

Subject:	AUSTRALIAN BID TO HOST 2017 IPC PLENARY MEETING	Annex No. -	72
Author:	Australian Parachute Federation, Lindy Rochow-Williams, Delegate	Agenda ref. -	28.1.1
Date:	13 November 2015	Total Pages -	11



AIR
SPORT
AUSTRALIA
CONFEDERATION

ABN: 40 961 250 619

P.O. Box 337

Erindale Centre ACT 2903

Phone: +61 (0)2 6162 1365

Fax: +61 (0)2 6162 1366

Mobile: +61 (0)417 465 313

Email: office@asac.asn.au

web: www.asac.asn.au

Fédération Aéronautique Internationale
Avenue de Rhodanie 54
CH-1007 LAUSANNE
Switzerland

Cc:
IPC President by email

IPC Plenary Meeting - 2017, Gold Coast Australia

The Australian Parachute Federation (APF), a member of the Air Sport Australia Confederation (ASAC), is hereby authorised to act as the bid organiser for the staging of the IPC Plenary Meeting - 2017 on the Gold Coast, Australia.

As the National Airsport Control in Australia, ASAC fully endorses the APF bid and delegates all responsibilities for the event to the APF.

Raymond Pearson
Executive Officer
Air Sport Australia Confederation



21st October, 2015



AUSTRALIAN PARACHUTE FEDERATION

PROPOSAL TO HOST

67th ANNUAL FAI

INTERNATIONAL PARACHUTING COMMISSION

PLENARY MEETING

GOLD COAST, AUSTRALIA

Wednesday 25th to Sunday 29th January 2017

Venue: Mantra Twin Towns, Tweed Heads

Australia





AUSTRALIAN PARACHUTE FEDERATION

PO Box 1440, Springwood Qld 4127

P- 61 7 34570100 ~ F- 61 7 34570150 ~ E -apf@apf.com.au ~ W-<http://www.apf.com.au>

Dear IPC members,

On behalf of the Australian Parachute Federation (APF), please accept this proposal to host the IPC Plenary Meeting in 2017, at Mantra Twin Towns, Tweed Heads, Australia.

The APF celebrated its 50th Anniversary in 2010, and is a strong, motivated, responsible organisation with a clear vision – growth and development of sport parachuting in Australia and around the world. Hosting an event of this nature would attract considerable media interest in Australia and the APF would work hard to promote the meeting to a myriad of interested parties.

Furthermore there are various Tourism bodies, Insurers and sport regulators who are regular contributors to APF events, and who will be invited to participate in supporting and sponsoring the IPC Plenary Meeting in 2017.

Hosting this event would be considered an honour and a privilege and as such the APF will commit considerable resources towards its success. Very importantly the APF has a team of experienced staff who have been coordinating and running APF Conference's for many years. Over recent years the APF Conference has gone from strength to strength and is now considered a highly professional, corporate event, and it is this level of expertise that the APF wishes to commit. The APF Conference Team will be made available for this event and will work hard with the IPC organising committee to ensure success.

The following information includes all necessary details in accordance with IPC Internal Requirements, and in line with the hosting of an event of this nature and importance. Should additional information be required please do not hesitate to contact me.

Kind regards

Lindy Rochow-Williams

IPC Delegate

Organiser

The 67th IPC Plenary Meeting will be organized by the Australian Parachute Federation, represented by the IPC delegate, Lindy Rochow-Williams

Dates

Arrival: Tuesday 24th January 2017

Departure: Afternoon Sunday 29th January 2017

IPC Meeting will take place from Wednesday 25th January to Sunday 29th January

Venue

Mantra Twin Towns, Tweed Heads, Australia

Located on the Queensland/New South Wales border, Mantra Twin Towns is just 5 minutes' drive from Gold Coast International Airport and metres from the white sandy beaches of Coolangatta. Offering bold, spacious interiors and playful surrounds, with beachside dining, shopping and entertainment.

Australia's Gold Coast is strategically located on the edge of the Asia-Pacific rim, with access to two international airports, the Gold Coast is perfectly positioned as a destination for work, family holiday, beach break or sophisticated resort. Host of the 2018 Commonwealth Games, there is more to the Gold Coast than 57 kilometres of coastline. The proximity of its professional environment to lush rainforests enables a truly desirable stay. Its natural environment is an extraordinary asset and an integral part of its local identity and culture.

Meeting Rooms

(In accordance with Annex 6 - Hosting an IPC Plenary Meeting - IPC Internal Regulations 2015 Edition)

Main Meeting Room

The main plenary room is very spacious and able to accommodate up to 120 persons (classroom style). The room is available 24 hours.

Additional Meeting Rooms

Several smaller breakout rooms are also available 24 hours a day and these can be configured to your needs.

Technical Workroom and Printing Room

A large room to be utilised as an admin area and printing area is available for this event and will be available 24 hours a day. It will be equipped with a minimum of five computers with the Microsoft Suite of products and Adobe Acrobat installed on each device. These computers will be connected to a laser jet colour network printer as well as a large duplex photocopier with automatic feed, collation and stapling function. The room will be well stocked with a minimum of 20 reams of A4 paper and other office supplies i.e. scissors, staplers, staples and staple removers, glue, pens, highlighters, paper slides, clips boards, blue tack etc.

Support Personnel

The Australian Parachute Federation will ensure adequate support personnel are available for registration and for the duration of the event, including Technical Managers, event co-ordinator and administration staff. The venue will also have numerous staff available to assist with the needs of the Plenary.

I.T Support

The venue has an operations team available who take care of all I.T requirements. If additional assistance is required this can be organised.

Internet Access

All Conference and meeting rooms have complimentary wireless internet access

Accommodation

Mantra Twin Towns has beautiful rooms with all rooms having either two queen beds, 1 king bed or 2 single beds. The rates include breakfast, are quoted as a 'per room' price which means delegates can share the room and share the cost! A specially discounted rate has been negotiated for this event and a large number of rooms will be held aside.

Extra days

Extra days at the hotel will be charged to each guest at the SAME DISCOUNTED RATE and must be booked early to avoid disappointment. Valid 3 days pre and post conference.

Registration Fee

Inclusions:

- 5 nights' accommodation
- 5 days of plenary meeting attendance
- Breakfast, lunch morning and afternoons teas - juices, tea, coffee and a chefs daily selection of tasty delights
- Special Dinner

Special Dinner

The Special Dinner will be held at the venue, is included in the Delegate Full Package option, and is available to accompanying persons. For prices see Summary Table below.

Travel

For delegates arriving by plane, Gold Coast or Brisbane International Airports are equally accessible to the venue. The majority of carriers travelling to Coolangatta and Brisbane from Europe, stop-over in Dubai and Sydney. Coolangatta airport is 4 kilometres from the venue which is located at 2 Wharf Street, Tweed Heads. Brisbane airport is approximately 1.5 hours vehicular

travel time from the venue. APF representatives will be available to greet delegates and direct them to the relevant transport option, for which delegates are responsible.

Local transportation options:

- [Translink](#) - bus transport runs every 15 minutes throughout the Gold Coast.
- [Gold Coast Tourist Shuttle](#) – direct transfer to venue
- [Brisbane Airport to Gold Coast](#) – trains run every 30 minutes
- [Gold Coast cabs](#)

Financial Matters

The Registration Fee should be paid by wire transfer to a designated bank, the detailed information and the bank account will be published in Bulletin #1, along with the registration details. For approved circumstances, it will be possible to pay by credit card or cash at the venue of the Plenary Meeting. The registration and payment deadline is December 10th 2016. Extra charge for late registration is \$50AUD. After December 10th, 2016, delegates are still able to register for the conference however accommodation will be subject to availability. This event will be supported by the Australian Sports Commission, Queensland Events Corporation and Gold Coast Tourism.

Bulletin

In accordance with item 11 a comprehensive Bulletin will be issued at least 120 days before the start of the Plenary Meeting. This Bulletin will include all required information as detailed. The Organiser also understands that this Bulletin must be provided to the IPC Bureau at least 30 days prior to dissemination, and must receive approval from the IPC Bureau before being posted first on the FAI/IPC web site, and then on the APF website.

Contact information

Person Authorising Proposal	Contact Person:
Name: Lindy Rochow-Williams	Name: Brad Turner
Position: IPC Delegate	Position: APF Chief Executive Officer
Email: lindyrwilliams@gmail.com	Email: Brad.Turner@apf.com.au

Summary Table

Design your own program

Please Note: All prices are in Australian Dollars (AUD)

Item	Particulars & Inclusions	Cost
Full Registration (no accommodation)	5 days of Plenary Meeting attendance Morning/afternoons teas Gourmet Lunch	\$65AUD per day \$325AUD for 5 days
Accommodation	Price quoted is per room, per night Options include: Single/queen or king bed configuration Breakfast	\$165AUD (per night) \$825AUD (5 nights, single) \$412.50AUD (5 nights twin share)
Special Dinner	Included in full package options and open to accompanying persons (includes beverages sponsored by Australian Parachute Federation)	\$50AUD per person

Package Options

FULL Registration & Accommodation Package	Full package to include: 5 days Plenary Meeting Registration - Morning / afternoon teas - Gourmet lunch 5 night's accommodation and breakfast Special Dinner	\$1,200AUD (single) \$787.50AUD (twin share)
Accommodation Package Accompanying person	Package to include: 5 night's accommodation and breakfast Special Dinner	\$462.50AUD (twin share)

The venue is very conveniently located within a short stroll to a variety of dining options.

PROPOSAL FORM

The following form may be used as a guide, but the hosting proposal must include information and details as outlined in items 1 to 12 above. Any proposal that does not provide all necessary information or meet the requirements of all 12 items will not be considered.

Name of organization: **AUSTRALIAN PARACHUTE FEDERATION**

Function of organization:
(NAC, etc.) **TO ADMINISTER, REPRESENT AND PROMOTE
AUSTRALIAN SPORT PARACHUTING**

Meeting facility: **MANTRA TWIN TOWNS**

City **TWEED HEADS**

Nation **AUSTRALIA**

Complete detailed information as required by items 1 to 12 in Internal Regulations Annex 6.

Person authorizing proposal:

Name **LINDY ROCHOW-WILLIAMS**

Position: **AUSTRALIAN PARACHUTE FEDERATION
IPC DELEGATE**

Contact person: **BRAD TURNER
APF CHIEF EXECUTIVE OFFICER**

Email: **brad.turner@apf.com.au**

Telephone: **+61 7 3457 0100**

Fax: **+61 7 3457 0150**

Street Address: **UNIT 3 / 2994 LOGAN ROAD**

City: **UNDERWOOD, QUEENSLAND 4119**

Host Agreement: This constitutes a draft of the required agreement.

HOST AGREEMENT

THIS AGREEMENT is made the day of 20

BETWEEN: FÉDÉRATION AÉRONAUTIQUE INTERNATIONALE of
Maison du Sport International, Av. De Rhodanie 54, CH-1007 Lausanne, Switzerland
("FAI")

and: THE FAI PARACHUTING COMMISSION of the same address ("The
Commission")

and: AUSTRALIAN PARACHUTE FEDERATION LTD ("The Organiser")

WHEREAS:

- (A) The FAI is the sole internationally recognised governing body for air sports worldwide.
- (B) The FAI Parachuting Commission is the body within FAI responsible for the organisation of the annual Plenary Meeting.

The Organiser has applied to the Commission to organise the annual Plenary Meeting in [year], commencing on [date] and ending on [date] ("the Meeting") and the Commission has agreed to appoint the Organiser to organise and host the Meeting. **NOW IT IS HEREBY AGREED as follows:**

1. APPOINTMENT

FAI hereby grants to the Organiser the sole and exclusive right to host the Meeting.

2. CONSIDERATION

In consideration of FAI granting to the Organiser the right to the Organiser shall, give the undertakings, perform the obligations and comply with the terms and conditions set out in this Agreement.

3. STAGING

3.1 The Organiser shall observe all the provisions of and provide all the equipment listed in Annex 6 of the Commission Internal Regulations and shall abide by all the terms and commitments included in the accepted Bid document.

3.2 The Commission may, should it elect to do so, appoint an individual to advise the Organiser on behalf of the Commission, on all technical and administrative aspects of the Meeting, on behalf of the Commission at any stage in the organisation of the Meeting. The Organiser agrees to accept the reasonable recommendations of this person.

4. INDEMNITY

The Organiser agrees to indemnify FAI and the Commission and their members, servants and/or agents against all costs (including legal costs), claims, damages and expenses made against, incurred or paid by FAI, the Commission and/or their members, servants or agents in respect of any claims whatsoever as a result of or arising out of any breach or default by the Organiser with respect to its obligations under this Agreement.

5. MEETING DEPOSIT

The Organiser agrees to pay Euro 500, at the time the Bid to host the Meeting is accepted, in a manner acceptable to the Commission, to FAI, by way of deposit ("the Deposit"). The Deposit may be retained by the FAI if the Organiser fails to follow any of the requirements included in the IPC Internal regulations, especially Annex 6 and the terms of the Accepted Bid. The IPC Bureau will determine if the Organiser has failed in its commitments.

If the IPC Bureau determines that the Organiser has met its commitments, the Deposit will be refunded as soon as possible after the Meeting has ended.

6. TERMINATION

FAI may terminate this agreement forthwith upon notice in the event that the Organiser.

- 6.1 Commits a material breach of any obligation under this Agreement which breach is incapable of remedy or cannot be remedied in time.
- 6.2 Commits a material breach of any obligation under this Agreement, and if such breach is capable of remedy fails to so remedy such breach within 28 days of receiving notice from FAI requiring remedy.
- 6.3 Enters into a composition or arrangement with its creditors, has a receiver or administrator or administrative receiver appointed or becomes insolvent or unable to pay its debts when they fall due.

7. ENTIRE AGREEMENT

This Agreement, including the attached Schedule, and the IPC Internal Regulations contains the entire agreement of the parties and supersedes all other agreements between them and no variation of any of the terms or conditions of this Agreement may be made unless such variation is agreed in writing and signed by all parties to this Agreement. In the event of a conflict arising between this document and the IPC Internal Regulations, the terms of this Agreement will take precedence.

8. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by English law and shall be subject to the non-exclusive jurisdiction of the English Courts.

9. DISPUTE RESOLUTION

If a dispute arises between the FAI and the Organiser (the parties) concerning their respective rights under this Agreement the parties shall each appoint a senior representative (each empowered to make binding decisions on behalf of his or her appointer) and such representatives shall meet with a view to resolving the dispute. The parties agree that the appointment of their representatives and the scheduling of meetings shall be undertaken by each of them promptly and in good faith. The parties agree to accept as final the solution agreed by these senior representatives. Nothing contained in this clause shall preclude either party from applying to a court for urgent and/or injunctive relief.

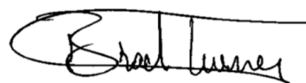
SIGNED by:

.....
 For and on behalf of
**FÉDÉRATION AÉRONAUTIQUE
 INTERNATIONALE**
 A duly authorised signatory

.....
 For and on behalf of
**FÉDÉRATION AÉRONAUTIQUE
 INTERNATIONALE**
 A duly authorised signatory

SIGNED by:

Bradley Turner
 For and on behalf of
**AUSTRALIAN PARACHUTE
 FEDERATION**
 A duly authorised signatory



For and on behalf of
**AUSTRALIAN PARACHUTE
 FEDERATION**
 A duly authorised signatory

SIGNED by:

.....
 For and on behalf of
FAI PARACHUTING COMMISSION
 A duly authorised signatory

.....
 For and on behalf of
FAI PARACHUTING COMMISSION
 A duly authorised signatory