

Before starting to fill in the Sanction Application Form, please read the following documents to clarify any issues:

- FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures
- FAI Sporting Code - Section 1
- FAI Sporting Code - General Section
- Protocol for FAI and CIA Sanctioned Events

All dates in this form should be in the **dd/mm/yy** format!

Updated on:        /        /

<b>Event Title &amp; Sub-Title</b>	<b>20<sup>th</sup> FAI World Hot Air Balloon Championship 2012</b>		
<b>Event location</b> <i>City, Region, Country</i>	<b>Battle Creek, Michigan USA</b>		
<b>Event dates &amp; times</b>	Registration Start:	<b>17/08/2012</b>	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM
	General Briefing:	<b>18/08/2012</b>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
	1 <sup>st</sup> Competition Flight:	<b>19/08/2012</b>	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM
	Last Competition Flight:	<b>24/08/2012</b>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
	Closing Ceremony:	<b>25/08/2012</b>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM

<b>Document submitted to</b>	<b>on (dd/mm/yy)</b>	<b>/</b>	<b>/</b>	<b>by</b>
------------------------------	----------------------	----------	----------	-----------

**CIA PROCEDURES**

FAI Sub-class	<input checked="" type="checkbox"/> AX – Hot Air Balloons <input type="checkbox"/> AA – Gordon Bennett <input type="checkbox"/> BX – Hot Air Airship <input type="checkbox"/> BA – Gas Airships <input type="checkbox"/> AA – Gas Balloons <input type="checkbox"/> AM – Rosier Balloons
FAI Event Category	<input checked="" type="checkbox"/> FAI World Championship <input type="checkbox"/> FAI Continental/Regional Championship <input type="checkbox"/> CIA Category One International Event <input type="checkbox"/> FAI World Air Games <input type="checkbox"/> CIA Sporting Event <input type="checkbox"/> Other:
Organising National Airport Control – NAC	<b>Balloon Federation of America (NAC – USA)</b>
Organising NAC's CIA delegate	Name: <b>Mark Sullivan</b> Email: <b>marksullivan@gasballooning.org</b> Phone:
NAC letter of approval	<input type="checkbox"/> Attached <input type="checkbox"/> Not Available <input checked="" type="checkbox"/> Will be sent on        /        /
Event Logo	<input type="checkbox"/> Submitted on        /        / <input checked="" type="checkbox"/> Not Available yet <input type="checkbox"/> Approved on        /        / <input type="checkbox"/> Will be sent on        /        /
FAI authority shown on	<input type="checkbox"/> Rules <input type="checkbox"/> Logo <input type="checkbox"/> Program <input type="checkbox"/> Official documents <input type="checkbox"/> Other:
FAI Organiser Agreement signed	Place:                      Date:        /        /

CIA sanction fee	Amount: <b>5000</b> in Swiss Francs Date of payment: / /
CIA event deposit	Amount: in Swiss Francs Paid on: / / Returned on: / /
Event Rules received	Received on: / / Checked on: / / by Approved on: / / by
Courtesy Invitations sent	FAI President: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: / / CIA President: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: / / Remarks:
CIA sanction approved	<input type="checkbox"/> Yes <input type="checkbox"/> No Date: / /
CIA Event Adviser	<input type="checkbox"/> Yes <input type="checkbox"/> No Name: Date: / /
<b>Remarks:</b>	

## ORGANISATION DETAILS

Organising Body (Entity/ club / company)	Entity: <b>Balloon Federation of America and Holiday Balloon Fest Inc.</b> Main contact: <b>bfaoffice@bfa.net</b>
Organiser's previous event organisation experience	Main events: 1) <b>US National Championship</b> <b>08/2009</b> <b>Battle Creek, MI USA</b> 2) <b>US National Championship</b> <b>08/2008</b> <b>Anderson, SC USA</b> 3) <b>US National Championship</b> <b>07/2007</b> <b>Waco, TX USA</b> 4) <b>AX World Championship</b> <b>07/1995</b> <b>Battle Creek, MI USA</b> 5) <b>AX World Championship</b> <b>07/1985</b> <b>Battle Creek, MI USA</b> 6) <b>Gordon Bennett # 52</b> <b>2008</b> <b>Albuquerque, NM USA</b> 7) <b>Gordon Bennett # 49</b> <b>2005</b> <b>Albuquerque, NM USA</b> 8) <b>Gordon Bennett # 43</b> <b>1999</b> <b>Albuquerque, NM USA</b> 9) <b>Gordon Bennett # 37</b> <b>1993</b> <b>Albuquerque, NM USA</b>  <b>Other events</b> <b>AX World Championship:</b> <b>1981, 1975, 1973</b> <b>AA World Championship:</b> <b>1994, 1990, 1986</b> <b>US National Championships:</b> <b>2006, 2005, 2004, 2003, 2002, 2001...</b>
Official Mailing Address	Postal: Balloon Federation of America P.O. Box 400 1601 N Jefferson Indianola, IA 50125  Phone: + 1 515-961-8809 Fax: + 1 515-961-3537  Email: <a href="mailto:bfaoffice@bfa.net">bfaoffice@bfa.net</a>
Official website	<a href="http://www.bfa.net">www.bfa.net</a>
Event President / General Manager	Name: <input type="checkbox"/> CV attached Email: Phone: +

Event with Observers	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No (both options presented)
PR Officer / Media Officer	Name: <input type="checkbox"/> CV attached Email: Phone: +
Opening Ceremony	Location: <b>Battle Creek, Michigan USA</b> Date: <b>18/08/2012</b> Time: : CIA Protocol document will be followed:
Closing Ceremony / Prize-giving	Location: <b>Battle Creek, Michigan USA</b> Date: <b>25/08/2012</b> Time: : CIA Protocol document will be followed:
Event Prizes offered and details	

### LOCATION DETAILS

Country admission conditions ( <i>Visa's required, etc.</i> )	<b>Visas required for some countries</b>
Preferred place of entry ( <i>Special custom clearance, etc.</i> )	<b>Detroit or Chicago</b>
Closest major cities directions & distances	<b>Detroit, Michigan (100 miles / 160 km East) 1.5 hours driving time</b> <b>Chicago, Illinois (180 miles / 290 km West) 2.5 hours driving time</b> <b>Grand Rapids, Michigan (50 miles / 80 km North) 1 hour driving time</b>
Local language	<b>English</b>
Location description & characteristics	General description: Geographic position ( <i>center of competition map</i> ): Competition Center ( <i>coordinates</i> ): Briefing Facilities (Tent, Hall, etc): ( <i>coordinates</i> ): Topography ( <i>mountains, sea, lakes</i> ): Landing areas ( <i>open fields, wooded area, farming, crops, cattle</i> ): Other description:
Airspace structure & limitations	NOTAM description: Flight limitations: Number of PZs expected: Competition area dimensions (based on CLP, in km) north/south: east/west): Competition area altitude limitations:
Driving particularities ( <i>Right hand, left hand, speed limitations, International Driver's Licence required, etc.</i> )	<b>Highways: Maximum 70mph ( 112 km/h)</b> <b>Roads: Maximum 55 mph (88 km/h)</b> <b>Town and Village: Maximum 45 mph (72 km/h)</b>

Road network and infrastructure	<b>Excellent</b>
Meteorological characteristics <i>(as expected for the period of the event)</i>	Weather conditions: Prevailing winds (speed / directions): Temperatures: <b>20 – 25C</b> Sunrise & Sunset time for the first competition day: <b>06:52 20:36</b>
Venue description & characteristics	Competition centre: Briefing room: Media centre: Internet connection: Social activities: Other information:
<b>Remarks:</b>	

**EVENT PERSONNEL**

Competition director	Name: <b>David Levin</b> Country: <b>USA</b> <input checked="" type="checkbox"/> CV attached Email: davidnlevin@gmail.com Phone: Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: / /
Competition deputy director	Name: Country: <input type="checkbox"/> CV attached Email: Phone: Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: / /
Safety officer	Name: Country: <input type="checkbox"/> CV attached Email: Phone: Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: / /
Stewards	Name: Country: <input type="checkbox"/> CV attached Email: Name: Country: <input type="checkbox"/> CV attached Email:
Proposed Jury members <i>(name at least 6)</i>	1. 2. 3. 4. 5. 6.
Chief scorer	Name: Country: <input type="checkbox"/> CV attached Email:
Chief debriefer	Name: Country: <input type="checkbox"/> CV attached Email:

Chief observer	Name Country: <input type="checkbox"/> CV attached Email:
Technical support officer	Name: Country: <input type="checkbox"/> CV attached Email:
Scoring program	Scoring Program to be used: Developed by:            Email: Download available at:
Travel & accommodation arrangements for officials	Travel arrangements: Travel allowance: <b>Yes</b> Currency: <b>USD</b> Vehicles provided: <b>for key officials</b> Accommodation (type): <b>Yes</b> Meals provided: <b>Yes</b> Other information:
Travel & accommodation arrangements for observers	Travel arrangements: Travel allowance: <b>Yes</b> Currency: Vehicles provided: <b>TBD</b> Accommodation (type): <b>Yes</b> Meals provided: <b>Yes</b> Other information:
Insurance provided & covered by organisers	Third party: Air Display Public Liability: Organisers & officials on-ground risks: Observer on-board: Other:
FAI hold-harmless clause included	<input type="checkbox"/> Yes <input type="checkbox"/> No
The organisers will respect the FAI Environmental Code of Ethics	<input type="checkbox"/> Yes <input type="checkbox"/> No

## PARTICIPATION DETAILS

Special travel arrangements and assistance	Details:  Contact:
--	--------------------------

Equipment rental services	Details:  Contact:
Additional crew available	Details:  Contact:
Rent-A-Car assistance	Details:  Contact:
Accommodation available and assistance	Details:  Contact:
Other arrangements for competitors <i>(include meals, travel allowance, etc.)</i>	Details:  Contact:
<b>Remarks:</b>	

### COMPETITION DETAILS

Maximum number of entrants	<b>100+ 3 medal holders</b>
Number of eligible NACs	<b>NAC's at the date of invitation (December 2011)</b>
Equal number of competitors / NAC	<b>2 per country</b>
Start of invitation process	Date: <b>/12/2011</b>
Entry closing date	1 <sup>st</sup> round:    /    /        2 <sup>nd</sup> round:    /    /
Additional invitations procedure	<b>Proportional number of competitors according to 5.6.2.2</b>
Eligibility conditions	
Registration methods and details <i>(mail, fax, email, online)</i>	

