Annex I

TERMS OF REFERENCE FOR F.A.I. STATUTES WORKING GROUP

AS ADOPTED BY THE 2005 FAI GENERAL CONFERENCE

1. OPERATIONAL STRUCTURE
1.1 Establishment
The Statutes Working Group is a permanent working group of the FAI General Conference established by the 97th FAI General Conference under the provisions of Statutes 3.4.1.9. and 5.1.2.1.

1.2 Membership
1.2.1 Number of Members:
The Statutes Working Group shall consist of 5 elected members including the Working Group Chairman. In addition, to ensure good liaison and communication between the Statutes Working Group and the Executive Board, the FAI President may appoint an Executive Board member as an additional non-voting member.
1.2.2 Composition
Nominations for the post of Chairman and members of the Working Group shall be made by the FAI President. The General Conference may nominate additional candidates for the positions of Chairman and members. No elected Working Group member may be a member of the FAI Executive Board. The Chairman and the members of the Working Group shall be elected, in two separate votes, by the General Conference.
1.3 Mission
The mission of the Statutes Working Group is:

1.3.1 To examine any proposals for changes to the Statutes and By-Laws appropriately submitted for inclusion in the agenda of the next General Conference. The examination is to include:
1.3.1.1 the necessity for and applicability of the proposed changes,
1.3.1.2 the implications for FAI Members, Air Sports Persons and the established FAI bodies, policies and structures arising from the proposed changes,
1.3.1.3 the specific wording of the proposed changes, and
1.3.1.4 recommendations for corrections to the proposed wording where this is deemed necessary to ensure a better understanding and consistency of the proposals with the Statutes, By-Laws and other FAI documents,

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1.3.2 To perform any other tasks related to the Statutes and By Laws as assigned by the General Conference,
1.3.3 To report its findings and conclusions to the FAI Executive Board in good time for inclusion in the appropriate General Conference Agenda
1.4 Term
1.4.1 The Statutes Working Group shall be elected by the General Conference for a two-year term. Elections shall take place in the years when no Executive Board elections are held, so that the terms of office of the two bodies overlap.
1.4.2 Statutes Working Group members may be re-nominated and reelected for an unlimited number of further two-year terms.
1.4.3 In the event that a member other than the Chairman of the Statutes Working Group dies, resigns or is permanently incapacitated, the post shall remain vacant until the next General Conference, at which a new member shall be nominated by the FAI President for election for the remaining year of the two-year term or for a full new term as appropriate. The General Conference shall have the opportunity to nominate additional candidates.

1.4.4 In the event that the Chairman of the Statutes Working Group dies, resigns or is permanently incapacitated, the FAI President shall appoint an Acting Chairman from among the Working Group members. This person shall serve until the next General Conference at which a new Chairman shall be nominated for election by the FAI President. The General Conference shall have the opportunity to nominate other candidates.
1.5. Procedures
1.5.1 Decisions of the Statutes Working Group shall wherever possible be taken by consensus. Where no consensus can be achieved, each Member of the Statutes Working Group shall be entitled to one vote. If a Working Group vote results in a tie, the Chairman may in addition to his own vote cast a tie-breaking vote.
1.5.2. A quorum of the Working Group shall be not less than three voting members. In the case that only three voting members are present, any decision of the Working Group must be unanimous.

1.6 Administration
1.6.1. Role of FAI Secretariat.
In general, the day-to-day business of the Statutes Working Group is performed with the help of the FAI Secretariat under the supervision of the FAI Secretary General.
1.6.2. Statutes Working Group Operating Costs
In principle, Statutes Working Group operating costs shall be financed from FAI's ordinary operating budgets.
1.6.3. Remuneration of Statutes Working Group Members
Statutes Working Group members shall receive no form of remuneration, other than the refund of travel expenses.
1.6.4. Expense Refund when Combining Duties
Travel expenses that accrue when Statutes Working Group duties coincide with the attendance at meetings of other FAI bodies of which the Statutes Working Group member is a delegate (such as General Conference, ASC Presidents Group, etc.) will not be reimbursed.
1.6.5. Travel Expenses Refund
If the Statutes Working Group needs to travel in connection with its duties, such journeys shall be authorized in advance by the Secretary General. Refunds will be made only on production of original receipts.
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