

Introduction

This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event. It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.

Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:

- FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures
- FAI Sporting Code - Section 1
- FAI Sporting Code - General Section
- Protocol for FAI and CIA Sanctioned Events
- CIA Competition Operation Handbook

The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.

Please, take into consideration that not all information is needed for all types of events. So when the information doesn't concern your event, please write « not apply » in the respective field.


Please use the DDMMYYYY format for all dates in the form.

When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process.

Section 1 - Main Information

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.


Date of initial submission: 20.10.2017	Date of last modification: __/__/____	Date of final version: __/__/____
Event Title & Sub-Title	Slovenian Open National Hot Air Balloon Championship – Murska Sobota 2018	
Event Location (country, region, city)	Murska Sobota, Slovenia	
Event Dates (dd.mm to dd.mm.yyyy)	21. 6. to 25. 6. 2018	
FAI / CIA Sub-class	<input checked="" type="checkbox"/> AX – Hot Air Balloons <input type="checkbox"/> AA – Gas Balloons <input type="checkbox"/> BA – Gas Airships <input type="checkbox"/> BX – Hot Air Airship <input type="checkbox"/> AA – WLD - Gordon Bennett <input type="checkbox"/> AM – Rozier Balloons	
FAI Type of Event	<input type="checkbox"/> FAI World Championship <input checked="" type="checkbox"/> CIA Sporting Event <input type="checkbox"/> FAI Continental/Regional Championship <input type="checkbox"/> Other: <input type="checkbox"/> CIA Category One International Event	
FAI / CIA Category	<input checked="" type="checkbox"/> General <input type="checkbox"/> Women <input type="checkbox"/> Junior	
Registration Starts (date & time)	1.3.2018	General Briefing (date & time) 21.6.2018 18:00
1 st Competition Flight (date & time)	22.6.2018 06:00	Last Competition Flight (date & time) 24.6.2018 18:00
Extra Flight if needed (date & time)	25.6.2018 06:00	Resting Period (if some, date & time) N/A
Opening Ceremony (date & time)	21.6.2018 20:00	Closing Ceremony (date & time) 25.6.2018 12:00
Invitation Process Starts (date)	N/A	Entry Closing Date (1 st round) 6.6.2018
Organising National Airsport Control – NAC	Aeronautical association of Slovenia	
Organising NAC's CIA Delegate (name, email, phone)	Branko Ambrožič, bambrozic@gmail.com , +386 41 918 125	
Organising Body (Entity / Club / Company)	Balonarski klub Roto	
Main Contact / General Manager (name, email, phone)	Matjaž Pavlinjek, matjaz.pavlinjek@gmail.com , +386 31 626 216	
Official Mailing Address (postal address, email, fax, phones)	Temlinova ulica 2, 9000 Murska Sobota, Slovenia	
Organiser's previous event organisation experience (list of main events and all FAI events with	4x open national championship (15 pilots, 5 flights, 10-12 tasks, scored with FAI/CIA loggers), One of them FAI Category II Event	

<i>year, place, number of competitors, number of flights and tasks flown)</i>			
Event with Observers <i>(The Organizer is invited to present two proposals for the Event to be held with or without Observers)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Up to the Plenary to decide		
GPS Loggers	Type of GPS Logger to be used: FAI/CIA Balloon Competition Loggers Details: for scoring and virtual tasks		
Event Director <i>(name, country, email, attach CV)</i>	Goran Grgič, Slovenia, grga@baloncenter.com , +386 31 770 813		
Deputy Director <i>(name, country, email, attach CV)</i>	TBD		
Safety Officer <i>(name, country, email, attach CV)</i>	TBD		
PR Officer / Media Officer <i>(name, email)</i>	N/A		
Main Common Launch Area <i>(CLP coordinates & description)</i>	Airfield Murska Sobota (LJMS), 33T 590220 5164720 		
Entry Fee for Competitors <i>(amount, currency and what is included)</i>	150,00 EUR Entry fee includes competition organization, two maps, cold morning meals, opening and closing ceremony for pilot and three crewmembers. Entry fee does not include propane or accommodation.		
Maximum number of entrants	20		
Number of eligible NACs	all FAI member NACs	Equal number of competitors / NAC	N/A
Dates for Invitation process <i>(dd.mm.yyyy)</i>	Letter to NACs will be sent on	N/A	
	Deadline for NACs to send nominations	N/A	
	Individual Invitation to Competitors will be sent on	N/A	
	1st round deadline for Competitors application and entry fee	6. 6. 2018	
	2nd round deadline for Competitors application and entry fee	N/A	
Remarks:	/		
Additional Invitations Procedure	N/A		
Eligibility Conditions	Competition is open for all Slovenian and foreign pilots who are members of their national aeronautical associations and are holding a valid FAI sporting license. Max balloon size: AX8 Min 50 hours as Pilot in command Min 1 year licensed hot air balloon pilot		
Registration Method and Details <i>(mail, fax, email, online)</i>	Online application form at official website		
Official Language	English	Protest Fee <i>(amount, currency)</i>	100,00 EUR
Proposed Jury members <i>(at least 6 names for the Plenary at the year of the event)</i>	1. TBD	3.	5.
	2.	4.	6.

Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	http://events.baloncenter.com		
Event President <i>(name, email)</i>	Štefan Pavlinjek, President of National ballooning commission		
FAI Authority shown on	<input checked="" type="checkbox"/> Rules <input type="checkbox"/> Logo <input type="checkbox"/> Program <input type="checkbox"/> Official documents <input type="checkbox"/> Other: website		
Courtesy Invitations sent	FAI President:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date:
	CIA President:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date:
	Remarks:		
Event Prizes Offered and Details	Cups for three highest ranking competitors, medals for three highest ranking Slovenian competitors.		
Opening Ceremony <i>(Location & Coordinates)</i>	Hotel Štrk, Polana 40, 9000 Murska Sobota, Slovenija, 33T 587094 5170503		
Closing Ceremony / Prize-giving <i>(Location & Coordinates)</i>	Hotel Štrk, Polana 40, 9000 Murska Sobota, Slovenija, 33T 587094 5170503		
CIA and FAI Protocol will be followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The organisers will respect the FAI Environmental Code of Ethics?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Remarks:		Remarks:
Entry Fee Method of Payment and Details	<input type="checkbox"/> Money order <input type="checkbox"/> Cheque <input type="checkbox"/> Cash <input type="checkbox"/> Credit card <input checked="" type="checkbox"/> Other: Bank transfer		
	Details:		
Country Admission Conditions <i>(Visa's required, etc.)</i>	EU Schengen area regulations		
Preferred Place of Entry & Closest Major Cities <i>(Special custom clearance & directions and distances to main cities)</i>	Closest cities: Murska Sobota: 5km, Maribor: 55 km, Ljubljana: 180 km, Zagreb: 170 km, Budapest: 290 km		
Local language	Slovenian		
Location Description & Characteristics	General Description		
			
	Geographic Position <i>(coordinates of competition map center)</i>	33T 592000 5167000	
	Topography <i>(mountains, sea, lakes, rivers)</i>	N, SW: hills (~350 m ASL), flatlands (~190 m ASL) River Mura Wooded hills, clear valleys inbetween Wooded narrow floodplain along the river Mura Farmed fields, grass (expected to be harvested by the time)	
	Landing Areas <i>(open fields, wooded area, farming, crops, cattle)</i>	Open fields, grass	

	Main villages around the flying area	Urban center: Murska Sobota (pop. 11200) Small villages, low population density
	Other Description	Motorway A5 / E653
Additional Common Launch Areas <i>(coordinates & description)</i>	TBA	
Landowner Restrictions	none, generally friendly	
Meteorological characteristics <i>(as expected for the period of the event)</i>	Weather conditions: dry and sunny Prevailing winds (speed / directions): 2-4 m/s, W, NW, N, NE Temperatures: daily mean 18 °C (avg. low 12 °C, avg. hi 24 °C) Sunrise & Sunset time for the first competition day: 05:01 - 20:52 CEST	
Airspace Structure & Limitations	NOTAM Description	TBA
	Flight Limitations	Class G airspace
	Number of PZs expected & Descriptions	TBD, mainly livestock expected
	Competition Area Altitude Limitations	Zone1 7000ft MSL, Zone2 3000ft MSL
	Competition Area Dimensions <i>(based on CLP, in km – north/south & east/west)</i>	27 km x 28 km
Competition Map Details	DATUM	WGS84
	Scale	1:50000
	Grid lines	2 km UTM
	Paper Size	cca A1
	Electronic Version Available	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – expected on date: already available on website
	Electronic Version File Format	<input type="checkbox"/> JPEG <input checked="" type="checkbox"/> PNG <input checked="" type="checkbox"/> Other: OZF, OZF4, others possible
	Remarks	/
Driving Particularities <i>(Right hand, left hand, speed limitations, International Driver's License required, etc.)</i>	Driving on the right side of the road, usual EU traffic regulations apply.	
Road Network and Infrastructure	Generally good, main and local roads paved	
Venue Description, Coordinates & Characteristics	Competition Center <i>(coordinates & description)</i>	Airfield Murska Sobota (LJMS), 33T 590220 5164720
	Briefing Facilities <i>(coordinates & description – tent, hall, etc.)</i>	tent or hangar
	Media centre <i>(description)</i>	N/A
	Internet connection	free wifi in briefing area
	Social activities	N/A
	Other information	/
Stewards <i>(name, country, email, attach CV)</i>	N/A	
Chief Scorer <i>(name, country, email, attach CV)</i>	Valdemar Mlakar, valdi@baloncenter.com	
Chief Debriefeer <i>(name, country, email, attach CV)</i>	Vanja Vanovšek, vanja@baloncenter.com	
Chief Observer <i>(name, country, email, attach CV)</i>	TBA	
Technical Support Officer <i>(name, country, email, attach CV)</i>	N/A	
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	BFA Scoring Program	

Special Arrangements and Assistance for Competitors <i>(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)</i>	/	
Equipment Limitations	Max balloon size: AX8	
Special Safety Requirements	/	
Insurance Requirements for Competitors and Details	<input checked="" type="checkbox"/> Third party: according to European law 785/2004 <input type="checkbox"/> Passenger:	<input type="checkbox"/> CSL: <input type="checkbox"/> Other:
Insurance Provided & Covered by Organisers	Third Party:	YES
	Air Display Public Liability:	YES
	Organisers & Officials On-ground Risks:	YES
	Observer On-board:	N/A
	Other:	N/A
Travel & accommodation arrangements for officials	Travel Arrangements:	/
	Travel Allowance <i>(amount and currency)</i> :	/
	Vehicles Provided:	/
	Type of Accommodation:	/
	Meals Provided:	/
	Other Information / Remarks:	Most of our officials are local people so these arrangements are not required, for others accomodations and meals will be provided.
Travel & accommodation arrangements for observers	Travel Arrangements:	N/A
	Travel Allowance <i>(amount and currency)</i> :	N/A
	Vehicles Provided:	N/A
	Type of Accommodation:	N/A
	Meals Provided:	N/A
	Other Information / Remarks:	N/A

For EDS use only	
<i>This section is for EDS use only and the Organizer will get an update when changes are made.</i>	
Document submitted to	Date
Status / Report on new versions	
CIA Technical Delegate <i>(name, email)</i>	
NAC Letter of Approval Status	
Organizer Agreement Status	
Event Logo Status	
Sanction Fee (CHF)	Performance Bond Fee (CHF)
Sanction Fee Status	
Performance Bond Status	
Event Rules Status	
Jury approved by Plenary <i>(names, emails)</i>	Jury President:

	Jury Member: Jury Member:
CIA Sanction Status	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No Date:
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:
Opening and Closing Ceremonies Agenda Reviewed	