

Introduction

This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event. It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.

Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:

- FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures
- FAI Sporting Code - Section 1
- FAI Sporting Code - General Section
- Protocol for FAI and CIA Sanctioned Events
- CIA Competition Operation Handbook

The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.

Please, take into consideration that not all information is needed for all types of events. So when the information doesn't concern your event, please write « not apply » in the respective field.

Please use the DDMMYYYY format for all dates in the form.

When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process

Section 1 - Main Information

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.

This section will become Annex C to the FAI Organiser Agreement, therefore ALL parts MUST be fully completed.

Date of initial submission: 16.01.2018	Date of last modification: 01/02/2018	Date of final version: _/_/____	
EVENT DETAILS			
Event Title & Sub-Title	24TH FAI WORLD HOT AIR BALOON CHAMPIONSHIP MURSKA SOBOTA 2020		
Event Venue <small>Location name and country (include any countries that may be overflow)</small>	Murska Sobota, Slovenia Austria, Croatia, Hungary		
Event Dates <small>(dd.mm to dd.mm.yyyy)</small>	Opening Ceremony 20.9.2020	Closing Ceremony 26.9.2020	
FAI / CIA Sub-class	<input checked="" type="checkbox"/> AX – Hot Air Balloons <input type="checkbox"/> BX – Hot Air Airship	<input type="checkbox"/> AA – Gas Balloons <input type="checkbox"/> AA – WLD - Gordon Bennett	<input type="checkbox"/> BA – Gas Airships <input type="checkbox"/> AM – Rozier Balloons
FAI Type of Event	<input checked="" type="checkbox"/> FAI World Championship <input type="checkbox"/> FAI Continental/Regional Championship <input type="checkbox"/> CIA Category One International Event	<input type="checkbox"/> CIA Sporting Event <input type="checkbox"/> Other:	
FAI / CIA Category	<input checked="" type="checkbox"/> General	<input type="checkbox"/> Women	<input type="checkbox"/> Junior
Registration Starts <small>(date & time)</small>	19.9.2020	General Briefing <small>(date & time)</small>	20.9.2020
1 st Competition Flight <small>(date & time)</small>	21.9.2020	Last Competition Flight <small>(date & time)</small>	25.9.2020
Extra Flight if needed <small>(date & time)</small>	26.9.2020	Resting Period <small>(if any, date & time)</small>	N/A
Invitation Process Starts <small>(date)</small>	1.9.2019	Entry Closing Date <small>(1st round)</small>	31.1.2020
Organising National Airsport Control – NAC	Aeronautical association of Slovenia	Organising NAC's CIA Delegate <small>(name, email, phone)</small>	Branko Ambrožič, bambrozic@gmail.com , +386 41 918 125
Organising Body <small>(Entity / Club / Company)</small>	Balonarski klub Roto		
Main Contact / General Manager <small>(name, email, phone)</small>	Matjaž Pavlinjek, matjaz.pavlinjek@gmail.com , +386 31 626 216		
Official Mailing Address <small>(postal address, email, fax, phones)</small>	Address: Temlinova ulica 2, 9000 Murska Sobota, Slovenia		Email: matjaz.pavlinjek@gmail.com Phone: +386 31 626 216

ORGANISERS EVENT EXPERIENCE													
5x open national championship (20 pilots, 5 flights, 10-12 tasks, scored with FAI/CIA loggers), One of them FAI Category II Event)													
EVENT OFFICIALS													
Event Director <i>(name, country, email, attach CV)</i>	Claude WEBER, Luxembourg, claudew@weber.lu												
Deputy Director <i>(name, country, email, attach CV)</i>	Goran GRGIC, Slovenia. goran.grgic@delikomati.si												
Safety Officer <i>(name, country, email, attach CV)</i>	TBD before Plenary 2019												
PR Officer / Media Officer <i>(name, email)</i>	TBD before Plenary 2019												
Organisational Structure <i>(Article 3.4 of the Organisers Agreement)</i>	Event President: Štefan Pavlinjek, General Manager: Matjaž Pavlinjek, Event Director: Claude Weber More in attached document "Organisation chart 2020"												
Proposed Jury members <i>(at least 6 names are required)</i>	<table border="0"> <tr> <td>1. TBD 2019</td> <td>3.</td> <td>5.</td> </tr> <tr> <td>2.</td> <td>4.</td> <td>6.</td> </tr> </table>	1. TBD 2019	3.	5.	2.	4.	6.						
1. TBD 2019	3.	5.											
2.	4.	6.											
INVITATION AND ENTRY PROCEDURE													
Number of eligible NACs	all FAI member NACs Equal number of competitors / NAC N/A												
Additional Invitations Procedure <i>(SC01 5.6.4.3)</i>	If less than 100 participants in total, extra invitations will be send to countries which delegated more than 2 pilots												
Maximum number of entrants	100+5 Number of medal holders invited 3+2												
Entry Conditions <i>(SC01 5.6.4.1)</i>													
DEADLINES AND REGISTRATION DETAILS													
Registration Method and Details <i>(mail, fax, email, online)</i>	Online application form at official website												
Entry Fee for Competitors <i>(amount, currency and what is included)</i>	600,00 EUR Entry fee includes competition organization, pilote bag, propan for competition flights, two maps, morning food and beverage (pilot+3), opening and closing ceremony (pilot+3). Entry fee does not include accomodation.												
Entry Fee Method of Payment and Details	<input checked="" type="checkbox"/> Money order <input type="checkbox"/> Cheque <input type="checkbox"/> Cash <input type="checkbox"/> Credit card <input type="checkbox"/> Other: Details: Bank transfer												
Dates for Invitation process <i>(dd.mm.yyyy)</i>	<table border="0"> <tr> <td>Letter to NACs will be sent on</td> <td>1.9.2019</td> </tr> <tr> <td>Deadline for NACs to send nominations</td> <td>31.1.2020</td> </tr> <tr> <td>Individual Invitation to Competitors will be sent on</td> <td>15.2.2020</td> </tr> <tr> <td>1st round deadline for Competitors application and entry fee</td> <td>1.4.2020</td> </tr> <tr> <td>2nd round deadline for Competitors application and entry fee</td> <td>1.6.2020</td> </tr> <tr> <td>Remarks:</td> <td></td> </tr> </table>	Letter to NACs will be sent on	1.9.2019	Deadline for NACs to send nominations	31.1.2020	Individual Invitation to Competitors will be sent on	15.2.2020	1st round deadline for Competitors application and entry fee	1.4.2020	2nd round deadline for Competitors application and entry fee	1.6.2020	Remarks:	
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1st round deadline for Competitors application and entry fee	1.4.2020												
2nd round deadline for Competitors application and entry fee	1.6.2020												
Remarks:													
Protest Fee <i>(amount, currency)</i>	100€												
Official Language	English												

ORGANISER AGREEMENT DETAILS			
Safety Plan and Risk Assessment:	<i>Explained in attached document "Risk Assessment MS2020"</i>		
Medical Rescue and Emergency Assistance	Briefing Centre: <i>Medical car with doctor and medical technic.</i>		
	Launch Fields: <i>Medical car with doctor and medical technic, Fire brigade</i>		
	During the flight times <i>Medical car with doctor and medical technic, Fire brigade</i>		
	Hospital 1,5 km away from competition center.		
Media Rights (<i>as required by Article 6 of the Organisers Agreement</i>)	N/A To be advised before the 2020 Plenary Meeting		
Commercial Rights (<i>as required by Article 7 of the Organisers Agreement</i>)	N/A To be advised before the 2020 Plenary Meeting		
Event Budget: <i>as required by Article 8 of the Organizers Agreement</i>	<i>Explained in attached document "Budget MS2020"</i>		
Insurance Provided & Covered by Organisers (<i>as required by Article 9 of the Organizers Agreement</i>)	Third Party:	YES	
	Air Display Public Liability:	YES	
	Organisers & Officials On-ground Risks:	YES	
	Observer On-board:	N/A	
	Other:	N/A	
FAI Authority to be shown on:	<input checked="" type="checkbox"/> Rules <input checked="" type="checkbox"/> Logo <input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Official documents <input type="checkbox"/> Other:		
Courtesy Invitations to be sent to:	FAI President: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date: CIA President: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date: Remarks:		
CIA and FAI Protocol will be followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Remarks:	The organisers will respect the FAI Environmental Code of Ethics?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Remarks:
Event with Loggers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Event with Observers	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
GPS Loggers	Type of GPS Logger to be used: FAI/CIA Balloon Competition Loggers Details: : for scoring and virtual tasks		

Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	TBD	
Event President (name, email)	Štefan Pavlinjek, President of National ballooning commission	
Event Prizes Offered and Details	Cups for three highest ranking competitors,	
Opening Ceremony (Location & Coordinates)	Airfield Murska Sobota (LJMS), 33T 590220 5164720	
Closing Ceremony / Prize-giving (Location & Coordinates)	Airfield Murska Sobota (LJMS), 33T 590220 5164720	
Country Admission Conditions (Visa's required, etc.)	EU Schengen area regulations	
Preferred Place of Entry & Closest Major Cities (Special custom clearance & directions and distances to main cities)	Closest cities: Murska Sobota: 5km, Maribor: 55 km, Ljubljana: 180 km, Zagreb: 170 km, Budapest: 290 km	
Local language	Slovenian	
Location Description & Characteristics	General Description	NE area of Slovenia
	Geographic Position (coordinates of competition map center)	33T 592000 5167000
	Topography (mountains, sea, lakes, rivers)	N, SW: hills (~350 m ASL), flatlands (~190 m ASL) River Mura Wooded hills, clear valleys in between Wooded narrow floodplain along the river Mura Farmed fields, grass (expected to be harvested by the time)
	Landing Areas (open fields, wooded area, farming, crops, cattle)	Open fields, grass
	Main villages around the flying area	Urban center: Murska Sobota (pop. 11200) Small villages, low population density
	Other Description	Motorway A5 / E653
	Common Launch Areas (coordinates & description)	Airfield Murska Sobota (LJMS), 33T 590220 5164720
Landowner Restrictions	none, generally friendly	
Meteorological characteristics (as expected for the period of the event)	Weather conditions: dry and sunny Prevailing winds (speed / directions): 2-4 m/s, W, NW, N, NE Temperatures: daily mean 18 °C (avg. low 12 °C, avg. hi 24 °C) Sunrise & Sunset time for the first competition day: 05:01 - 20:52 CEST	
Airspace Structure & Limitations	NOTAM Description	TBA
	Flight Limitations	Class G airspace
	Number of PZs expected & Descriptions	TBD, mainly livestock expected
	Competition Area Altitude Limitations	7000ft MSL
	Competition Area Dimensions (based on CLP, in km – north/south & east/west)	27 km x 28 km
Competition Map Details	DATUM	WGS84
	Scale	1:50000
	Grid lines	2 km UTM

	Paper Size	cca A1
	Electronic Version Available	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – expected on date: already available on website
	Electronic Version File Format	<input type="checkbox"/> JPEG <input checked="" type="checkbox"/> PNG <input checked="" type="checkbox"/> Other OZF, OZF4, others possible
	Remarks	
Driving Particularities <i>(Right hand, left hand, speed limitations, International Driver's License required, etc.)</i>	Driving on the right side of the road, usual EU traffic regulations apply.	
Road Network and Infrastructure	Generally good, main and local roads paved	
Venue Description, Coordinates & Characteristics	Competition Center <i>(coordinates & description)</i>	Airfield Murska Sobota (LJMS), 33T 590220 5164720
	Briefing Facilities <i>(coordinates & description – tent, hall, etc.)</i>	tent or hangar
	Media centre <i>(description)</i>	TBA
	Internet connection	free wifi in briefing area
	Social activities	TBA
	Other information	
Stewards <i>(name, country, email, attach CV)</i>	TBA	
Chief Scorer <i>(name, country, email, attach CV)</i>	TBA	
Chief Debriefeer <i>(name, country, email, attach CV)</i>	TBA	
Chief Observer <i>(name, country, email, attach CV)</i>	TBA	
Technical Support Officer <i>(name, country, email, attach CV)</i>	TBA	
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	TBA	
Special Arrangements and Assistance for Competitors <i>(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)</i>	A team for competitors support will be available Rental of equipment and car can be organised Possibility for Training flights from 14.09.2020 AM til 20.09.2020 AM	
Equipment Limitations	Max balloon size: AX8	
Special Safety Requirements	N/A	
Insurance Requirements for Competitors and Details	<input checked="" type="checkbox"/> Third party: according to European law 785/2004 <input type="checkbox"/> CSL: <input type="checkbox"/> Passenger: <input type="checkbox"/> Other:	
Travel & accommodation arrangements for officials	Travel Arrangements:	own arrangement
	Travel Allowance <i>(amount and currency)</i> :	100 – 200 EUR per person
	Vehicles Provided:	if necessary
	Type of Accommodation:	Hotel accomodation *****
	Meals Provided:	YES
	Other Information / Remarks:	/
Travel & accommodation arrangements for observers	Travel Arrangements:	/
	Travel Allowance <i>(amount and currency)</i> :	/
	Vehicles Provided:	/

	Type of Accommodation:	/
	Meals Provided:	/
	Other Information / Remarks:	/

For EDS use only

*This section is for EDS use only and the Organizer will get an update **when changes are made.***

Bid Document submitted to EDS	Date	16/01/2018	
Sanction Application submitted to EDS	Date	16/01/2018	
Status / Report on new versions	01/02/2018. Deputy Director added		
ASC Coordinator (<i>name, email</i>)	Les Purfield (Les.Purfield@gmail.com)		
NAC Letter of Approval Status	Received		
Organizer Agreement Status	Pending		
Event Logo Status			
Sanction Fee (CHF)	5250	Sanction Fee Status	Invoice Pending
Performance Bond (CHF)	18000	Performance Bond Status	Invoice Pending
Event Rules Status	To be submitted 2020		
Jury approved by Plenary / Jury Board (names, emails)	Jury President: Jury Member: Jury Member:		
Bid Status to FAI	Recommend: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:	
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:		
Opening and Closing Ceremonies Agenda Reviewed			