



**CIVL 2018 PLENARY – ANNEXE 23 M**  
**BUREAU PROPOSAL – SECOND CATEGORY EVENT APPLICATION DEADLINE**

**Issue and Discussion:**

Recently we had to refuse several Cat 2 applications on the ground of late submission. We studied CIVL documents (Sporting code and Application form) and found out there are not easy to understand. Organisers might think that they can send the application 1 hour before the 30-day deadline to the CIVL Competition Coordinator when, in fact, processing the application requires the further cooperation of at least 3 FAI officers who may work in different schedules and time zones. Also, in some cases, applications require additional check up or NAC confirmation, there may be questions to the organiser, FAI and CIVL officers maybe travelling, there may be public holidays, weekends, etc.

The General Section of the Sporting Code states that '**registration must be received by the FAI Secretariat a minimum of thirty days before the starting date of the event or at an earlier time'**

In other words, the 30-day deadline is not the deadline for organisers to send the application to CIVL Competition Coordinator, but the deadline for the CIVL Competition Coordinator to send to FAI Secretariat all documents properly completed and verified.

We have to make sure that:

- All documents required are processed through the Competition Coordinator.
- Enough time is given to the Competition Coordinator and to FAI Secretariat to process the documents before the 30-day deadline.

**Proposal**

**To replace:**

Section 7 Common

**12.2.2. Application for Sanctioning**

The Competition Organiser must provide the following a minimum of 30 days before the event inscription:

- A completed application form to the CIVL Competition Coordinator.
- The sanction fee (15.4) to the FAI together with a copy of the application form.
- URL or e-mail address for international entries and details of fee payment method.

The Sanction Fee must be paid at the same time the Application Form is sent. Proof of payment must be included in the Application Form. All bank and transfer costs are paid by the organisers. This will enable the event to appear on the FAI calendar and be publicised as a Category 2 event.

**With the following:**

**12.2.2. Application for Sanctioning**

As per the General Section of the Sporting Code, in order to be sanctioned as Second Category Event, all required documentation and payment must be received by the FAI Head Office at least 30 days before the start of the event.

The competition organiser must provide to the CIVL Competition Coordinator the following documentation well before the 30-day deadline so it can be checked, eventually corrected and processed:

- the completed application form, along with
- the proof of payment of the sanction fee.

The sanction fee is paid directly to FAI (see 12.4), preferably at the same time that the application form and proof of payment are sent to the Competition Coordinator.