.3.2019 | Entry Closing Date *(1st round)* | 05.8.2019 |
| Organising National Airsport Control – NAC | Aeronautical association of Slovenia | Organising NAC’s CIA Delegate *(name, email, phone)* | Branko Ambrožič, bambrozic@gmail.com, +386 41 918 125 |
| Organising Body*(Entity / Club / Company)* | Balonarski klub Roto |  |  |
| Main Contact / General Manager *(name, email, phone)* | Matjaž Pavlinjek, matjaz.pavlinjek@gmail.com, +386 31 626 216 |
| Official Mailing Address *(postal address, email, fax, phones)* | Address: Temlinova ulica 2, 9000 Murska Sobota, Slovenia | Email: matjaz.pavlinjek@gmail.com |
| Phone: +386 31 626 216 |

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| **ORGANISERS EVENT EXPERIENCE** |
| 5x open national championship (20 pilots, 5 flights, 10-12 tasks, scored with FAI/CIA loggers),two of them FAI Category II Event*)* |
| **EVENT OFFICIALS** |
| Event Director*(name, country, email, attach CV)* | Claude WEBER, Luxembourg, claude@weber.lu |
| Deputy Director*(name, country, email, attach CV)* | Goran Grgič, Slovenia |
| Safety Officer*(name, country, email, attach CV)* | TBD |
| PR Officer / Media Officer*(name, email)* | TBD |
| Organisational Structure*(Article 3.4 of the Organisers Agreement*) | *Event President: Štefan Pavlinjek, General Manager: Matjaž Pavlinjek, Event Director: Claude Weber* |
| Proposed Jury members(at least 6 names are required) | 1. Sandor HIDAS (HUN)2. Martine BESNAINOU (FRA) | 3. Lindsay MUIR (GBR)4. Paolo OGGIONI (ITA) | 5. Hiromi FURUKAWA (JPN)6. Stefan HANDL (GER)7. Stephen JONES (GBR) |
| **INVITATION AND ENTRY PROCEDURE** |
| Number of eligible NACs | all FAI member NACs | Equal number of competitors / NAC | N/A |
| Additional Invitations Procedure(SC01 5.6.4.3) |  |
| Maximum number of entrants | 40 | Number of medal holders invited |  |
| Entry Conditions (SC01 5.6.4.1) |  |
| **DEADLINES AND REGISTRATION DETAILS** |
| Registration Method and Details*(mail, fax, email, online)* | Online application form at official website |
| Entry Fee for Competitors*(amount, currency and what is included)* | 250,00 EUREntry fee includes competition organization, pilote bag, two maps, morning food and beverage (pilot+3), opening and closing ceremony (pilot+3). Entry fee does not include propan for competition flights and accomodation. |
| Entry Fee Method of Payment and Details | [x]  Money order [ ]  Cheque [ ]  Cash [ ]  Credit card [ ]  Other: Details: Bank transfer |

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| Dates for Invitation process*(dd.mm.yyyy)* | Letter to NACs will be sent on |  |
| Deadline for NACs to send nominations |  |
| Individual Invitation to Competitors will be sent on |  |
| 1st round deadline for Competitors application and entry fee |  |
| 2nd round deadline for Competitors application and entry fee |  |
| Remarks: |  |

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| Protest Fee *(amount, currency)* | 100€ |
| Official Language | English |

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| ORGANISER AGREEMENT DETAILS |
| Safety Plan and Risk Assessment: | *Explained in attached document “*Risk Assessment MS2019” |
| Medical Rescue and Emergency Assistance | Briefing Centre: *Ambulance with doctor and medical technic.* |
| Launch Fields: *Ambulance with doctor and medical technic, Fire brigade* |
| During the flight times *Ambulance with doctor and medical technic, Fire brigade* |
| Hospital 1,5 km away from competition center. |
| Media Rights (*as required by Article 6 of the Organisers Agreement*) | N/A |
| Commercial Rights (*as required by Article 7 of the Organisers Agreement*) | N/A |
| Event Budget: *as required by Article 8 of the Organizers Agreement)* | *N/A*” |
| Insurance Provided& Covered by Organisers *(as required by Article 9 of the Organizers Agreement)* | Third Party: | YES |
| Air Display Public Liability: | YES |
| Organisers & Officials On-ground Risks: | YES |
| Observer On-board: | N/A |
| Other: | N/A |

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| FAI Authority to be shown on: | [x]  Rules [x]  Logo [x]  Program [x]  Official documents [ ]  Other:  |
| Courtesy Invitations to be sent to: | FAI President: [ ]  Yes [ ]  No Date: CIA President: [ ]  Yes [ ]  No Date: Remarks:  |
| CIA and FAI Protocol will be followed? | [x]  Yes [ ]  No Remarks:  | The organisers will respect the FAI Environmental Code of Ethics? | [x]  Yes [ ]  No Remarks: |
| Event with Loggers | [x]  Yes [ ]  No Event with Observers [ ]  Yes [x]  No  |
| GPS Loggers | Type of GPS Logger to be used: FAI/CIA Balloon Competition LoggersDetails: : for scoring and virtual tasks |

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| **Section 2 - Additional Information***The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.* *Changes are allowed after the Sanction is granted only in order to improve the event.* |
| Official Event Website | https://hotairballoons2020.com/ |
| Event President *(name, email)* | Štefan Pavlinjek, President of National ballooning commission |
| Event Prizes Offered and Details | Cups for three highest ranking competitors, |
| Opening Ceremony *(Location & Coordinates)* | Airfield Murska Sobota (LJMS), 33T 590220 5164720 |
| Closing Ceremony / Prize-giving *(Location & Coordinates)* | Airfield Murska Sobota (LJMS), 33T 590220 5164720 |
| Country Admission Conditions*(Visa’s required, etc.)* | EU Schengen area regulations |
| Preferred Place of Entry &Closest Major Cities*(Special custom clearance & directions and distances to main cities)* | Closest cities: Murska Sobota: 5km, Maribor: 55 km, Ljublana: 180 km, Zagreb: 170 km, Budapest: 290 km |
| Local language  | Slovenian |
| Location Description & Characteristics | General Description  | NE area of Slovenia |
| Geographic Position*(coordinates of competition map center)* | 33T 592000 5167000 |
| Topography*(mountains, sea, lakes, rivers)* | N, SW: hills (~350 m ASL), flatlands (~190 m ASL)River MuraWooded hills, clear valleys in between Wooded narrow floodplain along the river MuraFarmed fields, grass (expected to be harvested by the time) |
| Landing Areas*(open fields, wooded area, farming, crops, cattle)* | Open fields, grass |
| Main villages around the flying area | Urban center: Murska Sobota (pop. 11200)Small villages, low population density |
| Other Description | Motorway A5 / E653 |
| Common Launch Areas *(coordinates & description)* | Airfield Murska Sobota (LJMS), 33T 590220 5164720 |
| Landowner Restrictions | none, generally friendly |
| Meteorological characteristics*(as expected for the period of the event)* | Weather conditions: dry and sunnyPrevailing winds (speed / directions):2-4 m/s, W, NW, N, NETemperatures: daily mean 18 °C (avg. low 12 °C, avg. hi 24 °C)Sunrise & Sunset time for the first competition day: 05:01 - 20:52 CEST |
| Airspace Structure & Limitations | NOTAM Description | TBA |
| Flight Limitations | Class G airspace |
| Number of PZs expected & Descriptions | TBD, mainly livestock expected |
| Competition Area Altitude Limitations | 7000ft MSL |
| Competition Area Dimensions*(based on CLP, in km – north/south & east/west*) | 27 km x 28 km |
| Competition Map Details | DATUM | WGS84 |
| Scale | 1:50000 |
| Grid lines | 2 km UTM |
| Paper Size | cca A1 |
| Electronic Version Available | [ ]  No [x]  Yes – expected on date: already available on website |
| Electronic Version File Format | [ ]  JPEG [x]  PNG [x]  Other OZF, OZF4, others possible |
| Remarks |  |
| Driving Particularities*(Right hand, left hand, speed limitations, International Driver’s License required, etc.)* | Driving on the right side of the road, usual EU traffic regulations apply. |
| Road Network and Infrastructure | Generally good, main and local roads paved |
| Venue Description, Coordinates & Characteristics | Competition Center*(coordinates & description)* | Airfield Murska Sobota (LJMS), 33T 590220 5164720 |
| Briefing Facilities*(coodinates & description – tent, hall, etc.)* | tent or hangar |
| Media centre *(description)* | TBA |
| Internet connection | free wifi in briefing area |
| Social activities | TBA |
| Other information |  |
| Stewards*(name, country, email, attach CV)* | TBA |
| Chief Scorer*(name, country, email, attach CV)* | TBA |
| Chief Debriefer*(name, country, email, attach CV)* | TBA |
| Chief Observer*(name, country, email, attach CV)* | TBA |
| Technical Support Officer*(name, country, email, attach CV)* | TBA |
| Scoring Program*(name, developer, email, brief description, last FAI events using the program, link for downloading)* | TBA |
| Special Arrangements and Assistance for Competitors*(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)* |  |
| Equipment Limitations | Max balloon size: AX8 |
| Special Safety Requirements | N/A |
| Insurance Requirements for Competitors and Details | [x]  Third party: according to European law 785/2004[ ]  Passenger:  | [ ]  CSL: [ ]  Other:  |
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| Travel & accommodation arrangements for officials | Travel Arrangements: | own arrangement |
| Travel Allowance *(amount and currency)*: | 50 – 200 EUR per person |
| Vehicles Provided: | if necessary |
| Type of Accommodation: | Hotel accomodation \*\*\*\* |
| Meals Provided: | YES |
| Other Information / Remarks: | / |
| Travel & accommodation arrangements for observers | Travel Arrangements: | / |
| Travel Allowance *(amount and currency)*: | / |
| Vehicles Provided: | / |
| Type of Accommodation: | / |
| Meals Provided: | / |
| Other Information / Remarks: | / |

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| **For EDS use only***This section if for EDS use only and the Organizer will get an update* ***when*** *change****s******are*** *made.* |
| Bid Document submitted to EDS |  | Date |  |
| Sanction Application submitted to EDS |  | Date |  |
| Status / Report on new versions |  |
| ASC Coordinator *(name, email)* |  |
| NAC Letter of Approval Status |  |
| Organizer Agreement Status |  |
| Event Logo Status |  |
| Sanction Fee (CHF) |  | Sanction Fee Status |  |
| Performance Bond (CHF) |  | Performance Bond Status |  |
| Event Rules Status |  |
| Jury approved by Plenary / Jury Board(names, emails) | Jury President: Jury Member:Jury Member: |
| Bid Status to FAI | Recommend: [ ]  Yes [ ]  No Date:  |
| FAI Sanction “Kit” Status | FAI & CIA Flags: Medals:Diplomas:Remarks: |
| Opening and Closing Ceremonies Agenda Reviewed |  |