



*Fédération
Aéronautique
Internationale*

Minutes

of the Interim Bureau Meeting of the
FAI
Commission Internationale de Vol Libre (CIVL)

Held in Maidenhead, UK
from 20th to 22nd October 2011

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1. Roll-Call

The CIVL President, John Aldridge (JA) opened the 2011 Interim Bureau Meeting at Maidenhead by welcoming those attending, as listed below. He extended his thanks to Agust & Louise for taking over during his absence.

President :

John Aldridge CIVL President (JA)

CIVL Bureau Members :

Ágúst Guðmundsson	ISL	Vice President	(AG)
Scott Torkelsen	DEN	Vice President	(ST)
Chris (Calvo) Burns	UK	Vice President	(CB)
Igor Erzen	SLO	Vice President	(IE)
Koos de Keijzer	NED	Treasurer	(KdK)
Louise Joselyn	FRA	Secretary	(LJ)

Also present:

Brian Harris FRA CIVL Comps Coordinator (BH)

2. Conflicts of interest

CB involved in the organisation of several PG competitions to be discussed during the meeting.
AG's company contracted to work on FAI website and other IT projects

3. Acting President's report on external meetings

a) ASC Presidents' meeting with EB:

I) Preparations for all of the meetings can be improved. Agenda listed items with no background material. Some items not readily understandable by some people.

II) Regional vice presidents: Although there were some dissenters to this idea, with the view that neither N. America nor Europe needs one. They will be introduced incrementally, and then reviewed.

Expert groups: Of more interest. Proposal that the appeals function would be taken out of CASI and become a special group, a Board of Appeal which most accepted as good.

III) Discussion that over the past year, the FAI Office has not been focusing on its IT issues (especially website) and other administrative tasks, and that support for the ASCs has suffered. JMB has indicated that this will change.

IV) FAI office will no longer be referred to as HQ, following the departure of SD and complaints of ASC's Presidents. FAI has only one office.

V) ASC Reports show that there should be more cross communications, like on Live Trackers, for example. Most commissions are doing their own thing. Like CIA reported investment in devices and development.

VI) Finances: now consolidated under FAI banner. FAI President emphasised to ASC Presidents: "We will not steal your money!" Finance report now clearly shows opening and closing balances, expenditure & income of each ASC, as produced by the auditor. It has been identified that CIVL is the richest ASC and as such, has been too prudent. We have not been spending our money on developing the sport.

VII) Anti-doping: discussed heavily inside this meeting and a special meeting with selected people. FAI is forming a strategy for this, to make it easy for pilots. CIVL has one pilot in 'out of competition testing'. He has to state in advance where he can be found for one hour a day for three months. Procedures must be put in place as some have difficulties (airline pilots, military personnel etc). Pilots must declare which of the listed drugs they are taking in advance. No HG/PG pilot has made any declaration to our knowledge. There are penalties of pilots found to have violated rules or not been available for testing. Problem is that if a pilot who misses tests, for example, is then labelled as 'violator of anti-doping rules' for all to see. Mistakes have been made – FAI could have appealed, but did not know about a case until after the appeal deadline. . Further, any nation can declare that out of competition testing is not relevant for airports, and therefore it does not need to comply. FAI cannot make a blanket declaration, each nation must declare it, and it takes a lot of work of each NAC's and the relevant antidoping agency. It was agreed that anti-doping is an important issue which has been largely ignored until now. We have to see that the rules are being written carefully and correctly by FAI. In CIVL we have ignored it, and we must inform the pilots and make sure everyone knows how to handle it. There is material available and FAI will produce guidelines.

VIII) WAG: There will not be one in 2013. Now looking at every 4 years. WG: Also on 4 year cycle, so will aim to interleave with WAG every 2 years. Asian Beach Games: Every 2 years. (Includes paramotoring). Under Asian IOC which includes nations which are not FAI members.

IX) Media: Contract with Flying Aces now terminated. Rights revert to FAI. . FAI has been losing sponsors in the last few years and it is very serious for financial situation of FAI.

X) Some commissions have had serious problems when NACs have withdrawn their support for delegates, even a case where Bureau members are preparing for their Plenary. Whether financial or political issues, the impact is the same.

b) CASI meeting:

I) Despite EB proposal that CASI be disbanded, it was agreed by CASI meeting it should continue as it is, although it was noted that a separate appeals group would be a good step (this was agreed at the end of the meeting). Graeme Windsor nominated as new CASI President (at a later meeting).

II) Debate on a change to Sporting Code for Records, to allow pilots to claim directly to FAI without going to their NAC. Not approved. This debate showed one important function of CASI as it is formed now.

III) Review of Sporting Code, General Section. Improvements made to guidelines in case of accident (not seen in advance of meeting).

c) General Conference:

I) It had previously been discussed that ASC Presidents should not have a vote at the GC. It was pointed out that if ASC Presidents don't have a vote, then they won't go to meetings. Current EB has backed down on this.

II) New sports: it was noted that no commission is handling (PG) speed flying/speed riding. CIVL should look at it.

III) AG reported an offline discussion with Swedish winch launch expert who might be prepared to write a draft chapter of Towing requirements for ParaPro. Agreed it can serve as a base on which other experts could add to or amend.

Action: AG to progress.

IV) Strategy planning & JMB as new Sec Gen: EB has a new ppt slide presentation. JMB spoke in general terms, with nothing to report on any change of direction (JMB has been SG for only a few weeks).

V) Discussion on new structure for Cat 2 competitions: Gold, Silver & Bronze levels. CIVL should have got more information on it, discussed it and given feedback. (Could talk to Bob Henderson,EB) Needs to be comparable across commissions. This is important to CIVL – it has to be done well, and we must work in cooperation with FAI. It is very important item for CIVL, as most of the income is Cat2 sanctioning fees. It also can have impact on CIVL WPRS.

VI) Expert Groups: Proposal that some technical commissions be converted to an Expert Group.

IT Expert Group has been appointed. AG, Richard Meredith-Hardy, Keith Richardson (IGC) and others are on it. IT is important: FAI has not had a proper IT policy for 5 years so commissions have been doing their own systems on their own or FAI servers. For example CIVL has 3 external servers, good in some respect, but bad in other. Other commissions are doing similar or more of the same things. Need better coordination of applications, databases. Especially synchronising databases of pilots, officials, judges. Getting competition results in common electronic formats rather than FAI office receiving only Cat1 results, on paper and manually entering it to the DB's.

New Technology Expert Group, covers Live Trackers and other new technology. Common interest and requirements across commissions. Very important for media/public interest in the airports, sponsor issues, scoring and safety issues. Standards need to be defined.

VII) FAI Branding & sponsorship: Now that the website has been improved, it should help to improve FAI branding and can be used to attract new sponsors.

VIII) Discussion of General Conference format with idea that it could run alongside all the commission plenaries – better for communicating FAI messages and for cross commission communication. Logistically, could be difficult. 2012 GC in Turkey. 2013 GC in Malaysia.

IX) CIACA – home built aircraft, now an airports commission.

4. Impact on CIVL of changes in FAI

Unknown just yet. There will be some changes, probably for the better.

5. Outstanding matters: See Action List in Annex 1

Insurance for Officials: Need to point out in S&J Handbook that Officials should ensure they have sufficient cover. (FAI, we think, only covers 3rd party). It is a cross commission issue. What does FAI want to do about it?

Action: LJ to update S&J Handbook. JA to pursue clarification with FAI/Prescom

6. Subcommittee reports

6.1 Hang Gliding Subcommittee

No report received.

KdK noted that there has been some activity recently on the HG SSC list covering sprogs, helmets and wires. Some good discussions, some work being done. Now needs to be pulled together with results/outcomes summarised and proposals to be made.

Sprogs: idea that not every glider needs to be measured. Put responsibility on teams. Measure one per team initially. Data is more forthcoming from manufacturers now.

Helmets: Discussions have circled around and they are concluding that there are no other standards, and it is not easy to determine if/how other standards are equivalent or better. Modifications: we cannot put something in writing as we are not a standards body. The helmet manufacturer normally has information on what not to do to keep helmets certified (such as drilling holes). Has to be a common sense decision by Meet/Safety Director. Need strong decisions from organisers.

6.2 Paragliding Subcommittee

No report received.

CB reported that he has sent out emails on the list, but received no response.

He intends to send out email to get confirmation of those who want to stay on the list. He will look again at the Steward & Jury Reports and compile issues to be discussed/addressed. (Equipment checks: mandatory, random etc)

6.3 PG Accuracy Subcommittee

No report received.

No recent contact or replies to emails from chair. The SC normally meets during the year to discuss rules. Some issues highlighted in J&S reports. One Judging training seminar known to have been held.

Question was raised on increasing number of pilots now entering Accuracy competitions and whether the SC should consider whether the rules should specify a maximum number, or competitions with a cut etc.

6.4 Aerobatics Subcommittee

No report received from PG co-chair.

The SC normally meets during the year to discuss rules. We know some Judging training has happened, although not the US people as had been planned.

Late report received from HG co-chair.

There was an opportunity with a new organiser at Villeneuve, a competition this summer to test their new concept of running aerobatics as a one-on-one competition: two pilots launching simultaneously and competing head to head with judges and the spectators instantly rating them. The system would be a double elimination. It seems there was some misunderstanding on who was supposed to contact who about reviewing this within the SC, so nothing has come of it.

There has been no activity in hang gliding aerobatics since the last CIVL meeting.

6.5 Sporting Code Subcommittee

Report from Rob Aarts was circulated prior to the meeting.

Action: To be circulated to the SC chairs for discussion and comment in good time prior to the Plenary. Chairs also to feed back to Rob other minor rule changes to allow them to focus on key issues.

It was noted that the change suggested to S7b 5.2.2 (setting nominal parameters) is important.

RA suggested that we should we make it mandatory for equipment checking time. Bureau members noted that this should not extend the current mandatory length of Cat 1 events, ie a maximum period of 14 days including ceremonies.

Medical clearance after accident/unconscious: could/should add something to S7 Agenda for Mandatory Safety Briefing, to emphasise TLs should ensure their pilots are fit to fly, SD has power to stop pilot flying.

Action: Suggestion to be added to Sporting Code SSC Agenda

6.6 Records & Badges Subcommittee

Report from Scott Torkelsen circulated at the start of the meeting.

Discussion on automatic flagging of flights that qualify for pins/badges. Still not properly defined.

Action: ST to discuss offline with KdK and IE for a better 'specification requirement'.

AG: New website has better presentation of Records & Badges. We should be promoting Badges more. List of badge holders is not up to date. NACs have been contacted for more information. Not easy to find out who has received Badges. We should either remove the list or get it up to date.

Promotion of Continental Records – it has to be an ongoing programme. Some regions need to be prompted to make a claim. Bureau agreed earlier this year to drop the start point levels of Asian Continental records. It was also suggested to rename 'Eagle' to something more PG intuitive.

Action: ST making a list of ideas for better promotion of Records & Badges – ie notifying pilots of competition flights that have broken records, articles/interviews with record holders, contacting world record claiming pilots to explain it can be a continental claim as well, contacting organisers and NACs, draft article/news story on Asian Continental start levels etc. ST to talk to PG SC to consider re-naming Eagle badge.

6.7 Safety Subcommittee

Initial Report received from Raymond Caux (RC), our newly appointed chair.

We should encourage him to pursue the actions that he wants to do, and encourage him towards some of the issues we would like him to do. We need a plan for the future – short term and longer term. What support would he like? Facilitate communications with Subcommittee chairs, and ask SC chairs to appoint some one to communicate with him. We will add him to the Basecamp project for the Task Force to catch up with their work.

Action: LJ to continue dialogue with RC and add to Task Force

7. Working Group/Technical Officer/Coordinator reports & updates

7.1 Software Working Group

No written report received. AG reported verbally:

Activity this year: Changes to scoring of PG competitions agreed at the Plenary were implemented in FS and released before Piedrahita. New team of developers working on FS now. Improvements include online source code management for team development. One of the rule changes agreed was viewed as not well prepared and lowered the DQ, which was already in place in the GAP scoring formula. This will go back on the Agenda for the next meeting.

AG said there is more to do, to make it easier to use, better front end, and ultimately, open source. We need a roadmap and some features and functions that can be explored and tested.

The download interface using GPS dump is still a weak point. This is under investigation by Durval Henke, developer of FSDump. BH suggested a CompCheck front end for FS would be a good idea.

Action: AG to follow up.

New databases set up for OCTWG for competition class gliders and pilot experience form. Also incident report form that was due before June 1st was eventually done late August.

WPRS – no discussion on updating the formula so far this year. Seems to be stable. BH suggested re-visiting scheme discussed two years ago for bonus points for top 20 of competitions as better differentiation for top placed pilots.

None of the allocated software budget has been spent yet this year. AG noted that much of the work commissioned this year (on WPRS, WXC, FS etc) has been completed to plan by several good developers who have worked efficiently, and they will be recompensed accordingly.

Action: AG will prepare the paperwork for making the payments to these developers before the end of 2011, and will list the tasks that need to be commissioned for 2012.

LJ suggested AG splits the Software WG into project groups and appoints leaders to start discussions on what future roadmaps with timescales. KdK suggested BH could help coordinate some of the software development issues.

FAI website – Mid year, AG's company took over the development of the new website. It was difficult to succeed without having someone involved with some knowledge of flying. This was a lot of work. Has led to new IT project discussions, cross commission, for S&J and Judges. Lists of Judges have been requested from SCs. (See list under parachuting to see how it works). FAI will put up the list. .

The website design is aimed to harmonise information across the commissions, such as display of results etc, to present information more effectively than previously, and to show more information than before.

7.2 CIVL Competitions Coordinator

Report circulated prior to the meeting.

I) It was noted that although Sports Class HG events grew, there is difficulty validating the competitions. Maybe some PR needs to be done to promote the fact that this type of competition can be run. BH pointed out that the rules were introduced at the instigation of Guatemala, but they have not sanctioned any of their competitions since the rules changed.

Action: Refer to HG SC to review minimum numbers rule.

II) It was noted that there is an expanding number of sanctioned competitions in Asia. Korea now has a Series. However, there have been no Cat 2 sanctioned events in China, apart from the test event this year for the Asian PG Championships, and a PWC last year.

III) Paypal payment scheme was introduced mid year and is going to be popular, but there were problems with the old website, which was unfortunate.

IV) BH suggested that the S7 rule that currently forbids two Cat 2 comps to take place at same time, same place should be reconsidered. It should be adjusted so that open & serial class events can be run simultaneously, but should ensure the rule emphasises a maximum total number of participants.

Action: Refer to PG SC for discussion.

V) WPRS discussion:

BH suggested setting up classes (open, certified and sport) for PG rankings (like HG Sports class):

Discussion considered how best to handle it. Agreement reached that all classes should be included in the overall (open) ranking, so that a 'serial class' only event, for example, would be registered in both an overall and serial class ranking. It would be possible to extract from the database a 'serial class' subset from the WPRS, in the same way that Women can be viewed as a separate ranking. Similarly, it was agreed that results of mixed class competitions will be filtered to determine class rankings, as are the Women's results.

It was noted that we need to clarify/differentiate between rankings and world champions. Just because we have different rankings, doesn't mean we have separate champions. If agreed, we could set up a new ranking for 2012. Work required: Scoring systems to include 'flags' to distinguish between serial & open class rankings. Ensure we have correct definitions in place: Certified gliders are clearly defined in S7. 'Certified' class = EN-D and below. 'Sport' class = EN-C and below. Must also specify that proposal covers only cross country, and not Accuracy or Aerobatics.

The Bureau agreed to set up classes, as discussed, for PG rankings.

Action: AG to commission SW work required. LJ/BH to produce appropriate documentation for web page and announcement.

VI) Incident form: Some, but not enough response is coming in, but what is coming in shows there are more accidents /incidents than we are aware of. The form needs some improvements. Feedback on the form should be gathered from users & task force, and sent to RC for review.

What next? Should we be more strict on getting data from organisers? How? Refuse to process results? Communicate with Delegates about events in their country? Still a learning curve, give them time, more gentle pressure, awareness will approve.

It was noted that although we are not getting enough data to do real 'cause analysis'. It has a value. More data would help, and would mean data is less skewed, and it will still give us some trend information.

Davis Straub has asked if we will we publish redacted information on the incidents. Agreed it could be useful to improve awareness and help pilots.

Action: Ask RC and Task Force to consider this.

VII) Results: Suggested to add a facility in FS to provide a 'send results' button so that whole DB and results are sent to Comps Coordinator. Would also help pilots to find qualifying flights.

vii) Sanction Form needs total review, and could be put on website as an online form. Remember that sometimes the form has to be approved by a specific person in a NAC so would need facility to create/save as pdf file.

VIII) Sporting Licences & database: There are still problems with the database and data is very incomplete. AG reported that FAI has said the database will be operational soon, with the intention that pilots must be in the database in order to compete in a Cat 1 event from 2012. AG is concerned that the database will not help initially as it has to be synchronised with our pilot database. The same applies to some other commissions which also have their own pilot databases. IT expert group will be tasked on the synchronisation of persons/pilots databases with those in the FAI office. IE suggested having tag on CIVL id on status of SL. AG: it is impossible without synchronisation of databases.

IX) BH report includes analysis of the WPRS and questions the validity of the ranking. There appears to be a mismatch between the licence holders we know of in the rankings (as reported by organisers) and those registered by NACs in the sporting licence database. BH questioned the role of Sporting Licences

for Cat 2 events. AG reported that FAI is insistent on SLs as it is part of the FAI/NAC structure. If we allow all pilots into the ranking it may affect NACs and FAI. If we insist on licences (which requires a working SL database), the number of pilots entering Cat 2 sanctioned comps may reduce and this will affect organisers.

Original discussion point was whether we could decouple the WPRS from the SL requirement. At present, the rules clearly state that pilots competing in Cat 2 should have a SL, and we continue to adhere to this as far as possible. However, the rules covering WPRS make no mention of Sporting Licences, although clearly only results from FAI sanctioned events are eligible.

We should investigate further, if we can, if there is a pattern behind the 2000 pilots in the WPRS, apparently without licences. It may be a problem with the presentation/implementation of the SL database.

Action: BH to investigate further, as time permits.

Discussion: It is known that there are problems for some pilots to obtain licences, either through high fees levied by the NAC (the FAI makes no charge) or by pilots not belonging to the Federation nominated by the NAC. CIVL Bureau would like to see FAI make recommendations to member NACs for a maximum fee to pilots when they issue SLs, for example. But this can only be proposed to the General Conference by a nation member to gain support, not by an ASC.

7.3 Strategic Planning Working Group

Work had just started on this before JA's illness. Unfortunately, nothing more has happened, and JA is not inclined to re-start discussions now that he has decided not to stand again for President. We do not know how the Bureau will be shaped after the next Plenary, and there may be some new direction from FAI with a new SG.

Discussion: on a related topic, it was agreed that CIVL should try to liaise better with the PWCA, PG Accuracy WC and Aerobatics WC. New website could help, with links to their own websites, and they could manage their own content on FAI website.

Meeting planned between representatives of CIVL Bureau and PWCA Board arranged in Geneva next weekend. Exploratory talks on areas of common interest and direction, including shared databases, WPRS and sanctioning issues.

BH outlined discussions ongoing to try to get the PWC Superfinal sanctioned which involves bringing together the organisers and the NAC. Proposed that CIVL writes to NAC to try encourage cooperation for the good of the sport.

Action: BH/LJ

7.4 Paragliding Competitions Safety Task Force

LJ presented a verbal report outlining some of the discussion issues that are underway. The TF intends to prepare a report for CIVL Bureau within the next month. It should highlight Safety issues and recommendations for 2012 events. Preferably this report should be distributed in good time prior to Plenary Proposal deadline.

It is likely that technical detailed checking of EN-D gliders will now be required for Cat 1s, and the certified glider statement.

Bureau would like to see that recommendations include some continuation of OCTWG initiatives, especially pilot experience forms for next Cat 1s.

We understand the PMA is taking a lead role in issues involved around creating a new Competition class glider certification, beyond EN-D. We have heard there are some concerns that despite the changes proposed for EN-D, there may still be some shortcomings in testing requirements for EN-D as the technology is moving faster than the standards evolution.

More to be done to discover what other commissions have experienced in this area. AG pointed out the www.ostiv.org work that has been done for gliding, covering pilot attitude and training requirements etc. Bureau keen to see more effort being made on pilot qualification requirements (PG SC to note).

Recommendations in other areas will also make a difference such as advice on task setting, articles to educate pilots and revise attitude to risk, encourage different task styles etc. Also on training & education issues – ie pilotage courses – articles, videos. KdK pointed out that the key is not necessarily using 'safety' as the theme, but on improving performance in comps etc. Manufacturers should put more emphasis on how to fly their gliders – highlight who does it best.

Suggested the PG SC looks at S7 wording on task setting, avoid focus on 'racing'. There could be fixed time tasks – assigned area tasks. Look at Gliding task styles – out and return – where they make their own decision when to return. Suggested there should be a document on sample task ideas – what can work where and when.

7.5 Environmental Affairs Technical Officer

Our EA Technical Officer is still listed (Thomas Senec) although CIVL's interest in this area appears to have lessened in recent years, and he has not had anything report to us. No change required at present.

7.6 Training Technical Officer

ST has been asking within the Scandinavian community for a suitable volunteer, and will try again at an upcoming meeting. AG has also asked around.

Work that needs doing includes reviewing and updating the SafePro and ParaPro programmes and to expand the training syllabus to cover winch/aero/towing and (possibly) tandem flying. There may also be a requirement to set up an IPPI-X programme for paraglider pilots flying 'competition' wings.

AG: this is an important role. However, extending IPPI upwards may not be the way to set up a qualification level for competitions. It is only a measure of equivalence of experience/training.

Aerobatics is another area that might need to be explored.

IE: Considering this role, although he is not a towing expert, he could coordinate the work. No decision made.

7.7 Website Content Coordinator

The problems that occurred with the website in 2010 remained unresolved, and the later crash was a disaster. The promise of a new website in June was then deferred through the summer, as FAI had to switch to a different developer company. The new site finally went live just before this Bureau Meeting. LJ reported that there seemed little point putting new content on to the old website, and that, as usual, no content has been contributed by anyone else.

Apart from a few minor updates, only the basic news announcements have been added since the Plenary. However, LJ recently found some time to update the content that had been transferred on to the new website. There is still much to be done, and LJ will try to find more time for this in the coming month. We need more news and photos on competitions to put on the website.

Discussion moved on to the requirement for a new resource: PR Coordinator, who would also be responsible for website content. Picking up on issues that need promoting (Records & Badges etc), WXC. It was thought that 5h/ week might be a good start point.

Action: LJ to work on a job specification.

After discussion, this could be prepared for a Plenary proposal. It will need to be advertised in conjunction with FAI. Meanwhile, BH will undertake some of the straightforward tasks that can be done.

8. Review/debrief of Cat 1 competitions since last Bureau Meeting

8.1 World PG Championships, Piedrahita

Steward & Jury Reports have been produced and distributed as appropriate. The Safety issues are being addressed by the PG Competitions Safety Task Force. Other issues will be taken up by the relevant subcommittees. Concerning the CIVL report to the GC which highlighted the less than satisfactory response by the EB to John at the time, it seems that there was some misunderstanding here and that the EB thinks they made a good response.

Action: JA to explain to EB and copy to appropriate parties.

BH: Commented that there are some Issues/inconsistencies within the rules on Entry and LRs concerning definition of dates (start of competition, first task day, month/30days etc) and references to rankings for qualifications, exemptions etc.

Action: BH to identify more clearly in a document for the PG SC.

8.2 World HG Championships, Monte Cucco

Steward & Jury Reports have been produced and distributed as appropriate.

Bureau was not happy with the fact that the Entry Requirements on allocation were disregarded. This was not noted in either the Steward or Jury Reports. JA suggested that in future FAI could withhold some of the deposit on the sanction fee as a fine, if the competition is not run according to the rules. Such a ruling would not require a change to Section 7, as it is already covered.

Action: A letter should be sent to the Italian NAC pointing out this shortcoming, and that a performance

penalty could/should have been applied. This factor will be taken into consideration should Italy bid for any future FAI competitions.

8.3 World PG Accuracy Championships, Czech Republic

Steward & Jury Reports have been produced and distributed as appropriate.

It was noted that there were issues with the organisers deciding not to enforce the certified harness and helmet rules. While we understand that the organisers did the best they could to avoid refusing entry to about one third of the pilots, while maintaining safety, we sympathise also with the Japanese team leader who expressed his strong discontent with the situation. It was noted that the responsibility for correct equipment lies with the pilot, team leader and the NAC.

Action: CIVL Bureau should put out a notice saying that the Accuracy community in future must follow the rules and in future, Cat 1 organisers will be strongly advised to follow the rules strictly.

9 Review Test competitions in 2011 and status of 2012 Cat 1s

9.1 Pre-Asian PG Championships, China

Steward report has been distributed to delegates. The report is largely positive, but with some recommended improvements to be made for next year. Cultural differences are evident and will need to be accommodated as part of an Asian event. Language issues (use of English) will need to be enforced as there will be pilots from non-Chinese speaking nations next year.

It is urgent that Entry Requirements published as soon as possible, as they are already late. Work should start on Local Regulations also.

Action: AG to update the LR/Entry Requirements form and send to organiser and copied to Dennis Pagen (DP).

9.2 Pre-Asian PG Accuracy Championships, Chinese Taipei

Steward report has been distributed to delegates. Draft Local Regulations are already in circulation. Bureau is confident that Steward will follow up on the recommendations she has made. Need to ensure website is online in a timely manner, in English, for entry information.

9.3 Pre-European PG Accuracy Championships, FYR Macedonia

Steward report received, reviewed and distributed as appropriate.

Concern about the launch and whether there will be the same problems as experienced in Czech R. Also, some concern about financial support. Concern that the meet director is reported to be not very experienced and relies heavily on the lead organisers, who next year will be competing pilots.

Action: Express concern to Steward, and get more information on importance of these issues. Copy to SC and organisers, that we want to be kept informed that the main points are going to be addressed in good time.

9.4 Pre-European PG Championships, St André

Steward Report not yet received despite several promises that it would be delivered soon.

CB (who is Safety Director) reported that pre-competition website was poor. FFVL insisted that registration was done through its own system, which did not work well. Website was improved as the event went on. They will use a professional webmaster to do the website for next year, which should be online before the end of this year.

Registration, Mandatory Safety Briefing went well. Transport good. Live Trackers used. FastRetrieve worked well. However, briefings were done first in French and then in English. Next year the briefings will be in English.

Following the fall-out of the temporary suspension of competition class gliders in Cat 1 events, this test event was limited to certified gliders only. 3 incidents, none serious. Four tasks run, three validated.

Bureau was disappointed that despite the organisers promising that FS would be used, the scorer insisted on using Compcheck.

9.5 Pre-European HG Championships, Turkey

Steward Report has been received and reviewed and distributed to the Bureau.

There were only 15 competitors, so this event did not provide a comprehensive test of the organisation or facilities. Principle problem is inexperience in running hang gliding competitions (organising team have more experience in PG), most notably in terms of launch procedures. Although the Steward suggested she goes back next year to train the launch staff, the Bureau feels it would be preferable that they employ an experienced launch marshal and/or either a Meet or Safety Director or at least a consultant to the Meet/Safety director. Suggest that a response to this requirement should be received by 1 December. Experienced HG launch staff volunteers or helpers might also be recruited from people accompanying the European teams, with some incentive package (lunches, accommodation etc). Bureau noted also that Live tracking was in the bid, but was not used at the test event. Need some comment on intentions for next year.

Action: Steward has welcomed the Bureau's suggestions on improving the experience levels for next year and has incorporated them into her report which will be distributed shortly. Discussion on whether there should be a second steward. Conclusion was no, providing the organisers had recruited suitably experienced staff.

10. Review of status of upcoming 2012 Test Competitions

10.1 HG Pre- Worlds, Forbes, Australia

There are a number of issues arising, one of which has been passed to us by FK, and another by the organiser herself. The rules state that Test Events must follow the Cat 1 rules as far as possible, the exceptions being Entry requirements, medal ceremonies and FAI officials. Therefore, prototype gliders should not be flown at the test event. Regarding the question on the purpose of Certified Glider Certificates, the answer is that the certificate provides some safeguard to the organiser to reduce liability in case of an accident.

Regarding the helmet petition to suspend the helmet rule for the test event, this requires a straight answer explaining that the rules are in place, the OA requires the organiser to uphold the rules, and if individual pilots have a problem, they should contact their delegates. The Bureau is not going to make an exception to the rules in this case. This is also an issue that can change the organiser liability in case of accidents/incidents. (SC is also working on this).

Action: Response required to Vicki, copied to FK.

10.2 PG Pre-Worlds, Bulgaria

There have been some changes in the NAC structure, and concerns were raised by the bid presenter. Subsequent contact with the newly structured NAC has shown that they want to make some changes to the organisation of this event in 2013. We asked them to revise the Annex A, but they have not. They have only completed the FAI questionnaire.

The Bureau notes that the responses made on the FAI Questionnaire, indicate that there no longer appears to be a local organiser involved. We are gravely concerned about Bulgaria's ability to organise this event. Suggested to ask FAI if they have had any contact or issues concerning the newly structured NAC. Delegate for Bulgaria notified to General Conference does not appear to have changed from last year.

Action: Send another letter to the NAC outlining that they have failed to respond to us by the deadline with changes to the organisation structure as outlined in the current Annex A, which forms part of the OA. We need confirmation of the Meet Director, Safety Director, and the role now planned for the NAC's original ambassador presenting the bid, Dimitar Valkov. Nor has the Test Event yet been sanctioned, as has been requested on more than one occasion. Deadline of 1st December for some response.

10.3 PG Accuracy Pre-Worlds, Bosnia & Hergezovina

There have been reports that there may be some issues with the launch.

Action: Ask the Steward to investigate these reports as soon as possible and report back to the Bureau.

11. Bid for 1st PG Serial Class Worlds, 2012, Piedrahita

Following the curtailed World Championships at Piedrahita this year, the organisers indicated their wish to hold another Cat 1 Championship next year. The Bureau agreed, at the time, to consider such a bid. This is a difficult situation, as the calendar is already busy, and the next Cat 1 championships will be Serial class anyway. The Bureau feels it cannot make a decision on this bid at the moment. The situation will be reviewed again prior to the Plenary. There is a possibility of creating a new type of 'gold' class event of high standing, but would not necessarily be a Cat 1 championship.

12. Review of PG Accuracy participation in 2013 World Games, Cali, Colombia

No news since the update after LJ met with JMB in Lausanne. Still waiting to hear about winch equipment and skills/training. The Test Event is now on the Calendar. Some budget has been allocated for 2012 for a technical delegate/expert to attend the Test Event.

13. Jury & Stewards

13.1 J&S Coordinator's report and recommendations

Report received and reviewed:

Discussion on Elsa Mai's role in Asian PG in China. Although DP commented on her presence in China, she was not appointed by CIVL as Trainee Steward.

13.2 Selection for 2012 championships and test events

The Bureau had agreed in a Skype discussion in June that there should only be one event in 2012 trialling the Remote Jury system, at Ohrid, FYR Macedonia. Unfortunately we failed to communicate this to Flip. Apologies. Fortunately, FK's recommendations cover both options.

The Bureau largely accepted Flip's recommendations. However, it was agreed that for 2012, the remote Jury system would be trialled with Jury President and one Jury Member on site and 2 remote Jury. See Annex for agreed recommendations.

JP role at St André not yet filled, as there were no sufficiently qualified volunteers.

Action: LJ to request FK to contact DP about possibility of being JP in St André, paying only in-Europe costs.

13.3 Recruiting new J&S; Training & Assessment for J&S

The Bureau would like to see more PG trainee Stewards allocated, and will ask FK to proceed to find a trainee willing to attend PG Europeans, St André. Another has been confirmed for pre-Worlds in Bulgaria. LJ expressed concern at the lack of Accuracy-knowledgeable volunteers for Jury roles.

Bureau is suggesting that for the next round we need to focus on developing experienced Jury members up to Jury President level.

Action: LJ to ask FK to make a separate mailing for a trainee for PG Europeans in St André next year.

14. Status of known bids for 2014

CIAM has put on its calendar placeholders for upcoming Cat 1 competitions in order to try to prompt bids. We could do this, and/or add a page to the website on potential upcoming championships, setting out approximate deadlines for submitting bids. We could also set up bulletin pages on the website for each event that has been awarded.

Action: LJ

14.1 PG Continental Championships (Europe, Asia, Americas)

No news of any bids in preparation.

14.2 HG Continental Championships (Europe)

No news of any bids in preparation, although FK reported that he had talked to potential bidders while at Monte Cucco.

14.3 PG Accuracy Continental Championships (Europe, Asia)

A bid has already been received from Malaysia for the 2nd FAI Asian PG Accuracy Championships. JA commented that in the past there had been some issues in this region between member organisations. No news of any bids for other continental regions.

15. Financial report

Report received from KdK. Minor questions of clarification.

I) It was noted that the Accuracy and Aerobatics SCs have not spent the budget they requested (again). AG commented that there will be expenditure, as agreed for IT/Software projects, before the end of the year.

II) Spreadsheet will be adjusted to completely separate the deposits/refunds items from the revenues/expenditure items.

III) Meetings: we have not yet been charged any costs for the Plenary in Lausanne

AG reminded of previous Bureau discussions that we should consider allocating a subsidy to organisers hosting Plenary meetings.

IV) Bureau agreed that Comps Coordinator should replace his laptop. This should be done as soon as possible as existing machine is old and becoming unreliable.

V) Remuneration of Comps Coordinator: Bureau agreed a small (5%) increase in hourly rate in recognition of his efficient and dedicated work. Additional tasks have been allocated to the Comps Coordinator, including support for screening committees and some essential PR/web updating work. His annual hours are expected to increase to around 650 hours and his contract will be updated accordingly.

16. Preparations for 2012 Plenary

AG spoke to Elsa Mai at the GC about preparations for the Plenary. She has been preparing a website with logistics information, travel, hotels, prices etc. Another less expensive hotel is located across the street from the conference hotel. Airport transfer methods (limo, taxi etc) costs and availability need to be confirmed. Directions in local language to be provided for delegates. Information on visas, vaccinations etc must be provided. Lunch buffet at the conference hotel. Gala dinner will be free of charge.

Some information is already on the website: www.ctaf.org.tw This needs checking for completeness.

JA suggested we need to write to EM asap to clarify what we need in terms of logistics. We should confirm to her about schedules. We should check with FAI about who/how to register Delegates attending. Check with EM about how to book hotels.

EM has indicated that she is looking for sponsors. AG clarified that only Delegates can speak at the Plenary, and that promotional material should not distract delegates in the main meeting room.

16.1 Pre-Plenary Bureau Meeting

All Bureau members except JA are planning to attend. Preliminary plan for a Bureau Meeting late afternoon/early evening of Wednesday 14th February.

16.2 Dates & timings for SC/WG meetings:

We need to check whether all the SC and WG chairs are planning to attend and that they have the necessary funding to cover their expenses. Need to check with Task Force who is coming and strongly encourage more participation. Raymond Caux could cover some of those issues if necessary. Bureau agreed that RC should be funded by CIVL to attend.

As soon as we know which SC chairs will definitely be in attendance we can work on a schedule for SC and WG meetings.

16.3 Nominations and Elections: President, Bureau, SCs, etc

JA has already announced that he will not stand again. LJ has also announced that she will not stand again. We need to work ahead to ensure we have good candidates standing for CIVL President. We should set up in advance a written nomination scheme. Candidates must have the written approval of their NAC. It appears there are no obvious candidates, especially someone with sufficient insight into the work required and the right approach to take CIVL forward.

Need to find a Delegate who can take on the rôle, plus good Vice Presidents to support him. Or someone who could be nominated Delegate in time for the meeting.

Action: Set up a system modelled on way FAI EB elections. Ask candidates to provide information on their involvement/background in the sport, and their vision/views on how CIVL should move forward.

Job spec for President is written in IRs and Statutes/By laws. Also the ASC representative in FAI matters (GC, ASC Presidents, CASI etc).

Action: Need to check about getting accepted nominations for President, Bureau and SC chairs who cannot attend.

16.4 Handling incoming proposals and bids

These need to be checked for completeness, and senders notified. Secretary normally works with President on this. Additional tasks include setting the Agenda of the Plenary and the Subcommittees. Deadlines for submission of bids to the Bureau is 4 December for checking with final documentation deadline for inclusion in the Agenda pack by 19 December. Plenary proposals deadline is also 19 December. Agenda must be published by 4 January 2012. Subcommittees should set their own Agendas this year.

16.5 Awards:

Some promotion needed. A nomination has been suggested for the hang gliding diploma, and another suggestion has been put forward for an FAI Silver Medal. We should check procedures with FAI before proceeding.

17. Any other business

a) WXC Online:

Much work is done by Andreas Rieck and this is much appreciated. AG circulated the winners in the classes that we had previously agreed. 4663 pilots from 52 nations covering flights in 75 countries. 106 women out of 2000 PG pilots, 4 women in HG.

Action: AG will print and sign certificates. They will be sent to the pilots directly, with notification to the NACs. (Rules state must be 10 entrants in each class before certificates can be awarded). List needs to be revised for Women's classes. LJ to write news story for website and wider distribution. Highlight gliders, nationalities etc.

b) CIVL appointed Accuracy Judges – Chief & Event

In fact, the GS states that all Judges should be FAI-appointed. AG already pointed out that the new website includes lists of qualified Judges for other commissions. We need to move forward on this. We have not had recommendations for these posts from the Subcommittee.

Action: LJ to contact PG Accuracy SC chair to find out Judge recommendations for Europeans and Asian Cat 1s in 2012, and to obtain a complete list of Judges

c) Screening Committees for HG & PG xc Cat 1s

Comment: No qualifications required for Accuracy so not an issue there.

PG qualification rules are not logical or sensible.

Action: They need reviewing by the PG SC. Also S7b Ch3.3.1 needs re-wording to specify still needs NAC approval to enter.

Screening committees:

PG Asians, China: (JP) AG + DP + CB

Europeans, France: (JP) (?) + FA + LJ/DP

Europeans, Turkey: (JP) FK + Claudia Meija + AG

Worlds, Australia: (JP) JA + FK + KdK

Agreed that the Comps Coordinator should provide some support as necessary to the screening committees.

Meeting closed at 18.30, Saturday 22nd October.

Annex 1 – Outstanding Actions from previous meetings

October 2009 Bureau Meeting – Amsterdam

7iii	Jury decisions to be reviewed. Feedback to be sought from organisers.	LJ/FK	Closed	Talk to FK if it can be added to J&S coord role. Useful to produce summary list of decisions by discipline over last four years and get feedback from relevant organisers if appropriate. FK will do this.
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October 2010 Bureau Meeting – Maidenhead

Minute	Action	Who	Status	Comment
	Confirm with FAI if Officials covered for accidents on duty	JA	ongoing	Cover for 3 rd party provided by FAI. Not personal accident
	Compose some general feedback Qs for Cat 1 organisers	LJ	open	Should have done before first Cat 1. Not done.
8.4	Feedback to Trainee Stewards on their performance	JA	closed	Wrote to Elsa . No trainees in 2011.
10.6	Contact to be made with Accuracy SC about progressing with Records	ST	ongoing	Contact made, no response yet.
	Organiser Guidelines revision: Content to be more clearly specified	LJ	ongoing	In contact with FAI for common elements

February 2011 Bureau Meeting – Lausanne

Minute	Action	Who	Status	Comment
4.1	BH to check Cat 2 SF income to determine reason for fall in income	BH	closed	Report sent to Bureau 24 April, 2011

ANNEX 2 – Jury & Steward Appointments for 2012

Recommended by Flip Koetsier & agreed by CIVL Bureau

2012 Competitions:

3rd FAI European Paragliding Accuracy Championship, Ohrid, FYR Macedonia, 1 – 8 July 2012:

Steward: Nikki Bodill – Spence (GBR)

Jury President: Andy Cowley (GBR)

Jury Member: Anastasia Lomovtseva (RUS)

Jury members at distance: Louise Joselyn (GBR), Roman Pogacar (SLO)

12th FAI European Paragliding Championship, St Andre les Alpes, France, 31 Aug – 15 Sep 2012:

Steward: Fernando Amaral (POR)

Trainee steward: Nicky Moss (GBR)

Jury President: To be decided

Jury Members: Nikolay Yotov (BUL), Fabio Loro (ITA)

18th FAI European Class 1 Hang Gliding Championship, Kayseri, Turkey, 26 Aug – 8 Sep 2012 :

Steward: Claudia Mejia (COL)

Jury President: Flip Koetsier (NED)

Jury members: Stef Malbos (FRA), Heather Mull (AUS)

3rd FAI Asian Paragliding Championship, Linzhou, China, 24 May – 6 Jun 2012:

Steward: Dennis Pagen (USA)

Jury President: Agust Gudmundsson (ISL)

Jury members: S P Katyal (IND), Vitor Pinto (POR)

1st FAI Asian Paragliding Accuracy Championship, Yilan, Chinese Taipei, 12 – 18 Jun 2012:

Steward: Violeta Masteikiene (LIT)

Jury President: Roman Pogacar (SLO)

Jury Members: Wesley Hill (AUS), Davor Novak (CRO)

PA Pre-Worlds, Sarajevo, Bosnia & Herzegovina, 16 - 19 Aug 2012:

Steward: Nikki Bodill – Spence (GBR)

PG Pre-Worlds, Sopot, Bulgaria, 14 - 21 Jul 2012:

Steward: Leonard Grigorescu (ROM)

Trainee steward: Fabio Loro (ITA)

19th FAI World Hang Gliding Class 1 Championship 2013, Forbes, Australia, 4 – 19 Jan 2013:

Steward: Flip Koetsier (NED)

Jury President: John Aldridge (GBR)

Jury Members: Katharina Lochner (GER), Agust Gudmundsson (ISL)

ANNEX 3

Records & Badges Report for CIVL Bureau meeting Oct.2011

The reports should cover issues raised by pilots, organisers, SSC members, delegates, Steward & Jury reports etc.; Outcomes (recommendations, proposals, actions); and concerns.

Subcommittee or Working Group: Records & Badges SC	Date: 20.10.11
Name: Scott Torkelsen chairman	Confidential to Bureau: No For publication: Yes

1. Summary of subcommittee activity since Plenary 2011:

9. This year there have been no recommendations made to change, add or clarify wording of the existing requirements for records and badges,
10. 3 e-mails were sent to my FAI account concerning clarifications on record tasks since 2010. A few concerning ICG files on diamond badge flights, 1 mail was concerned with someone trying to find an old flying buddy from many years ago, maybe he misunderstood what Records meant??
11. I have sent out 6 mails to the heads of Aerobatic (Iris Vogt) and Accuracy (Nikki Bodill) since May of 2011 concerning the addition of records in Aerobatics and Accuracy. There have been no results or any proposals made by these air sports.
12. Since 2010 the WXC has been online and the possibility to have Badge flights evaluated automatically has been a wish of the Records and Badge SC.
After discussions with Agust it was recommended that once the software was written, a printable message to the pilot would be generated as well as a message to the relevant NAC stating what Badge was achieved.
The ability to evaluate Badge flights should be optional by ticking a box before downloading flights to the WXC.

There has been an update from the FAI on the stocks of CIVL pins : Gold (154), Silver (325) and Bronze (225) There are no more Diamond pins available now, so new pins will have to be ordered and money be set aside in our budget. After discussions with the Bureau it has been decided to order the minimum number of diamond pins (50 pins at SFr. 22.50 + 8% VAT = SFr. 1,215.-). This needs to be confirmed with the FAI still.

To further increase awareness of the existence of the CIVL Badges & Pins, it would be beneficial to have a permanent display of these items again at the next plenary meeting.