*Before starting to fill in the Sanction Application Form, please read the following documents to clarify any issues:*

* *FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures*
* *FAI Sporting Code - Section 1*
* *FAI Sporting Code - General Section*
* *Protocol for FAI and CIA Sanctioned Events*

*All dates in this form should be in the* ***dd/mm/yy*** *format!*

Updated on: **21 /03/2012**

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| **Event Title & Sub-Title** | **21st FAI World Hot Air Balloon Championship 2014** |
| Event location *City, Region, Country* | **São Carlos – São Paulo – Brasil** |
| Event dates & times | Registration Start: 18/07/2014  AM  PMGeneral Briefing: 19/07/2014  AM  PM 1st Competition Flight: **20/07/2014**  AM  PM  Last Competition Flight: **26/07/2014**  AM  PM Closing Ceremony: 27/07/2014  AM  PM |
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| **Document submitted to** **FAI/CIA on (dd/mm/yy) 20/12/2011 by Leonel Brites** | |

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| **CIA PROCEDURES** |  | |
| FAI Sub-class | AX – Hot Air Balloons  BX – Hot Air Airship  AA – Gas Balloons | AA – Gordon Bennett  BA – Gas Airships  AM – Rosier Balloons |
| FAI Event Category | FAI World Championship  FAI Continental/Regional Championship  CIA Category One International Event  FAI World Air Games  CIA Sporting Event  Other: | |
| Organising National Airsport Control – NAC | **CAB – Comissão do Aerodesporto Brasileira** | |
| Organising NAC’s CIA delegate | Name: **Leonel Brites** Email: [**lbites@balonismo.com**](mailto:lbites@balonismo.com)Phone: **55 11 3331-2827** | |
| NAC letter of approval | Attached  Not Available  Will be sent on // | |
| Event Logo | Submitted on //  Not Available yet  Approved on // Will be sent on // | |
| FAI authority shown on | Rules  Logo  Program  Official documents  Other: | |
| FAI Organiser Agreement signed | Place:  Date: // | |
| CIA sanction fee | Amount: **5.000** in Swiss Francs Date of payment: **18**/**05**/**2014** | |
| CIA event deposit | Amount: **10.000** in Swiss Francs  Paid on: **20**/**03**/**2012** Returned on: //  **It will be paid until 20/03/2012** | |
| Event Rules received | Received on: //  Checked on: // by  Approved on: // by | |
| Courtesy Invitations sent | FAI President: Yes  No Date: //  CIA President:  Yes  No Date: //  Remarks: | |
| CIA sanction approved | Yes  No Date: // | |
| CIA Event Adviser | Yes  No Name: **Paolo Oggioni** Date: **02**/**12**/**2011** | |
| **Remarks:** | | |

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| **ORGANISATION DETAILS** | |
| Organising Body *(Entity/ club / company)* | Entity: **CBB – Confederação Brasileira de Balonismo**  Main contact: **Edson Romagnoli –** [**presidente@balonismo.org.br**](mailto:presidente@balonismo.org.br) |
| Organiser’s previous event organisation experience | Main events:  01) **Brazil National Championship** mm/yy: **07**/**1988** Place: **Casa Branca/SP**  02) **Brazil National Championship** mm/yy: **07**/**1989** Place: **Americana/SP** 03) **Brazil National Championship** mm/yy: **06**/**1990** Place: **Piracicaba/SP** 04) **Brazil National Championship** mm/yy: **07**/**1991** Place: **Goiania/GO** 05) **Brazil National Championship** mm/yy: **06**/**1992** Place: **Piracicaba/SP**  06) **Brazil National Championship** mm/yy: **07**/**1993** Place: **Campinas/SP**  07) **Brazil National Championship** mm/yy: **05**/**1994** Place: **Ribeirão Preto/SP**  08) **Brazil National Championship** mm/yy: **06**/**1995** Place: **Ribeirão PretoSP**  09) **Brazil National Championship** mm/yy: **06**/**1996** Place: **Ribeirão Preto/SP**  10) **Brazil National Championship** mm/yy: **07**/**1997** Place: **São Lourenço/MG**  11) **Brazil National Championship** mm/yy: **07**/**1998** Place: **São Lourenço/MG**  12) **Brazil National Championship** mm/yy: **07**/**1999** Place: **Sorocaba/SP**  13) **Brazil National Championship** mm/yy: **05**/**2000** Place: **Maringá/PR**  14) **Brazil National Championship** mm/yy: **11**/**2001** Place: **Pindamonhangaba/SP**  15) **Brazil National Championship** mm/yy: **06**/**2002** Place: **Ribeirão Preto/SP**  16) **Brazil National Championship** mm/yy: **05**/**2003** Place: **São Lourenço/MG**  17) **Brazil National Championship** mm/yy: **05**/**2004** Place: **Piracicaba/SP**  18) **Brazil National Championship** mm/yy: **05**/**2005** Place: **Rio Claro/SP**  19) **1st South American Championship** Cat 01  mm/yy: **05**/**2006** Place: **Rio Claro/SP**  20) **Brazil National Championship** mm/yy: **12**/**2006** Place: **Maringá/PR**  21) **Brazil National Championship** mm/yy: **06**/**2007** Place: **Treze Tílias/SC**  22) **Brazil National Championship** mm/yy: **06**/**2008** Place: **Maringá/PR**  23) **1st Nipon Brazilian Championship**  mm/yy: **05**/**2008** Place: **Maringá/PR**  24) **Brazil National Championship** mm/yy: **06**/**2009** Place: **Ribeirão Preto/SP**  25) **Brazil National Championship** mm/yy: **08**/**2010** Place: **São Carlos/SP**  26) **Brazil National Championship** mm/yy: **06**/**2011** Place: **Rio Claro/SP** |
| Official Mailing Address | Postal: **CBB – Confederação Brasileira de Balonismo**  **Av. Lins de Vasconcelos, 3464 – sala 101 – São Paulo – SP – 04112-002**  Phone: +**55 11 2592-7875** Fax: +**55 11 2592-7882**  Email: [**presidente@balonismo.org.br**](mailto:presidente@balonismo.org.br) |
| Official website | [**www.balonismo.org.br**](http://www.balonismo.org.br) |
| Event President /  General Manager | Name: **Leonel Brites**  CV attached **To be send later**  Email: **lbrites@balonismo.com** Phone: +**0055 11 3331 2827** |
| Event with Observers | Yes  No |
| PR Officer / Media Officer | Name:   CV attached **TBD**  Email:  Phone: + |
| Opening Ceremony | Location: **São Carlos / SP**  Date: **18**/**07**/**2014** Time: **20**:**00hs**  CIA Protocol document will be followed: **yes** |
| Closing Ceremony / Prize-giving | Location: **São Carlos / SP**  Date: **27**/**07**/**2014** Time: **20**:**00hs**  CIA Protocol document will be followed: **yes** |
| Event Prizes offered and details | **TBD** |

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| **LOCATION DETAILS** | |
| Country admission conditions *(Visa’s required, etc.)* | **VISAs required for some countries.** |
| Preferred place of entry *(Special custom clearance, etc.)* | **São Paulo City and Campinas in São Paulo State** |
| Closest major cities  directions & distances | **São Paulo City at 244 km and 153 km from Campinas** |
| Local language | **Portuguese** |
| Location description & characteristics | General description: The area is a farming and sugar cane crop zone, very flat and the winds are to various directions. Stable clima and the area is provided with good roads around the farms.  Geographic position *(center of competition map)*: 22o 01’05.76”S 047o 53’ 26.98” W  Competition Center *(coordinates)*: 22o 02’ 03.04”S 047o 52’ 32.03” W  Briefing Facilities (Tent, Hall, etc): **yes**22o 02’03.04”S 047o 52’32.03” W  Topography *(mountains, sea, lakes)*: **flat land and it is 884 msl, no mountains and it is located 250 km from the ocean side.**  Landing areas *(open fields, wooded area, farming, crops, cattle)*: **nice open fields and vicinity roads**  Other description: **We had many important event ins this reagion, such as our Nationals, State Championship and the South American Championship.** |
| Airspace structure & limitations | NOTAM description: **Requested NOTAM with radius of 20km and 15000ft FL**  Flight limitations: **no limitations**  Number of PZs expected: **3**  Competition area dimensions (based on CLP, in km) north/south: **20  20**  east/west): **20   20**  Competition area altitude limitations: **15.000 fts** |
| Driving particularities *(Right hand, left hand, speed limitations, International Driver’s Licence required, etc.)* | **Left Hand**  **Highways – 120km max.**  **Roads – 80km max.**  **Town and Villages – normally between 40 to 60km max.** |
| Road network and infrastructure | **Excellent, normaly used normal cars** |
| Meteorological characteristics *(as expected for the period of the event)* | Weather conditions: **good weather conditions**  Prevailing winds (speed / directions): **0 to 6 knots in variable wind directions**  Temperatures: **18 – 28 C**  Sunrise & Sunset time for the first competition day: **06:49 hs 17:46 hs**  **Predominants winds in the region of São Carlos – june 15 to august 15** |
| Venue description & characteristics | Competition centre: **Sport Gymnasium room for 8000 persons**  Briefing room: **Sport Gymnasium room for 8000 persons**  Media centre: **Media Center at the same Sport Gymnasium**  Internet connection: **yes optical fiber in the whole town**  Social activities: **Openning Ceremony and Closing Ceremony**  Other information: **Social Brazilian Party (Samba School)** |
| **Remarks:** | |

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| **EVENT PERSONNEL** |  |
| Competition director | Name: **Mathijs de Brujn** Country: **Nederlan**  CV attached  Email:  Phone:  Approved:  Yes  No Date: // |
| Competition deputy director | Name: **David Levin** Country: **USA**  CV attached  Email:  Phone:  Approved:  Yes  No Date: // |
| Safety officer | Name:  Country:   CV attached **TBD**  Email:  Phone:  Approved:  Yes  No Date: // |
| Stewards | Name:  Country:   CV attached  Email: **TBD**  Name:  Country:   CV attached  Email: |
| Proposed Jury members *(name at least 6)* | 1.  2.  3.  4. **TBD**  5.  6. |
| Chief scorer | Name:  Country:   CV attached **TBD**  Email: |
| Chief debriefer | Name:  Country:   CV attached **TBD**  Email: |
| Chief observer | Name  Country:   CV attached **TBD**  Email: |
| Technical support officer | Name:  Country:   CV attached **TBD**  Email: |
| Scoring program | Scoring Program to be used:  Developed by:  Email: **TBD**  Download available at: |
| Travel & accommodation arrangements for officials | Travel arrangements:  Travel allowance: **yes** Currency: **BR$**  Vehicles provided: **for key officials**  Accommodation (type): **yes**  Meals provided: **yes**  Other information: |
| Travel & accommodation arrangements for observers | Travel arrangements: **yes inside Brazil**  Travel allowance: **yes** Currency:**Equivalent to 300 Euros, in Brazil currency (Reais)**  Vehicles provided: **bus**  Accommodation (type): **yes**  Meals provided: **yes**  Other information: |
| Insurance provided & covered by organisers | Third party: **yes**  Air Display Public Liability:  Organisers & officials on-ground risks: **yes**  Observer on-board: **yes**  Other: |
| FAI hold-harmless clause included | Yes  No |
| The organisers will respect the FAI Environmental Code of Ethics | Yes  No |

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| **PARTICIPATION DETAILS** | |
| Special travel arrangements and assistance | Details: **Free transportation to Brasil and back for 50 complete balloons from Europe, from Paris or from Frankfurt. In case of more pilots from Europe, we will provide transportation for the others for the envelopes end burners. The baskets, cylinders and fans will be provided in Brazil.**  Contact: **Organizer CBB.** |
| Equipment rental services | Details: **We have in Brazil 4 balloon manufacturers which are capable to rent equipment for some pilots.**  Contact: **Organizer CBB** |
| Additional crew available | Details: **Yes, we have conditions to provide additional crew.**  Contact: **Organizer CBB** |
| Rent-A-Car assistance | Details: **In Brazil we have various car renting companies and the city of São Carlos has most of them.**  Contact: **Organizer CBB** |
| Accommodation available and assistance | Details: **We have in São Carlos 17 Hotels with 2.205 beds. In 2014 the city will have 21 Hotels with 2.800 beds. The avarage for a double room is between 45 to 200 US$, depending on the category.**  Contact: **Organizer CBB** |
| Other arrangements for competitors *(include meals, travel allowance, etc.)* | Details: **4 free tickets for the Openning and Closing Ceremonies. The Brazilian Party with the Samba School is open for everyone. We will offer free entry tickets for 04 person for Museums.**  Contact: **Organizer CBB** |
| **Remarks:** | |

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| **COMPETITION DETAILS** | |
| Maximum number of entrants | **100 + 3 medal holders** |
| Number of eligible NACs | **NAC´s at the date of invitation (December 2013)** |
| Equal number of competitors / NAC | **2 per country** |
| Start of invitation process | Date: **31/10/2013** |
| Entry closing date | 1st round: **28/02/2014** 2nd round: **31/03/2014** |
| Additional invitations procedure | **Proportional number of competitors according to 5.6.2.2** |
| Eligibility conditions |  |
| Registration methods and details *(mail, fax, email, online)* |  |
| Entry fee | Amount: **$ 300,00 without Observers, $ 800,00 with Observers**  Currency: **Euros**  What is included: **propane, maps, pilot packs and 4 Openning and Closing Ceremonies and Museums and Open Brazilian Party.** |
| Entry fee method of payment and details | Money order  Cheque  Cash  Credit card  Other:  Details: |
| Insurance requirements and details | Third party:  Passenger: **TBD**  CSL:  Other: |
| Official language | **English** |
| Protest fee | **$100 US Dollars** |
| Equipment limitations | **NO** |
| Special safety requirements | **Quick release for inflation** |
| General Briefing | Place: **São Carlos / SP**  Date: **19/07/2014** Time: **15:00hs** |
| Last competition flight | Date: **26/07/2014** Time: **16:00hs**  Extra flight if needed: Date: **27/07/2014** Time: **07:00hs** |
| Competition map details | Scale: **1:50.000** DATUM: **SAM 69**  Grids : **2km**  Paper size: **900mm**  Other information: |
| GPS Loggers | *All GPS Loggers should be of the same type. For category 1 events they should meet the minimum quality requirement of the COH (Chapter 2).*  Type of GPS Logger to be used: **CIA Loggers**  Details: |
| Landowner restrictions | **For private property, landowner permission must be obtained before take off.** |
| **Remarks:** | |