

Event Development Service (EDS) Minutes

15th March 2018 from 14:00 to 18:00.

2017/2018 EDS Subcommittee:

Chair: Les Purfield (UK)

Members: Maury Sullivan (USA), Andrew Baird (USA), Paolo Oggioni (ITA), Lindsay Muir (UK), Martine Besnainou (FRA), Garry Lockyer (CAN)

1) Roll call, apologies for absence

Present: Garry Lockyer (CAN) Chaired meeting on behalf of EDS Chair Les Purfield & Chair, CIA PMR Subcommittee

Maury Sullivan (USA)

Andy Baird (USA) & Chair, Competitors Sub-Committee

Paolo Oggioni (ITA)

Lindsay Muir (UK)

Martine Besnainou (FRA)

Apologies: Les Purfield (GBR) EDS Chair

Observers:	Vladimir Karnaukhov (RUS)	Brigitte Fouache (BEL)
	Sanne Haarhuis (NED)	Hiromi Furukawa (JPN)
	Hiromori Soejima (JPN)	Sylvia Meisl (GER)
	Branko Ambrozic (SLO)	Tom Dragan Miklousic (CRO)
	Igor Miklousic (CRO)	Harold Bubba Cliver (USA)
	Jean-Claude Weber (FAI)	Markus Haggenev (FAI)
	Mark Sullivan (CIA President)	Cheri White (USA)
	Claude Weber (Lux)	Debbie Spaeth (USA)

2) Review of 2017 Sanction Events, Technical Delegate Reports and Actions to be taken.

a) Sanctioned Category 1 Events

- 2017 - 20th FAI European Hot Air Balloon Championship. France
 - No Technical Delegate Report
 - Event Debrief/Jury: Comments generally positive and event successful. Late start of planning for event and changes of senior officials as a result of the passing of initial Event Director David Levin (USA) presented challenges. Refueling was slow.
 - Due to time pressures for start of Awards Ceremony, NAC Scoring was not published:

20th FAI European Hot Air Balloon Championship – Top 10 NACs

Rank	NAC	Competitors	Average per Competitor per Task
1	SUI	7	673.56
2	POL	3	613.36
3	LUX	2	585.83
4	AUT	7	585.57
5	CZE	4	578.13
6	BEL	3	578.04

7	FRA	4	576.85
8	GER	7	568.60
9	RUS	6	567.52
10	LTU	8	560.97

- 2017 - 61st Coupe Aeronautique Gordon Bennett. Switzerland
 - No Technical Delegate Report
 - Event Debrief/Jury: Very well organized event, including several other air sports. Rules and facilities were mentioned as areas for improvement.
- 2017 - 4th FAI Women's European Hot Air Balloon Championship. Poland
 - Lindsay Muir reported verbally on the event. The overall event was run fairly well. There were some concerns on weather and task setting on a couple of flights. FAI Protocol calls for the FAI Champion to be announced at end awards ceremony. There were other awards after the FAI Medals ceremony.
 - Event Debrief/Jury: Well organized and managed event featuring "very sportive atmosphere" and spectacular Opening, Awards and Closing ceremonies.
- 2018 - 10th FAI World Hot Air Airship Championship. Germany
 - No Technical Delegate Report
 - Event Debrief/Jury: Successful event with 9 airship teams and 4 flights completed. Airship size difference and task setting (to reduce size/performance difference) areas for discussion and perhaps change.

ACTION ITEM: Remind organizers of the FAI and CIA Protocol documents.

ACTION ITEM: Follow up with all events where NAC Scoring should have been used to ensure diplomas have been awarded.

ACTION ITEM: Follow with FAI to ensure additional diplomas are sent to events where NAC Scoring is to be used.

b) Sanctioned Sporting Events

- 1st Central European Cup and 2nd Szeged Balloon Cup. Szeged, Hungary
 - No Technical Delegate Report.
 - Hungarian NAC Letter of Authority issue resolved.
- Minsk 950th Anniversary Balloon Cup. Minsk, Belarus
 - No Technical Delegate Report - No issues.
- 20e COUPE D'EUROPE DE MONTGOLFIERES & 25e COUPE DU MONDE DES DAMES
 - No Technical Delegate Report - No issues.
- Slovenian Open National Hot Air Balloon Championship 2017.
 - No Technical Delegate Report - No issues.

3) Review of planning status for Sanctioned Events for 2018 - 2020

a) Sanctioned Category One Events

- 2018 - 23rd FAI World Hot Air Balloon Championship. Austria
 - No Technical Delegate Report - No issues.
- 2018 - 3rd FAI Women's World Hot Air Balloon Championship. Poland
 - Technical Delegate: Lindsay Muir.
 - Invitation issues resolved by Jury and EDS Chair.
- 2018 - 4th FAI Junior World Hot Air Balloon Championship. Poland
 - Technical Delegate: Lindsay Muir.
 - Invitation issues being worked by Jury and EDS Chair.
- 2018 - 62nd Coupe Aeronautique Gordon Bennett. Switzerland
 - No Technical Delegate Report - No issues.

ACTION ITEM: Understand role and responsibilities of Technical Delegate, and take action as appropriate.

4) Sanction applications 2018 - 2020

a) Category One

All information about these events is available at the CIA Meeting "cloud" site.

CIA Delegate for each NAC may give update.

- 2019 - 21st FAI European Hot Air Balloon Championship. Majorca, Spain
- 2020 - 24th FAI World Hot Air Balloon Championship. Murska Sobota, Slovenia.
- 2020 - 4th FAI Women's World Hot Air Balloon Championship. Croatia
 - Minor budget issue being worked.
 - NAC Letter of Authority required.
- 2018 - Luxembourg Balloon Trophy. Luxembourg

ACTION ITEM: Understand role and responsibilities of Technical Delegate, and take action as appropriate.

Les Purfield prepared a PowerPoint of the above events and the status of their sanctioned applications. Garry Lockyer reviewed this document with the sub-committee. He will present this at the Plenary meeting.

ACTION ITEM: Delegates to be reminded they can see the latest information on individual sanctioned event application on the FAI/CIA Documents page.

b) Sporting Events 2018

Both the following events were sanctioned by the Bureau. No issues.

- Slovenian Open National Hot Air Balloon Championship 2018 – Murska Sobota.

- 2nd Central European Cup and 3rd Szeged Balloon Cup – Szeged, Hungary

5) Intentions to Bid 2019 - 2021

- 2019 – 63rd Coupe Aeronautique Gordon Bennett. France
 - Nothing needed as the bid is not due until end June 18

6) Documentation

a. Review of CIA Event Cat1Sanction Procedures V8

- **ACTION ITEM:** Edit document title page to indicate the document is Annex 7 to the Sporting Code Section 1 and update FAI address. Post to CIA Documents.
- **ACTION ITEM:** Review process to identify key interaction points with FAI.

b. Review of Event Sanction Application Form V2.03

- **ACTION ITEM** Review to ensure Sporting Code references are up to date and post to CIA Documents.

c. Review of Sporting Event Sanction Application V1.0

- **ACTION ITEM:** Review to ensure Sporting Code references are up to date and post to CIA Documents.

There was a lengthy discussion about the general process for Sanctioned events. Delegates should work with event organizers in their country to start the process early as it takes time to collect the information needed to complete the necessary forms. They also need to allow time to translate the document, if necessary.

There was discussion of the need for a document outlining the relationship of FAI, CIA & Event Organizers. This should be a marketing document explaining the expertise of the CIA Officials and the relationship/help they can provide to organizers. EDS already assigns Technical Experts to events, but it was felt this needed to be more ‘formal’ so organizers know they can ask questions of the experts.

ACTION ITEM: Delegates and Organizers to be reminded that, together, the CIA Sanctioned Application and the FAI Event Organizers Agreement form the FAI-CIA-Event Organizer signed agreement.

d. Review of FAI Air Games Tour proposal document.

- Markus Haggerty explained that this is still a concept, but FAI is very interested in developing the WAT. This is a follow-up to the detailed presentation given to the CIA Delegates at the 2017 Plenary in Hong Kong.

ACTION ITEM: Post document to CIA Documents and request feedback from CIA Delegates on concept and possible locations and/or existing events that might interested in the FAI Air Games Tour. Feedback to be collated and provided to FAI (Jean Claude Weber) by May 1, 2018.

7) Points of Action from 2017 Plenary meeting

- *None*

8) Motions to the Plenary Meeting

Motion to nominate Les Purfield (GBR) as World Air Games Liaison.

Motion to nominate Garry Lockyer (CAN) as World Air Games Deputy Liaison.

See discussion below for information related to the World Air Games.

9) AOB

- Discussion regarding Sanction Fee and Performance Bond. I have been asked that we consider if we should have a fixed Sanction Fee and a variable Performance Bond. (*Proposal available for the meeting*)

Current Schedule for CIA Sanction Fee for CAT1 was reviewed along with a proposal for changes. This was tabled to 2019. (Ref: Les Purfield & Hiromori Soejima)

ACTION ITEM: Review the Sanction Procedure and Fees of other FAI Air Sports for Comparison & Ideas.

- **2020 World Air Games – Turkey – Sept 4-8**

The FAI signed an agreement with Turkey to host the 2020 WAG. Locations for various Air Sport Events will be scattered at venues around the countryside rather than in one location.

The CIA will need to decide what type of event(s) they will have at the WAG Event. (Note: 2016 WAG in Dubai had events for Hot Air Balloons & Hot Air Airships.) FAI encourages an event that is unique and will create interest among pilots as well as spectators. Do NOT want to dilute the World Championships which will also be held in 2020.

There was a brief discussion of the concept of Team Championship as outlined in the booklets shared by the Balloon Federation of America as a possible concept for WAG Competition. CIA also needs to decide on the invitation process for the 2020 WAG.

ACTION ITEM: CIA Bureau requested EDS recommend a CIA Event Liaison and a CIA Deputy Event Liaison to work with FAI and the Officials from WAG-Turkey.

Job Description for CIA-WAG Liaisons:

- The CIA-WAG Liaison will be the link between WAG-FAI & CIA for Face-to-Face meetings as well as email and other interactions.
- The CIA-WAG Liaison shall have expertise in the types of events that will be held for CIA.
- The CIA-WAG Liaison shall be the link to the Event Director(s) named to the HAB, Gas Balloon &/or HA Airship events.
- The CIA-WAG Liaison will interface with the FAI & WAG for Media events, etc.
- The CIA-WAG Liaison will confirm the best qualified people are slotted into the needed positions for event staff.
- The CIA-WAG Liaison will interface with the local organizers in Turkey ensuring cultural sensitivities are built into the event workings. The CIA WAG Liaison will travel to Turkey for meetings in May-June 2018 plus 4 meetings in 2019 and additional trips in 2020.

- FAI budget will cover the travel expenses of the CIA-WAG Liaison. There will be No compensation for time.

ACTION ITEM: Nominate Les Purfield as Liaison and Garry Lockyer as Deputy Liaison.

10) Committee members

- 2018-2019 Chair: Garry Lockyer (CAN)
- 2018-2019 members: Chair: Andrew Baird (USA)
Martine Besnainou (FRA)
Harold Bubba Cliver (USA)
Lindsey Muir (UK)
Paolo Oggioni (ITA)
Maury Sullivan (USA)
Debbie Spaeth (USA)