

Remote Jury Communications Guide

IGC
9 July 2021

Introduction

This document describes responsibilities and procedures for Remote Jury members and the Jury President that are particular to events in which Remote Jury members are used.

Responsibilities of the Remote Juror

As with on-site Jurors, Remote Jurors should make themselves available to the Jury President before and during the event. This implies that reliable means of communication be established with the goal that the Jury President has approximately the same access to a Remote Juror as he/she would have to an on-site Juror. Direct and immediate communication within the Jury should be possible at all times. Remote Jurors must be ready to consult with the Jury President in approximately real time, and must be ready to participate in an a live online meeting within 12 hours of the filing of a Protest (2 hours on the final day of competition).

Procedures

Before the event

In addition to the pre-event assistance normally provided by all Jurors, Remote Jury members should establish and test the communications methods that will be used during the competition.

During the event

In routine matters that come before the Jury, Remote Jury members should be prepared to respond to emails from the Jury President without delay.

The Jury President should keep Remote Jurors informed of inquiries and informal complaints that may arise during the competition, together with any advice or interpretations given by the Jury President.

The Jury President must inform Remote Jurors of any Complaints or Protests without delay.

From the time of notification of a Protest, Remote Jurors should be prepared for one or more live online Jury meetings, to begin no later than 12 hours after the Protest is received (2 hours on the final day of the competition). Every effort should be made to enable all Jury members to participate in Jury meetings involving Protests.

If a Remote Juror is unavailable, or if live participation by all Jury members is not possible in the hearing of a Protest, the IGC President may appoint a substitute Juror.

At the close of the event

On the final day, the Jury President should consult with all Jury members to review any outstanding Complaints or Protests and should seek consent from each Jury member to certify as the results as final.