***Introduction***

*This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event.*

*It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.*

*Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:*

* *FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures*
* *FAI Sporting Code - Section 1*
* *FAI Sporting Code - General Section*
* *Protocol for FAI and CIA Sanctioned Events*
* *CIA Competition Operation Handbook*

*The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.*

*Please, take into consideration that not all information is needed for all types of events. So when the information doesn’t concern your event, please write « not apply » in the respective field.*

*Please use the DDMMYYYY format for all dates in the form.*

*When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process.*

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| **Section 1 - Main Information***All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.* |
| Date of initial submission: 22/06/15 | Date of last modification: \_\_/\_\_/\_\_\_\_\_ | Date of final version: \_\_/\_\_/\_\_\_\_ |
| Event Title & Sub-Title | **3rd FAI European Hot Air Airship Championship 2016** |
| Event Location *(country, region, city)* | Germany, D - 83700 Rottach-Egern (Launch Area) and Bad Wiessee (Competition Center) |
| Event Dates *(dd.mm to dd.mm.yyyy)* | 24.02.2016 – 29.02.2016 |
| FAI / CIA Sub-class | [ ]  AX – Hot Air Balloons **X**  BX – Hot Air Airship | [ ]  AA – Gas Balloons [ ]  AA – WLD - Gordon Bennett | [ ]  BA – Gas Airships[ ]  AM – Rozier Balloons |
| FAI Type of Event | [ ]  FAI World Championship**X**  FAI Continental/Regional Championship[ ]  CIA Category One International Event | [ ]  CIA Sporting Event[ ]  Other:  |
| FAI / CIA Category | **X** General | [ ]  Women | [ ]  Junior |
| Registration Starts *(date & time)* | 24.02.2016, 16:00 – 17:30 | General Briefing *(date & time)* | 24.02.2016, 18:00  |
| 1st Competition Flight *(date & time)* | 25.02.2016 08:30  | Last Competition Flight *(date & time)* | 28.02.2016 14:00  |
| Extra Flight if needed *(date & time)* | 29.02.2016 08:30  | Resting Period *(if some, date & time)* |  |
| Opening Ceremony *(date & time)* | 24.02.2016  | Closing Ceremony *(date & time)* | 29.02.2016 20:00  |
| Invitation Process Starts *(date)* | 01.08.2015 | Entry Closing Date (Competitors) | 30.10.2015 |
| Organising National Airsport Control – NAC | Deutscher Freiballonsport-Verband e.V.Deutscher Aero Club e.V. |
| Organising NAC’s CIA Delegate *(name, email, phone)* | Uwe Schneider, e-mail: uwe.cia@dfsv.de, +49-151-12025434 |
| Organising Body*(Entity / Club / Company)* | Ballonfahrten & Luftwerbung Helmut Seitz |
| Main Contact / General Manager *(name, email, phone)* | Helmut Seitz, office@airship-champions.eu, +49-7563-9 22 82 |
| Official Mailing Address *(postal address, email, fax, phones)* | D -88353 Kisslegg, Wucherer 1, office@airship-champions.eu, +49-7563-9 22 82 |

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| Organiser’s previous event organisation experience*(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)* | German Championship 2015, www.airship-cup.deD - 83700 Rottach-Egern / Tegernsee7 Competitors4 Flights, 5 Taskand > 50 Balloon Meetings |
| Event with Observers*(The Organizer is invited to present two proposals for the Event to be held with or without Observers)* |  Yes **X** No [ ]  Up to the Plenary to decide |
| GPS Loggers | Type of GPS Logger to be used: Details:  |
| Event Director*(name, country, email, attach CV)* | Helmut Seitz, D -88353 Kisslegg, Wucherer 1, office@airship-champions.eu, +49-7563-9 22 82 |
| Deputy Director*(name, country, email, attach CV)* | Rainer Hasenclever, Germany, hasenclever@web.de |
| Safety Officer*(name, country, email, attach CV)* | Harry Roland, Germany, Ballonsport-Oberschwaben@t-online.de |
| PR Officer / Media Officer*(name, email)* | Claudia Schuh, C.Schuh@tegernsee.comTegernseer Tal Tourismus GmbH |
| Main Common Launch Area *(CLP coordinates & description)* | D - 83700 Rottach-Egern / Tegernsee47 40 55 N, 11 46 52 E |
| Entry Fee for Competitors*(amount, currency and what is included)* | 840,00 EURDaily: Bed and breakfast, Dinner for four peoplePropan for Training and CompetitionsClosing ceremony tickets for four people |
| Maximum number of entrants  | 16 |
| Number of eligible NACs | Europe | Equal number of competitors / NAC – all European NACs | 5 |
| Dates for Invitation process*(dd.mm.yyyy)* | Letter to NACs will be sent on | 01.08.2015 |
| Deadline for NACs to send nominations | 15.09.2015 |
| Individual Invitation to Competitors will be sent on | 16.09.2015 |
| Deadline for Competitors application and entry fee | 30.10.2015 |
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| Remarks: |  |
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| Additional Invitations Procedure | Second round of invitation deadline 15/12/2015 |
| Eligibility Conditions |  |
| Registration Method and Details*(mail, fax, email, online)* | Mail: D -88353 Kisslegg, Wucherer 1 Email: office@airship-champions.eu |
| Official Language | ENG | Protest Fee *(amount, currency)* | 100,00 EUR |
| Proposed Jury members*(at least 6 names for the Plenary at the year of the event)* | 1. Jean Claude Weber2. Jako Burkard | 3. Luc Van Geyte 4.  | 5. 6.  |

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| **Section 2 - Additional Information***The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.* *Changes are allowed after the Sanction is granted only in order to improve the event.* |
| Official Event Website | www.airship-champions.eu |
| Event President *(name, email)* | Marita Krafzcyk, Germany, e-mail: m.krafczyk@dfsv.de  |
| FAI Authority shown on | **X** Rules **X**  Logo [x]  Program [x]  Official documents [ ]  Other:  |
| Courtesy Invitations sent | FAI President: **X** Yes [ ]  No Date: 15.11.2015CIA President: **X** Yes [ ]  No Date: 15.11.2015Remarks:  |
| Event Prizes Offered and Details |  |
| Opening Ceremony *(Location & Coordinates)* | Bad Wiessee |
| Closing Ceremony / Prize-giving *(Location & Coordinates)* | Bad Wiessee |
| CIA and FAI Protocol will be followed? | **X** Yes [ ]  No Remarks:  | The organisers will respect the FAI Environmental Code of Ethics? | **X** Yes [ ]  No Remarks: |
| Entry Fee Method of Payment and Details | **X** Money order **X** Cheque [ ]  Cash [ ]  Credit card [ ]  Other: Details:  |
| Country Admission Conditions*(Visa’s required, etc.)* | Schengen area conditions apply |
| Preferred Place of Entry &Closest Major Cities*(Special custom clearance & directions and distances to main cities)* | Munich |
| Local language  | German |
| Location Description & Characteristics | General Description |  |
| Geographic Position*(coordinates of competition map center)* | 47 40 55 N, 11 46 52 E |
| Topography*(mountains, sea, lakes, rivers)* | Big Valley with Lake in the Center |
| Landing Areas*(open fields, wooded area, farming, crops, cattle)* | Open fields |
| Main villages around the flying area | Tegernsee, Rottach-Egern, Bad Wiessee, Gmund. |
| Other Description |  |
| Additional Common Launch Areas *(coordinates & description)* |  |
| Landowner Restrictions | No |
| Meteorological characteristics*(as expected for the period of the event)* | Weather conditions: GoodPrevailing winds (speed / directions): 3 - 6 kt var. Temperatures: - 05 CelsiusSunrise & Sunset time for the first competition day: 07:06 - 17:46 local |

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| Airspace Structure & Limitations | NOTAM Description | No |
| Flight Limitations | No |
| Number of PZs expected & Descriptions | No |
| Competition Area Altitude Limitations | FL 130 |
| Competition Area Dimensions*(based on CLP, in km – north/south & east/west*) | 20 km x 8 km |
| Competition Map Details | DATUM |  |
| Scale | 1:20 000 |
| Grid lines |  |
| Paper Size |  |
| Electronic Version Available | **X**  No [ ]  Yes – expected on date:  |
| Electronic Version File Format | [ ]  JPEG [ ]  PNG [ ]  Other:  |
| Remarks |  |
| Driving Particularities*(Right hand, left hand, speed limitations, International Driver’s License required, etc.)* | Right handSpeed limitation with trailer 80 km/h |
| Road Network and Infrastructure |  |
| Venue Description, Coordinates & Characteristics | Competition Center*(coordinates & description) Bad Wiessee* |  |
| Briefing Facilities*(coodinates & description – tent, hall, etc.)* |  |
| Media centre *(description)**Bad Wiessee* |  |
| Internet connection www.airship-championships.eu |  |
| Social activities |  |
| Other information |  |
| Stewards*(name, country, email, attach CV)* | Steven Sonnenberg, Germany, info@milan-ballonfahrten.deHelmut Winkler, Austria, hwh@heb-ab.at |
| Chief Scorer*(name, country, email, attach CV)* | Roland HUBERT, Germany, FamilyHubert@t-online.de |
| Chief Debriefer*(name, country, email, attach CV)* | Sylvia Meinl, Germany, sylvia.meinl@web.de |
| Chief Observer*(name, country, email, attach CV)* | Roland HUBERT, Germany, FamilyHubert@t-online.de |
| Technical Support Officer*(name, country, email, attach CV)* |  |
| Scoring Program*(name, developer, email, brief description, last FAI events using the program, link for downloading)* | Aviasoft, Helmut SeitzGerman Airship Cup 2015 |
| Special Arrangements and Assistance for Competitors*(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)* |  |
| Equipment Limitations |  |
| Special Safety Requirements |  |

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| Insurance Requirements for Competitors and Details | X Third party: X Passenger:  | X CSL: [ ]  Other:  |
| Insurance Provided& Covered by Organisers | Third Party: | Yes |
| Air Display Public Liability: | Yes |
| Organisers & Officials On-ground Risks: | No |
| Observer On-board: | No |
| Other: |  |

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| Travel & accommodation arrangements for officials | Travel Arrangements: |  |
| Travel Allowance *(amount and currency)*: |  |
| Vehicles Provided: | Provided for Jury and Safety Officer, unless they agree to use private cars. |
| Type of Accommodation: | Hotel  |
| Meals Provided: | Breakfastt and Dinner  |
| Other Information / Remarks: |  |
| Travel & accommodation arrangements for observers | Travel Arrangements: | Not applicable |
| Travel Allowance *(amount and currency)*: |  |
| Vhicles Provided: |  |
| Type of Accommodation: |  |
| Meals Provided: |  |
| Other Information / Remarks: |  |

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| **For EDS use only***This section if for EDS use only and the Organizer will get an update* ***when*** *change****s******are*** *made.* |
| Document submitted to  | Jean Claude Weber | Date: 30/06/2015 |  |
| Status / Report on new versions |  |
| CIA Technical Delegate *(name, email)* | Sabrina Handle |
| NAC Letter of Approval Status | Recieved |
| Organizer Agreement Status | Sent |
| Event Logo Status | Presented |
| Sanction Fee (CHF) | 1.500 | Performance Bond Fee (CHF) | 5.000 |
| Sanction Fee Status  | To be paid |
| Performance Bond Status | To be paid |
| Event Rules Status | To be submitted |
| Jury approved by Plenary*(names, emails)* | Jury President: Jury Member:Jury Member: |
| CIA Sanction Status | Approved: X Yes [ ]  No Date:  |
| FAI Sanction “Kit” Status | FAI & CIA Flags: Medals:Diplomas:Remarks: |
| Opening and Closing Ceremonies Agenda Reviewed |  |