



## Bulletin 1

### 74<sup>TH</sup> FAI/ISC PLENARY MEETING



DoubleTree by Hilton Hotel Orlando at SeaWorld

Orlando, Florida

USA

## 1. ORGANIZERS

### **United States Parachute Association**

5401 Southpoint Centre Blvd.  
Fredericksburg, VA, 22407 USA

### **ISC Delegate for USA**

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Phone: +1 (781) 330-9296  
Email: [jrees@uspa.org](mailto:jrees@uspa.org)

### **Points of Contact:**

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Stephanie Seidel  
Registration and Room Details  
[sseidel@uspa.org](mailto:sseidel@uspa.org)  
Phone: +1 (540) 604-9740, ext 326

## 2. ACCOMMODATION DETAILS

The meeting will be held at the DoubleTree SeaWorld Hotel in Orlando, Florida, USA.

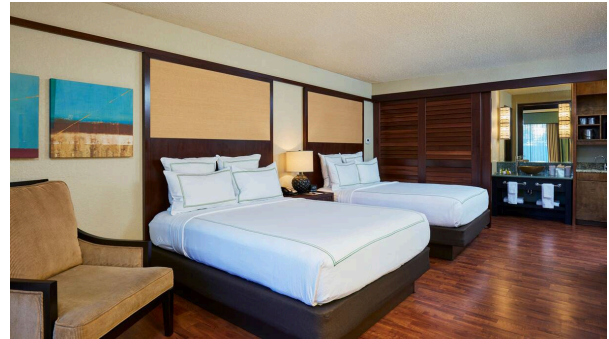
The DoubleTree SeaWorld Hotel is a conference hotel conveniently located only 12.4 miles (approximately 15 minutes by car) from Orlando International Airport (MCO).

The hotel features 1,042 guest rooms, a large conference center, several restaurants and bars, an outdoor pool, and an on-site fitness center.

The standard rooms are bright and clean with either a king-size bed or two queen-size beds and free wi-fi.

### [DoubleTree by Hilton Hotel Orlando at SeaWorld](#)

Address: 10100 International Dr.  
Orlando, Florida, 32821 USA  
Phone: +1 (407) 352-1100



### 3. FACILITIES FOR ISC MEETING

- One large conference room for the open meetings and the committees and working group meetings (up to 200 seats in a schoolroom configuration). Very open and spacious, it will also be configured with standard audio and video equipment to facilitate the meetings taking place.



- Three smaller meeting rooms with boardroom seating for the different committees and working groups to host their meetings.



#### 4. DATE OF EVENT

##### *Full stay:*

The ISC Open Meetings and Plenary Meeting will take place from 31 January 2024 to 04 February 2024.

Arrival Day – **30 January 2024** (Tuesday)

Departure Day – **04 February 2024** (Sunday)

##### *Plenary only:*

The ISC Plenary Meeting will take place from 03 February 2024 to 04 February 2024.

Arrival Day – **02 February 2024** (Friday)

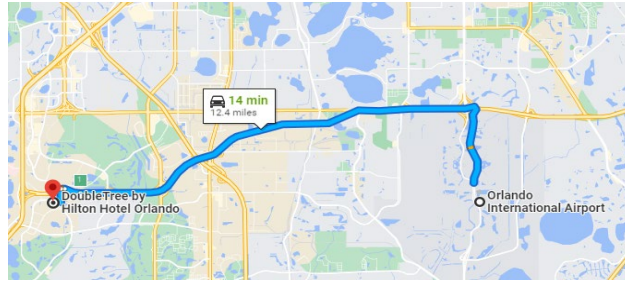
Departure Day – **04 February 2024** (Sunday)

#### 5. ARRIVAL AND DEPARTURE

We recommend flying to Orlando International Airport (MCO). The DoubleTree SeaWorld Hotel is approximately 15 minutes away by car. We recommend using either a taxi or Uber/Lyft and it should cost approximately \$30-\$40 USD.

The hotel is located on the very busy and popular International Drive, with plenty of shops, restaurants, and other entertainment located very close by and is accessible by foot or via the I-Drive Shuttle. It is also approximately 20 minutes away from the world-famous Disney theme parks, Universal Studios and SeaWorld.

Orlando's weather in February is typically warm and dry, with temperatures between 54°-74° F (12°-24° C), so you can leave your mittens at home.



## 6. ENTRY FEES

**Full Stay** (Arrival Day 30 January 2024 - Departure Day 04 February 2024)

- Single Room: \$1,300 USD
- Double Room: \$1,000 USD

**Plenary Only** (Arrival Day 02 February 2024 - Departure Day 04 February 2024)

- Single Room: \$800 USD
- Double Room: \$650 USD

**The fees are per person and include:**

- Single or double room from arrival day to departure day
- Breakfast and lunch (31 January 2024, to 04 February 2024, for full stay; 03 February 2024, to 04 February 2024, for plenary only)
- Farewell dinner on 03 February 2024
- Support personnel for registration, secretarial support, etc.
- One main meeting room for open meetings and plenary
- Three small rooms for committee meetings, etc.
- Hotel facilities
- Complimentary parking (\$21 daily rate for non-registered guests)
- International Skydiving Museum Hall of Fame Evening Event (transportation to and from included)

Extra night before and/or after:

- Single room: \$185 USD
- Double room: \$205 USD

To receive this discounted rate, extra nights must be requested and booked through your official registration. Rooms not booked directly through your official registration subject to the resort's standard rates at the time of booking.

Accompanying person, full stay (in a double room, no conference entry, no lunch), includes breakfast and farewell dinner: \$600 USD

Late registration fee: \$120 USD

## **7. PAYMENT DETAILS**

Payment deadline for these fees will be 15 November 2023. Registrations received after this date will be subject to a \$120 USD late-registration fee. Accepted payment method is bank transfer. Please note that we cannot guarantee that late registrations will have accommodation at this hotel or at the rates above.

**Name of Account Holder:** USPA

**Swift Code:** PNCCUS33

**ABA Routing and Transit Number:** 031000053

**Operating Account Number:** 5528166706

Unregistered persons will not be granted access to the conference area, meeting rooms, meals or attendee amenities.

Prices are quoted in USD but will be payable in Euros at the prevailing exchange rate at time of registration.

## **8. REGISTRATION**

The NAC or ISC Delegate must complete one Registration Form for each participant of the delegation. Click <https://www.uspa.org/isc-meeting> to register before 15 November 2023. Payments must be sent and received before 15 November 2023. Please direct registration questions to Stephanie Seidel at [sseidel@uspa.org](mailto:sseidel@uspa.org).

## **9. VISA**

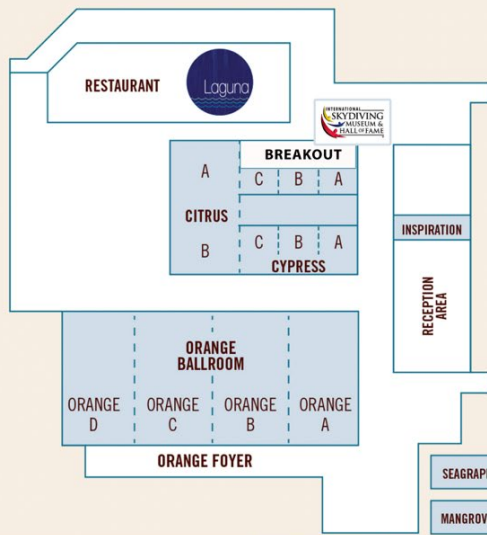
An official invitation is attached to this bulletin. Official information regarding the requirements for Visas will be found at:

[\*\*U.S. State Department Visa Information\*\*](#)

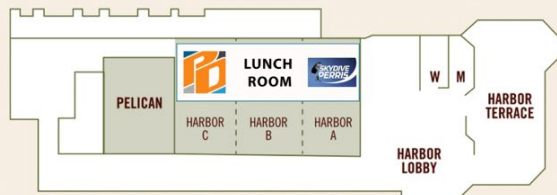
## 10. Room Layout



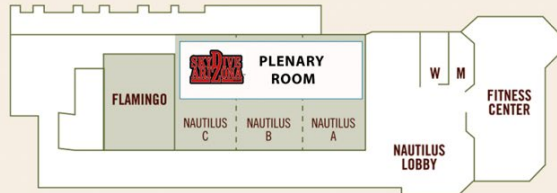
### DOUBLETREE CONFERENCE CENTER



### TOWER CONFERENCE CENTER SECOND FLOOR



### TOWER CONFERENCE CENTER GROUND FLOOR



# YOU'RE INVITED

To visit the future homes of  
the International Skydiving  
Museum & Hall of Fame and  
Indoor Wingsuit Orlando



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Friday, 2 February 2024

16:30 - 19:30

Beer, Wine & Dinner-worthy Hors d'Oeuvres

Transportation Provided

Buses depart Doubletree @ 16:30



*Thank You to Our Sponsors:*



Gala Dinner



Plenary Room



Hospitality



Breakout Room



Lunchroom and T-Shirts



Lunchroom



Wine



T-Shirts



T-Shirts