Bulletin 1

74TH FAI/ISC PLENARY MEETING

DoubleTree by Hilton Hotel Orlando at SeaWorld

Orlando, Florida

USA
1. ORGANIZERS

United States Parachute Association
5401 Southpoint Centre Blvd.
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ISC Delegate for USA
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Stephanie Seidel
Registration and Room Details
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Phone: +1 (540) 604-9740, ext 326

2. ACCOMMODATION DETAILS

The meeting will be held at the DoubleTree SeaWorld Hotel in Orlando, Florida, USA.

The DoubleTree SeaWorld Hotel is a conference hotel conveniently located only 12.4 miles (approximately 15 minutes by car) from Orlando International Airport (MCO).

The hotel features 1,042 guest rooms, a large conference center, several restaurants and bars, an outdoor pool, and an on-site fitness center.

The standard rooms are bright and clean with either a king-size bed or two queen-size beds and free wi-fi.

DoubleTree by Hilton Hotel Orlando at SeaWorld
Address: 10100 International Dr.
Orlando, Florida, 32821 USA
Phone: +1 (407) 352-1100
3. FACILITIES FOR ISC MEETING

- One large conference room for the open meetings and the committees and working group meetings (up to 200 seats in a schoolroom configuration). Very open and spacious, it will also be configured with standard audio and video equipment to facilitate the meetings taking place.
• Three smaller meeting rooms with boardroom seating for the different committees and working groups to host their meetings.

4. DATE OF EVENT

*Full stay:*
The ISC Open Meetings and Plenary Meeting will take place from 31 January 2024 to 04 February 2024.
Arrival Day – **30 January 2024** (Tuesday)
Departure Day – **04 February 2024** (Sunday)

*Plenary only:*
The ISC Plenary Meeting will take place from 03 February 2024 to 04 February 2024.
Arrival Day – **02 February 2024** (Friday)
Departure Day – **04 February 2024** (Sunday)

5. ARRIVAL AND DEPARTURE

We recommend flying to Orlando International Airport (MCO). The DoubleTree SeaWorld Hotel is approximately 15 minutes away by car. We recommend using either a taxi or Uber/Lyft and it should cost approximately $30-$40 USD.

The hotel is located on the very busy and popular International Drive, with plenty of shops, restaurants, and other entertainment located very close by and is accessible by foot or via the I-Drive Shuttle. It is also approximately 20 minutes away from the world-famous Disney theme parks, Universal Studios and SeaWorld.

Orlando’s weather in February is typically warm and dry, with temperatures between 54°-74° F (12°-24° C), so you can leave your mittens at home.
6. ENTRY FEES

Full Stay (Arrival Day 30 January 2024 - Departure Day 04 February 2024)

- Single Room: $1,300 USD
- Double Room: $1,000 USD

Plenary Only (Arrival Day 02 February 2024 - Departure Day 04 February 2024)

- Single Room: $800 USD
- Double Room: $650 USD

The fees are per person and include:

- Single or double room from arrival day to departure day
- Breakfast and lunch (31 January 2024, to 04 February 2024, for full stay; 03 February 2024, to 04 February 2024, for plenary only)
- Farewell dinner on 03 February 2024
- Support personnel for registration, secretarial support, etc.
- One main meeting room for open meetings and plenary
- Three small rooms for committee meetings, etc.
- Hotel facilities
- Complimentary parking ($21 daily rate for non-registered guests)
- International Skydiving Museum Hall of Fame Evening Event (transportation to and from included)

Extra night before and/or after:

- Single room: $185 USD
- Double room: $205 USD

To receive this discounted rate, extra nights must be requested and booked through your official registration. Rooms not booked directly through your official registration subject to the resort’s standard rates at the time of booking.

Accompanying person, full stay (in a double room, no conference entry, no lunch), includes breakfast and farewell dinner: $600 USD
7. PAYMENT DETAILS

Payment deadline for these fees will be 15 November 2023. Registrations received after this date will be subject to a $120 USD late-registration fee. Accepted payment method is bank transfer. Please note that we cannot guarantee that late registrations will have accommodation at this hotel or at the rates above.

Name of Account Holder: USPA
Swift Code: PNCCUS33
ABA Routing and Transit Number: 031000053
Operating Account Number: 5528166706

Unregistered persons will not be granted access to the conference area, meeting rooms, meals or attendee amenities.

Prices are quoted in USD but will be payable in Euros at the prevailing exchange rate at time of registration.

8. REGISTRATION

The NAC or ISC Delegate must complete one Registration Form for each participant of the delegation. Click https://www.uspa.org/isc-meeting to register before 15 November 2023. Payments must be sent and received before 15 November 2023. Please direct registration questions to Stephanie Seidel at sseidel@uspa.org.

9. VISA

An official invitation is attached to this bulletin. Official information regarding the requirements for Visas will be found at:

U.S. State Department Visa Information
10. Room Layout
YOU’RE INVITED

To visit the future homes of the International Skydiving Museum & Hall of Fame and Indoor Wingsuit Orlando

Friday, 2 February 2024
16:30 - 19:30
Beer, Wine & Dinner-worthy Hors d’Oeuvres
Transportation Provided
Buses depart Doubletree @ 16:30
Thank You to Our Sponsors:

- Gala Dinner
- Plenary Room
- Hospitality
- Breakout Room
- Lunchroom and T-Shirts
- Lunchroom
- Wine
- T-Shirts
- T-Shirts