

<i>Subject:</i>	FINANCE REPORT TO IPC PLENARY MEETING 2016 & OPEN MEETING AGENDA	<i>Annex No. -</i>	6
<i>Author:</i>	Doris Merz-Hunziker, IPC Finance Secretary	<i>Agenda ref. -</i>	6.1
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IPC Plenary Meeting 2016, Frankfurt, Germany

FINANCE SECRETARY REPORT 2015

Including with this report is the provisional balance sheet, provided by the FAI Head Office accountant Cosette Mast. This document reflects the statement as per 31.10.2015. Missing are still all reimbursements for judges and officials from Prague, because of the late date of that competitions. That goes also for different payments regarding Media Liaison Officer and Webpage Maintenance.

This is again why I have not yet simplified and summarised the Profit and Loss Statement, since many positions are still missing. Like the previous year, I will provide you with all this documents at the open meeting of the Finance Working Group at the IPC Meeting. The same goes for the Budget 2016/2017. And again, as a reminder, any spending or budget request for 2016 must be submitted in writing in accordance with the Internal Regulations.

Reimbursements to Judges and Officials are requiring a lot of time and work. With the increasing amount of disciplines there will be even more reimbursements to be made. And sometimes it is very difficult to get the correct bank-information from the individual claimant, and only after asking by email to double-check the Iban or Swiftcode, I can proceed with the payment. That is asking a lot of patience and often goes over days until the actual transfer can be made.

Handwriting on claim forms is another story.....

There was no business that was not in the Budget, and the Loan to IPETA has been paid in full – with a still unanswered question of the transmission in Swissfrancs, and back to Euros. FAI Head Office is working on this.

The document « IPC Expense Reimbursement Policy » is covering all the questions regarding reimbursement, and the Finance Working Group has not discussed any proposals for changes.

With the Credit Suisse account I can handle all the payments made in Euros, all other currencies are going through Western Union, handled by Mrs. Mast at the FAI Head Office. The reason why Western Union is used, is to avoid bank fees for international transmission. The negative affect of using another bank account with no access as Finance Secretary is, information has to go through FAI Head Office. So far, the cooperation worked very satisfactory.

The cooperation with Mrs. Mast is very productive in any business of IPC-Finances. Like last year, beginning of January I will go to the Head Office and discuss all the remaining questions to finalize the IPC accounting documents 2015.

I wish to thank my colleagues on the Finance Working Group, Patrice Girardin and Buzz Bennett, who gave me all the support I needed to fulfil my job.

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AGENDA for the OPEN MEETING

- Presentation of Final Balance Sheet and Incom Statement per 31.12.2015
- Profit and Loss Statement per 31.12.2015
- Budget 2016/2017
- Any other business