

Annex A (part 2) to FAI Category 1 Competition Bid Presentation Guidelines

Sample budget for FAI Category 1 Championship

100 pilots, 10 task days + practice task

EXPENDITURE	HG	NOTES
PREPARATION (over 2 years)	1 300 €	
Administration, post & bank charges, stationery	1 300 €	Includes bank transfer fees, accountant charges, etc
Travel expenses for organisers, volunteers	- €	Meetings with co-financiers, suppliers, airspace or other authorities etc
Setting up & maintaining website		Including logo design, hosting etc
COMPETITION	27 140 €	
FAI Sanction Fee	5 400€	Sanction fee: 4,50€ x pilot (120) per competition days (10) aproxim.
FAI Officials (4): Travel, accommodation, meals, daily allowance, car rental	5 840 €	Allow for 2-3 days more than no of comp. days: 500 each travel; 60/day each food & lodging; 14/day x 3 Juror
Rental of suitable HQ building/rooms/marquee for briefings (180 people+), meeting rooms, scoring room etc.	- €	Local town may offer free use of suitably sized and furnished building.
Rental/buy IT & equipment for HQ, launch, goalfields/target etc	1 200 €	Consider IT requirements, computers, software, printers & wifi, phones/mobiles, noticeboards, giant screens etc. Could be much more if live tracking used, for example.
Road, airspace, turnpoint maps for pilots, team leaders & HQ	400 €	Design/artwork & print costs, consider several large examples for HQ and Launch
Tshirts	1 500 €	Count in pilots, team leaders, drivers, staff, volunteers, press, VIPs, sponsors
Trophies, day prizes, gifts for pilots	1 000 €	FAI medals & diplomas provided by FAI free of charge. Consider trophies, champagne, local souvenirs/produce. Local region may provide some goodies, such as pens. Manufacturers may sponsor prizes
Transport	1 000 €	PG comp: transport normally included. Factor 3 buses and/or 6 minibuses. HG comp: transport for staff, press, VIPs, reimburse fuel for volunteers
Medical services (doctor, paramedic, ambulance etc)	2 000 €	Wholly dependent on what is available or can be negotiated locally
Option: Rental & cleaning of portable toilets		
Rental Trackers Gps	2 000 €	
Option: packed lunches or snack/water for pilots/TLs	4 800 €	Allow 4€/flying day/person
Contingency	2 000 €	Improvements to launch, equipment purchase/rental, insurance, extra personnel
PERSONNEL	18 500 €	
Fees for Meet Director, Safety Director, Event organiser, Launch Marshal, Scorer etc.	16 000 €	Increasingly common that key personnel are remunerated for these positions of high responsibility, skill and experience. May also need to cover travel and accommodation/food expenses
Food/expenses for organisers, staff, volunteers, helpers 15 days	2 500 €	Even if all staff are volunteers, it is usual to provide some food, camping fees, T-shirt, reimburse fuel for own transport etc
CEREMONIES & SOCIAL EVENTS	7 000 €	
Opening & Closing Ceremonies	7 000 €	Buffet for 200+ people, music/entertainment, flags, decorations. This is a minimum.
Other social events (bbq, live music evening etc)		According to budget. Local sponsorship may be possible.
MEDIA & PROMOTION	- €	
PR or Press person/services prior to & during event		Local tourist office or local authority people may help. Should have someone handling press during the event.
Official blogger, photographer, video cameraman, film maker		Writing task reports, press releases, providing photos or video footage to news agencies, web tv etc.
Option: Film of the event for promotion of sport, region etc		Making a film for promotional purposes could cost at least 15,000€. See also FAI rules on media rights.
Promotional items: stickers, pens, mugs, postcards etc		According to budget.
Press hospitality, local media coverage, souvenir programme, newsletters, advertising etc		According to need. Grants from local authorities often dependent on seeing a 'return', promoting the sport, tourism etc.

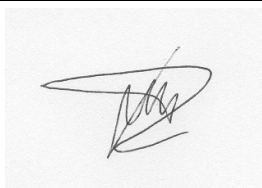
TOTAL EXPENDITURE	53 940 €	
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PROJECTED INCOME		
Pilot fees	50 000 €	100x500
Team leader fees	2 000 €	10 (say) x 200€
Grant from local/host town		
Grant from county or region		
Grant from government sport department or similar		
Grant from national Federation or NAC		
Sales of promotional items, productising	1 940 €	See FAI rules on promotion & media rights
Sponsorship		See FAI rules on sponsorship
TOTAL INCOME	53 940,00 €	

Notes:

1. Even by cutting costs dramatically, with volunteers and minimum facilities, a Category 1 event cannot be financed entirely through Pilot Entry fees. Additional funding is essential.
2. Towing fees or optional transport/retrieve services are presumed to be run at cost.
3. Accuracy & Aerobatics events may cost less as sanction fees will be less, and, equipment, maps, etc may not be needed. Income may be less too.

Signed:	Position in organisation: Meet director
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Name: José Manuel Sánchez García	Date: 17 November 2020
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