

<i>Subject:</i>	<b>BID TO HOST 67<sup>TH</sup> IPC PLENARY MEETING, 2017</b>	<i>Annex No. -</i>	<b>73</b>
<i>Author:</i>	<b>Manuel Almeida. IPC Delegate, Portugal</b>	<i>Agenda ref. -</i>	<b>28.1.2</b>
<i>Date:</i>	<b>24 November 2015</b>	<i>Page -</i>	<b>1 of 3</b>



## FEDERAÇÃO PORTUGUESA DE PARAQUEDISMO

### **67<sup>th</sup> Annual FAI / IPC Meeting** 25 - 29 January 2017 Faro – Portugal

#### **Meeting Bid**

##### **1. Organiser**

The 67<sup>th</sup> IPC Plenary Meeting will be organised by the Portuguese Parachuting Federation

##### **2. Venue**

The 67<sup>th</sup> IPC Plenary Meeting will be organised at Hotel EVA – Faro  
<http://www.tdhotels.com/en/Menu/Our-Hotels/Portugal/Algarve/Hotel-Eva/Hotel.aspx>

##### **3. Dates**

The 67<sup>th</sup> IPC Plenary Meeting will take place from 25<sup>th</sup> to 29<sup>th</sup> January 2010.

##### **4. Entry fee**

The costs of 67<sup>th</sup> IPC Plenary Meeting is:

- 550 € per person (Double occupancy)
- 730 € per person (Single occupancy)
- 430 € accompanying person

The entry fee includes:

- One main meeting room with room for 120 persons for open meetings and plenary, with free wireless internet access and LCD projector.
- 3 meeting rooms with room for 15 persons for committee meetings.
- Technical working room with main copy machine with automatic feed  
This room will be supplied with typical office supplies.
- Technical working stations with at least 3 computers, 3 printers, 1 copy machine and free internet connection.
- 5 nights with breakfast in double or single room. (Check in 24 January after 3 pm, check out 29 January no later than 12.00)
- 5 lunches at the hotel. (25-29 January)
- 2 coffee breaks a day. (25-29 January)

Entry fee without accommodation 300 € per person including lunches

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## 5. Pre-Registration

In order to obtain the best possible organisation, we would like to know the names and numbers of delegates, observers and accompanying persons who will attend the Meeting.

Using the attached Pre-Registration form, please send this information to us By 15<sup>th</sup> November 2016.

## 6. Communication and Registration

Communication and all Registrations for the 67<sup>th</sup> IPC Plenary Meeting must be done to the organiser at the following address:

Federação Portuguesa de Paraquedismo

Trav. das Morenas 15-A

7000-624 Évora

Portugal

Tele: +351 266708 869

Fax: +351 266 743 798

Tel to organiser Manuel Almeida: mobile phone: +351 9

Email: masa@netcabo.pt

## 7. Official Registration

The Official Registration form together with the payment of the entry fee must be submitted to the organiser no later than 31<sup>st</sup> of December 2016, through Bank transfer.

## 8. Bank Transfer and Account Number

The Registration fee should be remitted to:

**Bank name: Caixa Geral Depositos**

**Account Name: Federação Portuguesa de Paraquedismo**

**IBAN: TBA**

**Portugal**

Ref. IPC Meeting

The payer must cover bank charges.

Deadline is 30<sup>st</sup> December 2016. Late registration fee: **50 €**

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### **9. Extra Days**

To Delegates and Observers who arrive before 25<sup>th</sup> and/or leave after 29<sup>th</sup> January 2017 the costs at Hotel EVAi is about:

- **71 €** per person per night in a single room
- **40 €** per person per night in a double room
- Extra nights shall be paid directly to the hotel on check out with credit card or cash.

### **10. Arrival/departure Transfer**

Faro is located about 5 km from Faro International Airport.

Taxi from airport to hotel 9 €

Frankfurt, 29 January 2016

Manuel Almeida  
IPC Delegate