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# **CIAM Secretary 10 Years of activity**



# Muncie 2006

- My first CIAM meeting as CIAM Secretary was at Muncie in 2006



# Goals

- My Goals I established since then were and are:
  - Improve the efficiency of the CIAM bureaucratically activity for leaving more time for new initiatives and improvements.
  - Give more visibility of the CIAM activity and of the valuable experience of the CIAM Bureau members for fighting against the common opinion that FAI/CIAM manage only bureaucrat.
  - Give more possibility to the CIAM Bureau members to assess the artefacts relevant to the CIAM activity.
  - Improve cooperation with FAI office for giving more visibility and improve image of the CIAM activity.
  - To be as much as possible a service to the NACs, the Delegates and the aeromodellers.
- Any suggested additional goal for the CIAM Secretary?

# Documentation

- Since the beginning I started to organise and rationalise the documentation issued by CIAM every year.
- Each document have been uniquely identified with a name able to categorise it per type and year. Its version is also managed.
- Every year the documents have been formally listed and collected for being assessed and prepared to be annexed to the following year Plenary Meeting Agenda.
- There is now a historical archive that can be easily managed for making specific search and analysis.

## Improvement

- The documents are sent to the CIAM Secretary or FAI office with a duplication of activity and effort. In fact, for the time being there is not a central FAI permanent archive where upload all CIAM documents. If the author of a document could upload a document in this central FAI archive, a lot of time would be saved and everybody could check if the document was issued or assess it.

## Suggestions ?

# Minutes of Meetings & Assistant Secretary

- The minutes of all meeting have been improved with the contribution of Mrs Jo Halman with more detailed description of the meeting discussions.
- Raised actions and related responsible have been introduced.
- For improving the discussion traceability and where applicable, links to the previous meeting related items have been introduced.
- Mrs Jo Halman used to take electronical draft minutes in real time during the meeting. This contributed to improve the fidelity of the minutes and to reduce the effort for generating them. Now without the support of Mrs Jo Halman the risk is that the quality of the minutes will decrease.

## Improvement

- The CIAM rules identify the role of Assistant Secretary with the specific purpose of taking the draft minutes of meeting and alleviate in this way the tasks of the CIAM Secretary during the meetings. Despite the unsuccessful of the past, the identification of the right person would be beneficial.

## Suggestions ?

# FAI Perpetual Trophies

- Originally there was a form for each FAI Perpetual Trophy. The awarded person, team or NAC have to send the trophy properly filled and signed to the CIAM Secretary. Only few forms were sent every year.
- Collective forms for each Championship or World Cup have been created for reducing the number of forms with a better management of the transfer of the trophies.
- The need of signing the forms have been removed for reducing the effort for acquiring it just after the conclusion of a Championship.
- The task of taking care of the trophy transfer forms has been assigned to the organisers of the championship with the supervision of the FAI Jury. For the World Cup the task is of the World Cup coordinators.
- For improving the interest and attention to the FAI perpetual trophies, a new CIAM rule has been introduced for adding the awarded trophy to the official results of a championship or world cup. They should be published by FAI together with the official championships or world cup results.

# FAI Perpetual Trophies - cont

## Improvement

- Not all the trophy forms are filled at the end of each Championship.
- The World Cup trophy forms are till now never filled and it was anticipated that without proper control some trophies are lost.
- The results relevant the awarded trophies should be added to the official championships or world cup results following the defined rule. It is one of the best way for giving the right visibility, traceability and importance to the trophies.

## Suggestions ?

# Plenary Meetings

- A particular attention has been taken for a proper management of the Plenary Meetings in order to:
  - Provide an efficient way of discussion and of the huge information flow to the delegates.
  - Make them more interesting and appealing for the delegates.
- For that purpose the following actions have been taken:
  - Progressively improvement of the use of a Powerpoint presentation for discussing and presenting the item in agenda, for the prizegiving ceremony, for the elections and for the bids process.
  - Simplified and shorten prizegiving ceremony calling to be personal awarded only the athletes present at the Plenary Meetings.
  - Electronic vote of the delegates.

## Improvement

- The present longest item is the discussion about new technical proposals.  
Can it be reduced using a powerpoint presentation?

## Suggestions ?

# Aeromodelling Information on FAI Website

- The aeromodellers in the world are a huge people and they are a means for promoting also the other air sports. The aeromodelling information and services on the FAI Website should be improved. Attention also to the day by day aeromodelling activity should be taken.

## Improvement

- Frequently asked questions should be introduces like: How to donate a FAI perpetual trophy, how to participate in a bid, how to provide a list of judges, etc.
- A concise calendar, credit card format, of the Championships or World Cup should be downloadable.

## Other Suggestions ?