Bulletin #1

Annual Conference of the FAI Aerobatics Commission (CIVA)

To be held in the United Kingdom on Saturday 9\textsuperscript{th} and Sunday 10\textsuperscript{th} November 2019 at the Imperial War Museum, Duxford
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1. Schedule

The plenary conference will be held in the Imperial War Museum AirSpace Conference Centre, Duxford, Cambridgeshire CB22 4QR, Great Britain.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 8(^{th}) November</td>
<td>12:00 to 17:00</td>
<td>Inman Room</td>
<td>CIVA Extended Bureau Meeting</td>
</tr>
<tr>
<td></td>
<td>19:00 to 22:00 +</td>
<td>Airside Suite, IWM</td>
<td>Welcome Event and Gala Dinner</td>
</tr>
<tr>
<td>Saturday 9(^{th}) November</td>
<td>09:00 to 18:00</td>
<td>Holiday Inn Express</td>
<td>CIVA Plenary Meeting</td>
</tr>
<tr>
<td></td>
<td>19:00 to 22:00 +</td>
<td>Holiday Inn Express</td>
<td>Dinner</td>
</tr>
<tr>
<td>Sunday 10(^{th}) November</td>
<td>09:00 to end</td>
<td></td>
<td>CIVA Plenary Meeting</td>
</tr>
</tbody>
</table>

This schedule may be subject to changed times

2. Dress Code

For the Welcome Event and Gala Dinner on Friday evening the dress code is Formal.
For the CIVA Plenary Conference and the dinner on Saturday the dress code is Smart Casual.

3. Registration

To register for the CIVA 2019 Annual Plenary Conference attendees should complete the form at the end of this bulletin and email it to civa@aerobatics.org.uk

4. Accommodation

A block reservation for 55 bedrooms has been made at the Holiday Inn Express Cambridge-Duxford & Red Lion Hotel at 42 Station Road East, Whittlesford Bridge, Cambridgeshire at a preferential rate of 85.00 GBP for the Friday night and 100.00 GBP for the Saturday night, per double room.

This reservation will remain valid until Friday September 13\(^{th}\), after which unreserved rooms will be released and the hotels’ normal booking conditions will prevail.

Until Friday September 13\(^{th}\) reservations should be made by telephone to +44 1223 497070.
Please quote “FAI” to secure the special rate that has been negotiated for this conference.
After this date you can use the following link to the hotel, but their normal booking rates will apply:

Maps---EX--GB---CBGDK

These hotels are close to the M11 motorway at Junction-10 and are a short walk from Whittlesford Parkway Station. The price above includes breakfast.

There are many other hotels within a few miles of Duxford. If necessary we suggest you browse the internet with Duxford as the focus using for example: https://www.booking.com/

5. Conference Location

The conference will take place at the Duxford IWM AirSpace Conference Centre, which has its own reception and car park.

Approaching from all directions, follow the brown heritage signs for Imperial War Museum Duxford. Enter the Museum via the visitor car park. Upon entering the car park, keep left and follow signs for the ‘Conference Centre’ leading around the back of the AirSpace building.

The entrance to the Conference Centre is at the end of the car park on the right-hand side.
Conference attendees who arrive during Friday 8th November will be entitled to free access to the museum upon presentation of this CIVA Bulletin. You should go to the museum entrance gate which is located at the left side of the main car park in the photo above.

6. **Travelling to Duxford**

**By air and train**

Fly to one of London’s major airports – Heathrow, London City, Gatwick, Stansted or Luton – then make your way into London and go to London Liverpool Street railway station. Trains to Whittlesford Parkway station run every 30 minutes with a journey time of about 1 hour. The fare is currently less than 30 GBP for a single return ticket. Some example timings are:
By car from London
Take the M25 motorway to the north-east quadrant of London and exit onto the M11 motorway. Duxford is about 35 miles / 55km to the north, exit at Junction-10.
7. Transfers between the hotel and the AirSpace Conference Centre

A schedule of transport arrangements by mini-bus will be available on arrival at the Holiday Inn Express and Red Lion hotels. This has been arranged to ferry conference attendees between the hotel and the Duxford IWM AirSpace Conference Centre at times to suit the Welcome and Gala Dinner on Friday evening and each session of the conference, and for returns to the hotel.

8. The Duxford Imperial War Museum

The UK’s Imperial War Museums own and operate Duxford Airfield, a celebrated historic airfield that first opened in 1918 and remains operational today. It was founded in the midst of the First World War with a mission to preserve and tell the stories of all kinds of people, not only from Britain but from the countries of its empire.
The AirSpace hangar is adjacent to the Conference Centre:

The American Air Museum is a 5 minute walk to the south-east:
Conference Registration Form

CIVA Plenary Conference
IWM AirSpace Conference Centre, Duxford, UK
8\textsuperscript{th} to 10\textsuperscript{th} November 2019

First name: _____________________________________________

Family name: _____________________________________________

National Airsports Control (NAC): _____________________________________________

Status:  
Delegate [ ]  
Alternate [ ]  
Observer [ ]

Mobile phone number: (+_____) ____________________________

Email address: ____________________________

Arrival date: _______/______________________/2019

Name of the hotel you have booked: § 

Special conference food needs, if any: _____________________________________________

Please complete this page and email it to: civa@aerobatics.org.uk

The conference attendance fee is \textbf{185.00 GBP} per person.
The fee may be paid as follows –

- By online bank transfer. Note that any transfer fees must be paid by the sender.
  The Co-Operative Bank p.l.c., Business Direct
  Account: British Aerobatic Association Ltd.
  Giro account number: 447 7642
  IBAN: GB75 CPBK 0892 9965 2944 08
  BIC: CPBK GB22
  Reference: CIVA Conference

- By Credit / Debit card – we expect to have this facility available at the conference

- By cash in GBP

If you need further information you should contact:

Phil Massetti  
+44 7977 586205  
phil@aerobatics.org.uk

Nick Buckenham  
+44 7773 768386  
nick@nickandjenb.co.uk

§ - Note that you must book your accommodation separately as explained in item 4.