***Introduction***

*This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event.*

*It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.*

*Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:*

* *FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures*
* *FAI Sporting Code - Section 1*
* *FAI Sporting Code - General Section*
* *Protocol for FAI and CIA Sanctioned Events*
* *CIA Competition Operation Handbook*

*The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.*

*Please, take into consideration that not all information is needed for all types of events. So when the information doesn’t concern your event, please write « not apply » in the respective field.*

*Please use the DDMMYYYY format for all dates in the form.*

*When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process.*

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| **Section 1 - Main Information***All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.* |
| Date of initial submission: 13.07.2015 | Date of last modification: \_\_/\_\_/\_\_\_\_\_ | Date of final version: 30.10.2015 |
| Event Title & Sub-Title | **60th** **Coupe Aéronautique Gordon Bennett – World Gas Balloons Championship** |
| Event Location *(country, region, city)* | Gladbeck (Germany) |
| Event Dates *(dd.mm to dd.mm.yyyy)* | **15.09. – 24.09.2016** |
| FAI / CIA Sub-class | [ ]  AX – Hot Air Balloons [ ]  BX – Hot Air Airship | [x]  AA – Gas Balloons [ ]  AA – WLD - Gordon Bennett | [ ]  BA – Gas Airships[ ]  AM – Rozier Balloons |
| FAI Type of Event | [ ]  FAI World Championship[ ]  FAI Continental/Regional Championship[ ]  CIA Category One International Event | [ ]  CIA Sporting Event[x]  Other: Coupe Aeronautique Gordon Bennett |
| FAI / CIA Category | [x]  General | [ ]  Women | [ ]  Junior |
| Registration Starts *(date & time)* | 15.09.2016 PM | General Briefing *(date & time)* | 15.09.2016 PM |
| 1st Competition Flight *(date & time)* | 16.09.2016 | Last Competition Flight *(date & time)* | 20.09.2016 |
| Extra Flight if needed *(date & time)* |  | Resting Period *(if some, date & time)* |  |
| Opening Ceremony *(date & time)* |  15.09.2016 PM | Closing Ceremony *(date & time)* | 24.09.2016 |
| Invitation Process Starts *(date)* |  01.12.2015 | Entry Closing Date *(1st round)* | 31.03.2016 |
| Organising National Airsport Control – NAC | **Deutscher Aero Club ( DAeC )****Deutscher Freiballonsport-Verband e.V.** |
| Organising NAC’s CIA Delegate *(name, email, phone)* | Uwe Schneider, uwe.cia@dfsv.de, +49-151-12025434 |
| Organising Body*(Entity / Club / Company)* | German Aero Club LV NRW e.V. in cooperation with the Niederrheinischen Verein für Luftschifffahrt 1902 e.V. (operator of the gasballoon launch field in Gladbeck) |
| Main Contact / General Manager *(name, email, phone)* | Sebastian Eimers & Teame-mail : s.eimers@carmody.de Phone : +49-2065-890691 |
| Official Mailing Address *(postal address, email, fax, phones)* | Deutscher Freiballonsport-Verband e.V., Postfach 1333, D-82142 Planegge-mail: m.krafczyk@dfsv.de, Phone: +49-89-8573595 |
| Organiser’s previous event organisation experience*(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)* | 2001: Coupe Aéronautique Gordon Bennett, Warstein2004: World Championship Gas Balloon, Bitterfeld2007: 15th FAI European Hot Air Balloon Championship, Magdeburg2012: 2nd FAI European Women’s Hot Air Balloon Championship, Frankenthal |
| Event with Observers*(The Organizer is invited to present two proposals for the Event to be held with or without Observers)* | [ ]  Yes [x]  No [ ]  Up to the Plenary to decide |
| GPS Loggers | Type of GPS Logger to be used: No loggers but Trackers (way.aero – Ebert & Voigt GbR)Details:  |
| Event Director*(name, country, email, attach CV)* | Stefan HANDL – GERstefan.handl@t-online.de |
| Deputy Director*(name, country, email, attach CV)* | Volker LÖSCHHORN – GERvolker@loeschhorn.name |
| Safety Officer*(name, country, email, attach CV)* | Sabrina HANDLsabrina.handl@t-online.de |
| PR Officer / Media Officer*(name, email)* | TBA |
| Main Common Launch Area *(CLP coordinates & description)* | Launch Site for Gasballoons GLADBECK |
| Entry Fee for Competitors*(amount, currency and what is included)* | 750 EUR 2 double rooms à 4 nights „Pilot Pack“ (to be determined) 4 Tickets/Team Opening/ Awards Ceremony 4 Persons/Team Welcome Back Party  Catering on Launch Day Hydrogen, Sand, Water  |
| Maximum number of entrants | 25 |
| Number of eligible NACs | FAI Countries Members | Equal number of competitors / NAC | 3 |
| Dates for Invitation process*(dd.mm.yyyy)* | Letter to NACs will be sent on | 01.12.2015 |
| Deadline for NACs to send nominations | 31.01.2016 |
| Individual Invitation to Competitors will be sent on | 01.02.2016 |
| 1st round deadline for Competitors application and entry fee | 31.03.2016 |
| 2nd round deadline for Competitors application and entry fee | -.- |
| Remarks: |  |
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| Additional Invitations Procedure | no |
| Eligibility Conditions | Members of FAI |
| Registration Method and Details*(mail, fax, email, online)* | online |
| Official Language | English | Protest Fee *(amount, currency)* | 100 EUR |
| Proposed Jury members*(at least 6 names for the Plenary at the year of the event)* | **1 Jean Claude Weber, president**2. Hans Akerstedt  | 3. Jakob Burkard4. Johann Fürstner | 5. Moniek Van de Velde6. Risto Jalava |

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| **Section 2 - Additional Information***The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.* *Changes are allowed after the Sanction is granted only in order to improve the event.* |
| Official Event Website | http://www.gordonbennett2016.org |
| Event President *(name, email)* | Marita KRAFCZYK,e-mail: m.krafczyk@dfsv.de |
| FAI Authority shown on | [x]  Rules x Logo [x]  Program [x]  Official documents [ ]  Other:  |
| Courtesy Invitations sent | FAI President: x Yes [ ]  No Date: CIA President: x Yes [ ]  No Date: Remarks:  |
| Event Prizes Offered and Details | TBA |
| Opening Ceremony *(Location & Coordinates)* | Hotel Van der Valk, Gladbeck – near Launch Field |
| Closing Ceremony / Prize-giving *(Location & Coordinates)* | Hotel Van der Valk, Gladbeck or other Hotel |
| CIA and FAI Protocol will be followed? | [x]  Yes [ ]  No Remarks:  | The organisers will respect the FAI Environmental Code of Ethics? | [x]  Yes [ ]  No Remarks: |
| Entry Fee Method of Payment and Details | [x]  Money order [ ]  Cheque [ ]  Cash [ ]  Credit card [ ]  Other: Details:  |
| Country Admission Conditions*(Visa’s required, etc.)* |  |
| Preferred Place of Entry &Closest Major Cities*(Special custom clearance & directions and distances to main cities)* | Duesseldorf International Airport (DUS) – 45 km; Frankfurt International Airport (FRA) 250 km |
| Local language  | German |
| Location Description & Characteristics | General Description | Gardens of Castle Wittringen Gladbeck |
| Geographic Position*(coordinates of competition map center)* | 51.557959, 6.974454 |
| Topography*(mountains, sea, lakes, rivers)* | Flat area  |
| Landing Areas*(open fields, wooded area, farming, crops, cattle)* | -.- |
| Main villages around the flying area |  |
| Other Description |  |
| Additional Common Launch Areas *(coordinates & description)* |  |
| Landowner Restrictions | no |
| Meteorological characteristics*(as expected for the period of the event)* | Weather conditions:      Prevailing winds (speed / directions): mostly from WestTemperatures: 20°CSunrise & Sunset time for the first competition day: 07:30 - 20:30 |
| Airspace Structure & Limitations | NOTAM Description |  |
| Flight Limitations |  |
| Number of PZs expected & Descriptions |  |
| Competition Area Altitude Limitations |  |
| Competition Area Dimensions*(based on CLP, in km – north/south & east/west*) |  |
| Competition Map Details | DATUM |  |
| Scale |  |
| Grid lines |  |
| Paper Size |  |
| Electronic Version Available | [ ]  No [ ]  Yes – expected on date:  |
| Electronic Version File Format | [ ]  JPEG [ ]  PNG [ ]  Other:  |
| Remarks |  |
| Driving Particularities*(Right hand, left hand, speed limitations, International Driver’s License required, etc.)* | Right hand drivingCities: 50 km/hAll roads: 100 km/h (80 km/h with Trailer)Duals carriage ways: 100 km/h (80 km/h with Trailer)Highways: unlimited (80 km/h with Trailer)Speed excess is penalized by money and police may take your license away Alcoholic limit = 0,5 g/l of blood.Railway: Dense network. Excellent infrastructure |
| Road Network and Infrastructure |  |
| Venue Description, Coordinates & Characteristics | Competition Center*(coordinates & description)* | Hotel Van der Valk, Gladbeck |
| Briefing Facilities*(coodinates & description – tent, hall, etc.)* | Hotel Van der Valk, Gladbeck |
| Media centre *(description)* | Hotel Van der Valk, Gladbeck |
| Internet connection | yes |
| Social activities | yes |
| Other information |  |
| Stewards*(name, country, email, attach CV)* | TBA |
| Chief Scorer*(name, country, email, attach CV)* | Stefan HANDL - GERe-mail: stefan.handl@t-online.de |
| Chief Debriefer*(name, country, email, attach CV)* | --- |
| Chief Observer*(name, country, email, attach CV)* | --- |
| Technical Support Officer*(name, country, email, attach CV)* | --- |
| Scoring Program*(name, developer, email, brief description, last FAI events using the program, link for downloading)* | GREAT CIRCLE CALCULATION |
| Special Arrangements and Assistance for Competitors*(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)* | On request |
| Equipment Limitations |  |
| Special Safety Requirements |  |
| Insurance Requirements for Competitors and Details | [x]  Third party: [ ]  Passenger:  | [x]  CSL: [ ]  Other:  |
| Insurance Provided& Covered by Organisers | Third Party: | yes |
| Air Display Public Liability: | yes |
| Organisers & Officials On-ground Risks: |  |
| Observer On-board: |  |
| Other: |  |
| Travel & accommodation arrangements for officials | Travel Arrangements: | TBA |
| Travel Allowance *(amount and currency)*: | yes – real cost |
| Vehicles Provided: | TBA |
| Type of Accommodation: | Hotel |
| Meals Provided: | Yes : * Dinner Opening/ Awards Ceremony
* Welcome Back Party
* Catering on Launch Day
 |
| Other Information / Remarks: | * „Pilot Pack“ (to be determined)
 |
| Travel & accommodation arrangements for observers | Travel Arrangements: | ---- |
| Travel Allowance *(amount and currency)*: | ---- |
| Vehicles Provided: | ---- |
| Type of Accommodation: | ---- |
| Meals Provided: | ---- |
| Other Information / Remarks: | ---- |

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| **For EDS use only***This section if for EDS use only and the Organizer will get an update* ***when*** *change****s******are*** *made.* |
| Document submitted to  | CIA President | Date |  |
| Status / Report on new versions |  |
| CIA Technical Delegate *(name, email)* | Sabrina Handl |
| NAC Letter of Approval Status |  |
| Organizer Agreement Status | Received and OK |
| Event Logo Status |  |
| Sanction Fee (CHF) | 1500 | Performance Bond Fee (CHF) | 7000 |
| Sanction Fee Status  | To be paid |
| Performance Bond Status | To be paid |
| Event Rules Status |  |
| Jury approved by Plenary*(names, emails)* | Jury President: Jury Member:Jury Member: |
| CIA Sanction Status | Approved: [ ]  Yes [ ]  No Date:  |
| FAI Sanction “Kit” Status | FAI & CIA Flags: Medals:Diplomas:Remarks: |
| Opening and Closing Ceremonies Agenda Reviewed |  |