

**Introduction**

This document is part of the documentation required to ask for a FAI/CIA Sanction for an official event. It helps the Organizer with the event planning, provide detail information to CIA Delegates to approve the event at the CIA Plenary, provide information to competitors and officials so they would be interested in attending the event, etc. so it is important that all information is completed.

Before starting to fill in the Sanction Application Form, you may wish to read the following documents to clarify any issues:

- FAI First Category Event Sanction Procedures or CIA Sporting Event Sanction Procedures
- FAI Sporting Code - Section 1
- FAI Sporting Code - General Section
- Protocol for FAI and CIA Sanctioned Events
- CIA Competition Operation Handbook

The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted.

Please, take into consideration that not all information is needed for all types of events. So when the information doesn't concern your event, please write « not apply » in the respective field.

Please use the DDMMYYYY format for all dates in the form.

When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process.

**Section 1 - Main Information**

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.

Date of initial submission: 21/10/2017	Date of last modification: 14/3/2018	Date of final version: __/__/____	
Event Title & Sub-Title:	2020 FAI Women's World Hot Air Balloon Championship		
Event Location (country, region, city)	Croatia, Varazdin		
Event Dates (dd.mm to dd.mm.yyyy)	14/08/2020 – 23/08/2020		
FAI / CIA Sub-class	<input checked="" type="checkbox"/> AX – Hot Air Balloons	<input type="checkbox"/> AA – Gas Balloons	<input type="checkbox"/> BA – Gas Airships
	<input type="checkbox"/> BX – Hot Air Airship	<input type="checkbox"/> AA – WLD - Gordon Bennett	<input type="checkbox"/> AM – Rozier Balloons
FAI Type of Event	<input checked="" type="checkbox"/> FAI World Championship	<input type="checkbox"/> CIA Sporting Event	
	<input type="checkbox"/> FAI Continental/Regional Championship	<input type="checkbox"/> Other:	
	<input type="checkbox"/> CIA Category One International Event		
FAI / CIA Category	<input type="checkbox"/> General	<input checked="" type="checkbox"/> Women	<input type="checkbox"/> Junior
Registration Starts (date & time)	14/08/2020 09:00	General Briefing (date & time)	16/08/2020 14:00
1 <sup>st</sup> Competition Flight (date & time)	17/08/2020 AM	Last Competition Flight (date & time)	21/08/2020 PM
Extra Flight if needed (date & time)	22/08/2020 AM	Resting Period (if some, date & time)	
Opening Ceremony (date & time)	16/08/2020 18:00	Closing Ceremony (date & time)	22/08/2020 12:00
Invitation Process Starts (date)	01/01/2020	Entry Closing Date (1 <sup>st</sup> round)	29/02/2020
Organising National Airport Control – NAC	CAF		
Organising NAC's CIA Delegate (name, email, phone)	Tom Dragan Miklousic		
Organising Body (Entity / Club / Company)	Balloon Club Zagreb – Ballooning Commission of CAF		
Main Contact / General Manager (name, email, phone)	Tom Dragan Miklousic		
Official Mailing Address (postal address, email, fax, phones)	info@baloni.hr		
Organiser's previous event organisation experience	40 years of competition ballooning. Organization of the Croatia hot air balloon event every year.		

<i>(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)</i>			
Event with Observers <i>(The Organizer is invited to present two proposals for the Event to be held with or without Observers)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Up to the Plenary to decide
GPS Loggers	Type of GPS Logger to be used: FAI loggers Details:		
Event Director <i>(name, country, email, attach CV)</i>	Paolo Oggioni (ITA)		
Deputy Director <i>(name, country, email, attach CV)</i>	Harold Cliver (USA),		
Safety Officer <i>(name, country, email, attach CV)</i>	Troy Bradley (USA)		
PR Officer / Media Officer <i>(name, email)</i>	Iva Šulentić-Mikloušić (CRO)		
Main Common Launch Area <i>(CLP coordinates &amp; description)</i>	Varaždin: Airport Location 46°17'39"N 16°23'00"E Hight 166 m / 544 ft		
Entry Fee for Competitors <i>(amount, currency and what is included)</i>	€ 800 (including: propane, welcome and prize giving, brunch and dinner for pilot + 3)		
Maximum number of entrants	40+3		
Number of eligible NACs	All NAC's	Equal number of competitors / NAC	2
Dates for Invitation process <i>(dd.mm.yyyy)</i>	Letter to NACs will be sent on	01/09/2019	
	Deadline for NACs to send nominations	31/12/2019	
	Individual Invitation to Competitors will be sent on	01/01/2020	
	1st round deadline for Competitors application and entry fee	28/02/2020	
	2nd round deadline for Competitors application and entry fee	30/04/2020	
	Remarks:		
Additional Invitations Procedure	As per Sporting Code, Section 1, § 5.6.2 if less than 43 participants in total, then extra invitations will be send to countries which delegated more than 2 pilots		
Eligibility Conditions	As per Sporting Code, Section 1, § 5.6.4		
Registration Method and Details <i>(mail, fax, email, online)</i>	Email		
Official Language	English	Protest Fee <i>(amount, currency)</i>	€ 100
Proposed Jury members <i>(at least 6 names for the Plenary at the year of the event)</i>	1. Mark Sullivan 2. Bengt Stener	3. John Grubbstrom 4. Sandor Hidas	5. Moniek Vande Velde 6. JC Weber

## Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	<a href="http://www.croatiaballooning.com/FALwoman">www.croatiaballooning.com/FALwoman</a>		
Event President <i>(name, email)</i>	Tom Dragan Mikloušić		
FAI Authority shown on	<input checked="" type="checkbox"/> Rules	<input checked="" type="checkbox"/> Logo	<input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Official documents <input type="checkbox"/> Other:
Courtesy Invitations sent	FAI President:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date:
	CIA President:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

Remarks:	
Event Prizes Offered and Details	
Opening Ceremony <i>(Location &amp; Coordinates)</i>	<u>46°17'39"N 16°23'00"E</u> Varaždin airport
Closing Ceremony / Prize-giving <i>(Location &amp; Coordinates)</i>	<u>46°17'39"N 16°23'00"E</u> Varaždin airport
CIA and FAI Protocol will be followed?	X Yes <input type="checkbox"/> No Remarks:
The organisers will respect the FAI Environmental Code of Ethics?	X Yes <input type="checkbox"/> No Remarks:
Entry Fee Method of Payment and Details	X Money order <input type="checkbox"/> Cheque X Cash X Credit card <input type="checkbox"/> Other: Details:
Country Admission Conditions <i>(Visa's required, etc.)</i>	European laws apply
Preferred Place of Entry & Closest Major Cities <i>(Special custom clearance &amp; directions and distances to main cities)</i>	Zagreb
Local language	Croatian
Location Description & Characteristics	General Description
	Geographic Position <i>(coordinates of competition map center)</i> 46° 18' 19" N 46.30528 016° 20' 12" E 16.33667
	Topography <i>(mountains, sea, lakes, rivers)</i> Open fields – one lake
	Landing Areas <i>(open fields, wooded area, farming, crops, cattle)</i> Open fields
	Main villages around the flying area Varaždin city
	Other Description
Additional Common Launch Areas <i>(coordinates &amp; description)</i>	
Landowner Restrictions	
Meteorological characteristics <i>(as expected for the period of the event)</i>	Weather conditions: Various Prevailing winds (speed / directions): Light Temperatures: 20-29 Sunrise & Sunset time for the first competition day: 6:28- 19:00
Airspace Structure & Limitations	NOTAM Description TBD
	Flight Limitations No
	Number of PZs expected & Descriptions No
	Competition Area Altitude Limitations 7000 ft
	Competition Area Dimensions <i>(based on CLP, in km – north/south &amp; east/west)</i> (based on CLP, in km – north/south & east/west) 20x20 km
Competition Map Details	DATUM
	Scale 1/50.000
	Grid lines TBD
	Paper Size TBD
	Electronic Version Available <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – expected on date: 30/05/2020
	Electronic Version File Format X JPEG X PNG <input type="checkbox"/> Other:
Remarks	

Driving Particularities <i>(Right hand, left hand, speed limitations, International Driver's License required, etc.)</i>	Eu standards	
Road Network and Infrastructure		
Venue Description, Coordinates & Characteristics	Competition Center <i>(coordinates &amp; description)</i>	Building with offices <u>46°17'39"N 16°23'00"E</u>
	Briefing Facilities <i>(coordinates &amp; description – tent, hall, etc.)</i>	Hall <u>46°17'39"N 16°23'00"E</u>
	Media centre <i>(description)</i>	Office <u>46°17'39"N 16°23'00"E</u>
	Internet connection	yes
	Social activities	Opening and closing ceremonies
	Other information	TBD
Stewards <i>(name, country, email, attach CV)</i>	Darko Kralj (SLO), Igor Miklousic (CRO)	
Chief Scorer <i>(name, country, email, attach CV)</i>	Erwin Pellegrom (NED)	
Chief Debriefer <i>(name, country, email, attach CV)</i>	Brenda Howard (UK)	
Chief Observer <i>(name, country, email, attach CV)</i>	Not Applicable	
Technical Support Officer <i>(name, country, email, attach CV)</i>		
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	Mathjis de Bruijn Scoring programme	
Special Arrangements and Assistance for Competitors <i>(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)</i>	There is some equipment for rent Additional crew available We will work on sponsored rent-a-car	
Equipment Limitations		
Special Safety Requirements		
Insurance Requirements for Competitors and Details	<input type="checkbox"/> Third party: <input type="checkbox"/> Passenger:	<input type="checkbox"/> CSL: <input type="checkbox"/> Other:
Insurance Provided & Covered by Organisers	Third Party:	
	Air Display Public Liability:	
	Organisers & Officials On-ground Risks:	
	Observer On-board:	
	Other:	
Travel & accommodation arrangements for officials	Travel Arrangements:	
	Travel Allowance <i>(amount and currency)</i> :	all travel expenses (airplane tickets or car 30cents per km + tolls)
	Vehicles Provided:	Yes
	Type of Accommodation:	Hotel 3 star
	Meals Provided:	Yes
	Other Information / Remarks:	
Travel Arrangements:		

Travel & accommodation arrangements for observers	Travel Allowance <i>(amount and currency)</i> :
	Vehicles Provided:
	Type of Accommodation:
	Meals Provided:
	Other Information / Remarks:

<b>For EDS use only</b>	
<i>This section is for EDS use only and the Organizer will get an update <b>when changes are made.</b></i>	
Document submitted to	Date
Status / Report on new versions	
CIA Technical Delegate <i>(name, email)</i>	
NAC Letter of Approval Status	
Organizer Agreement Status	
Event Logo Status	
Sanction Fee (CHF)	Performance Bond Fee (CHF)
Sanction Fee Status	
Performance Bond Status	
Event Rules Status	
Jury approved by Plenary <i>(names, emails)</i>	Jury President: Jury Member: Jury Member:
CIA Sanction Status	Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No      Date:
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:
Opening and Closing Ceremonies Agenda Reviewed	