



*Fédération  
Aéronautique  
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# Minutes

## of the Bureau Meeting of the **FAI Hang Gliding & Paragliding Commission (CIVL)**

**Lausanne (Switzerland)**  
on 17 February 2010

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# **Bureau Meeting, 17<sup>th</sup> February 2010, Lausanne**

## **MINUTES**

### **1. Roll call**

Flip Koetsier NL, John Aldridge UK, Agust Gudmundsson ISL, Louise Joselyn (FRA) (secretary), Stéphane Desprez (Secretary General, FAI), Brian Harris (Comps coordinator).

FK welcomed SD to the meeting. SD commented that one of his aims in his new role is to further cross functional links between commissions.

### **2. Conflicts of interest**

LJ will not participate in the discussion on agenda point 13

### **3. Outstanding action items (see Annex)**

Discussion on point 3vi updating Guidelines for Cat 1 Organisers document. Need to separate tasks into: organisational issues, media/comms and MD/SD aspects. Different people needed to update different sections. Liaison with JMB on issues common with other commissions (FAI aim to build/maintain branding of comps, ceremonies common etc). LJ ok to help with organisational & media sections. Not sufficiently qualified on MD/SD area.

### **4. Italian Sporting Licence situation update**

Some changes to the way Sporting Licences are issued in Italy, now via the Aero Club d'Italia, have caused some concern at the FIVL. SD understands that the Aero Club d'Italia is reviewing the situation. Awaiting response.

### **5. Possible reinstatement of World Aerobatics Championships, Omegna – update.**

FK would want to see the OA signed immediately, and with NAC support. If it was reanimated, the Bureau would be prepared to authorise a representative jury instead of a nominated jury .

### **6. Status of upcoming test events (OAs, sanctioned etc)**

OAs for 2011 test events to be held in 2010:

- Piedrahita and Monte Cucco have been signed and distributed
- Czech republic (PG Accuracy worlds) will be signed in Lausanne this week. All involved parties except CIVL Prez and FAI SG have signed. All have applied for sanctioning (awaiting fee from Czech R)

### **7. Status of upcoming Cat 1s (entries, screening, LRs etc)**

Blank medals have been ordered in case women's entry validated in Ager. FK coordinating with organiser. PG Euros & Asian screening will start when registration is closed. Likely that there will be some issues to be resolved. Tegelberg: still need to see formal permission for tasks to be flown into Austria. Airspace issues at Ager also need to be checked by the steward.

### **8. Records – Accuracy SC has set up unofficial records shown on PAWC website.**

JA to talk to SC chair.

### **9. Website development update**

LJ has talked to TM about simple technique to improve navigation. AG says not enough new content. SD reported same problems with other commissions. Need better communication overall, better aims or directions of websites. Possible FAI aims to set up intranet, documents management, project tools etc. Ideas emerging for future directions. Will discuss/liaise with FAI for future change. Resource also needed.

### **10. Long term plan**

Agreed that it should be reviewed. On the Plenary Agenda and will be discussed. No-one in Bureau has had time to look at it recently except JA: it could be an important tool giving direction to SCs.

**11. Future of the Bureau**

Problem is that we have volunteers in the Bureau who don't do any work during the year. The right people are too busy to volunteer. Need to make the work more attractive, to show they can make a difference. Need to sow seeds back into the forums. Press coverage may help. FK to emphasise the problem at the Plenary and emphasise the need for good people who are prepared to work.

**12. SSCs & WGs are not working as they should**

Same issues as with Bureau members. FK to address at Plenary.

**13. Pay review for Comps coordinator**

A review was carried out, and it was agreed that his work has proved to be effective and efficient, while his starting salary reflected a first year trial period. An increase was agreed. No impact on budget anticipated.

**14. Plenary planning**

a. who to chair S&T, minute taking, how to run part 2

JA to start off. Stimulate discussion to gather views on how it should proceed. Needs major rethink. Use as motivational tool to get people working on it.

b. how to best manage PG and combined pg/hg – minutes, timing, voting process

Needs to be carefully managed as it may be a large group, check one country one vote, avoid decisions being made without proper discussion and clarity. Reports will need careful structuring

c. Plenary logistics: report distribution, nomination forms, voting process

In hand. BH building email list. Forms printed. Liaison with FAI office.

d. Press at Plenary

Cross Country magazine has been in contact. LJ liaising. FAI warns to be cautious.

e. SC report presentations (pg, hg, combined)

Encourage only highlights to be read out/presented. Not read it all.

f. Bid reviewing (& budgets), bid presentations (handling)

Suggest each SC to nominate a few specialists to review the bids. FA to be asked to introduce and handle timing of bid presentations

g. Bid notifications for 2013 (2)

FK to announce after bids.

h. S&J: WG, Seminar, officials' wear & distribution, future coordinator?

FK to announce WG is disbanded, and he is now coordinator. Seminar: FA presentation should be ready.

i. Books – distribution

LJ has produced a flyer to inform delegates attending that they can have 5 books per nation, free, with a discount on additional purchases. Action: Need to inform other delegates of the offer after Plenary. Stocks are held by LJ and SM in France and by Noel Whittall in UK. Books will need to be packed and despatched to nations sending through the postage costs. FAI will manage the finance side, and postage costs reimbursed to despatcher.

j. Reception – logistics

Short presentations. LJ to organise microphone and flowers for Angela & Yvonne

k. Review of budgets (handling new items - judging training etc)

LJ will try to do this 'on the fly', as and when new items come up in the Plenary.

**15. Time and place of next meeting – October? Short meet after Plenary?**

Discussion deferred until later, once new Bureau settled in.

**AOB:**

1. SW: Stein Tore has less and less time to work on CIVL tasks. He is the sole fount of knowledge on the internal working of GAP/FS, and is working on documentation with the help of AG and BH. A detailed GAP/FS description will be published as soon as it is ready. Other tasks of the SW WG are also long behind schedule, such

as J&S database, Judges database, work on wprs part of website etc. AG has found some programmers that can help with some aspects. Need to work fast, and will spend the budget this year. Some must be in coordination with FAI. AG will discuss further. Action: An itemised plan will be presented to the Bureau in due course.

2. Archiving of CIVL delegates, Bureau and SC mailing lists.  
Question from Thierry at FAI. If five years long enough to retain data? Yes. All agreed

Minute	Action	Who	Status	
15iii)	FAI to add Team results on website	FK	cont	23/2. Waiting for software update 22/10 Still not done. FK to chase. 13/2 Two results for PG, one for Accuracy, none for HG. Results for PG Mexico still incorrect. Accuracy Worlds 2009 still not on the site. Needs attention. AG will talk to TM during SC meets.

## Annexe 1 – Outstanding Actions from previous meetings

### November 2008 Bureau Meeting, Ribiers

Minute	Action	Who	Status	
3i	Investigate paying sanction fees by PayPal	LJ	cont	23/2 FAI investigating 22/10 LJ to check AG will talk to TM during SC meets
3v	Aerobatics: Ask DP to complete Annex to 7A. Identify changes & proposals to Aerobatic AnnexA	JA	cont	JA will chase again DP needs to be reminded
3vi	Create spec document for an overhaul of Practical Guidelines for Comp Organisers.	LJ	cont	Poss link to safety & web-based repository idea. See minutes above
7iv	Bureau members to review LG's Steward checklist	all	closed	JA/FK/HM for HG, FA/LG for PG, add J&S handbook Action on JA to update checklists in handbook
10viif	Review TOR of S&T SC	LG	action	Needs fresh start with new chair & Bureau
12	Compile better sample budget template for Annex A	LJ	closed	Draft version to be shown at Bureau Meeting. LJ to refine and incorporate as necessary
20	Mailing list for Safety & Training SC	LG	action	For new S&T chair
21	Ask RW about mailing list for R&B SC	FK	closed	No response.

### February 2009 Bureau Meeting – Hall in Tirol

13	Add to LR template facility for Version control	JA	open	To be done on next update
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### October 2009 Bureau Meeting – Amsterdam

7	J&S appointments to be published when confirmed and communicated to J&S WG	LJ/FK	closed	Done
7iii	Revamped training seminar presentation for Plenary	FA	closed	Done
7iii	Prepare to present to delegates importance of new recruits	FK	closed	Done
7iii	Jury decisions to be reviewed. Feedback to be sought from organisers.	J&S coord	action	Add to J&S coord role
9vi	Checking on progress of Continental records	JA	closed	Follow up at Plenary
10iv	Volunteers and budget allowance for sprog setting measurement at Ager	FK	closed	People recruited, budget set.
11i	Results submission: defaulting licence status to 0	AG	open	Not yet done
12	Pilot tracking – check progress/intentions with Flavio for HG Worlds	JA	closed	To be discussed further at Plenary. Flavio attending
12	Make contact with other commissions on pilot tracking implementation	AG	continuing	Contact made, though no progress yet. Looking at generic spec that can be made by anyone. Need to look at strategy/rules
13	Adding screening committee role and responsibility to appropriate documents	JA	closed	Proposal on Plenary Agenda
14	Website: investigate costs of subcontract specialist to help make site more user friendly	LJ	closed	Report to be made at Bureau meeting.
14	Review what safety, training & IPPI info should be on or removed from website	LG	action	Add to new S&T SC action list
20	Plan to distribute CIVL books to FAI members	LJ	closed	Plan will be implemented at Plenary
21	Officials wear for 2010 and beyond	LJ	closed	Clothing ordered and will be distributed at Plenary
24	Resolve non-functioning Treasurer issue	FK	closed	Treasurer resigned
24	2010 Budgets – estimates needed for prez/bureau travel	FK	closed	In draft budget